



Folsom City Council Staff Report

MEETING DATE:	11/9/2021
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10740 – A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford to Purchase Two Ford Trucks for the Parks & Recreation Department and Appropriation of Additional Funds
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

The Parks & Recreation Department recommends that the City Council pass and adopt Resolution No. 10740 - A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford to Purchase Two Ford Trucks for the Parks & Recreation Department and Appropriation of Additional Funds.

BACKGROUND / ISSUE

On May 25, 2021, The City Council appropriated \$100,000 for the purchase of two trucks for the Parks and Recreation Department in the General Fund.

POLICY / RULE

Section 2.36.120 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value of \$62,657 or greater shall be awarded by the City Council.

ANALYSIS

Nationwide, the supply of vehicles is limited, and the price of the vehicles has been steadily increasing over the last several months. Staff received three bids for the trucks with the lowest bid received at \$59,994.25 per truck from Folsom Lake Ford. While this is higher than

anticipated, we expect that these costs will continue to rise and recommend that we move forward with the purchase of the two vehicles.

The vehicles are needed to replace an aging vehicle in the Facilities division that is no longer reliable as well as to obtain a properly outfitted vehicle for park maintenance staff assigned to irrigation. Three quotes were obtained from local Ford dealerships with the lowest bid received coming from Folsom Lake Ford in the amount of \$59,994.25 which includes both tax and tire fees.

FINANCIAL IMPACT

A total of \$100,000 has already been appropriated in the Fiscal Year 2021-22 Parks & Recreation Operating budget to purchase the two trucks. The Facility Services division is able to absorb the additional \$9,994.25 for one vehicle, however an additional appropriation will be needed for the Parks Maintenance vehicle. Staff is proposing to appropriate the additional \$9,994.25 from the General Park Equipment Fund (Fund 452). The appropriation will be as an increase to expenditures in the General Fund and a transfer of revenue from the General Park Equipment Fund. The increased appropriation in the General Park Equipment Fund would come from available fund balance.

There are sufficient funds available in the Fiscal Year 2021-22 Parks & Recreation Operating Fund (Fund 010) to absorb the increase for one vehicle as well as the additional appropriation in the General Park Equipment Fund (Fund 452) for the second vehicle.

ENVIRONMENTAL REVIEW

This purchase is exempt from environmental review under the California Environmental Quality Act (CEQA).

ATTACHMENTS

1. Resolution No. 10740 - A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford to Purchase Two Ford Trucks for the Parks & Recreation Department and Appropriation of Additional Funds

Submitted,

Lorraine Poggione,
Parks and Recreation Director

RESOLUTION NO. 10740

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH FOLSOM LAKE FORD TO PURCHASE TWO FORD TRUCKS FOR THE PARKS & RECREATION DEPARTMENT AND APPROPRIATION OF ADDITIONAL FUNDS

WHEREAS, on May 25, 2021, City Council appropriated \$100,000 to replace two vehicles for Parks and Recreation; and

WHEREAS, three quotes were obtained and the lowest cost for each vehicle is \$59,994.25 at Folsom Lake Ford, requiring an additional appropriation of \$9,994.25 for one vehicle; and

WHEREAS, sufficient funds are available in the Fiscal Year 2021-22 Parks and Recreation General Operating Fund (Fund 010) Budget for the Facilities division vehicle and additional appropriation will be required for the second vehicle.; and

WHEREAS, staff is requesting an additional appropriation from the General Park Equipment Fund (Fund 452) as a transfer to the General Fund (Fund 010) in the amount of \$9,994.25.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Folsom that the City Manager is hereby authorized to execute an agreement, in a form acceptable to the City Attorney, with Folsom Lake Ford to purchase two Ford trucks for the Parks & Recreation Department in a not-to-exceed amount of \$119,988.50.

BE IT FURTHER RESOLVED that the Finance Director is authorized to appropriate an additional \$9,994.25 from the General Park Equipment Fund (Fund 452) as a transfer to the General Fund (Fund 010) to be used for a replacement truck for the Parks Maintenance division.

PASSED AND ADOPTED this 9th day of November, 2021 by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK