



FOLSOM
A COMMUNITY OF OPPORTUNITY

Folsom City Council Staff Report

MEETING DATE:	7/28/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10499 - A Resolution Authorizing the City Manager to Execute a Contract Amendment with R.E.Y. Engineers, Inc. for the Riley Street Sidewalk Feasibility Study and Appropriation of Funds
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

In October 2019, the City Council approved Resolution No. 10348 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with R.E.Y. Engineers, Inc. for the Riley Street Sidewalk Feasibility Study Fiscal Year 2019-20 and Appropriation of Funds.

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10499 - A Resolution Authorizing the City Manager to Execute a Contract Amendment with R.E.Y. Engineers, Inc. for the Riley Street Sidewalk Feasibility Study and Appropriation of Funds.

BACKGROUND / ISSUE

The Riley Street Sidewalk Feasibility Study is looking into options to install sidewalks along Riley Street between Sutter Street and Coloma Street. Currently there are no sidewalks along various portions of this roadway, and many of the existing sidewalks do not meet current Americans with Disabilities Act (ADA) requirements. A main goal of the project is to provide safe pedestrian facilities for students traveling to and from Sutter Middle School.

The Draft Feasibility Study was submitted to the City on July 14, 2020. City staff is currently reviewing the study and will return any comments to R.E.Y. Engineers, Inc. by the end of July

2020. During the feasibility study process, it was determined that the project is an eligible candidate to receive Active Transportation Program (ATP) Cycle 5 grant funding.

Cycle 5 is expected to include about \$440 million in ATP funding made up of Federal funding, State SB1 and State Highway Account (SHA) funding. The California Department of Transportation (Caltrans) is responsible for the administration of the adopted ATP. There is no local match requirement, however one scoring component of the grant application is “Leveraging Funds”, which provides up to 5 points if the applicant will provide 20% of the project funding. Because Folsom will likely not receive any points in the “Disadvantaged Community” category, it is critical that the City provides 20% of the project funding to increase the chance of being awarded a grant.

This contract amendment will enable R.E.Y. Engineers, Inc. to provide full-service assistance for the preparation of an ATP Grant Application for the Riley Street Sidewalk Project. Full-service assistance includes:

- 1) **Project Management** – Meet and coordinate with City staff and maintain ongoing communication to reflect City needs within project application.
- 2) **Data Gathering** – Collect and review existing information surrounding the project. All available resources will be reviewed, and information prioritized in accordance with the ATP Goals, Guidelines and Scoring Rubric.
- 3) **Public Outreach** – Network with stakeholders and the public through an online survey and support letters to garner support and public opinion of the project. The survey and letters will be drafted by R.E.Y. Engineers, Inc.’s team and coordinated with all applicable parties.
- 4) **Grant Preparation** – Complete ATP application, tailor answers to maximize scoring, and prepare applicable exhibits to detail the needs of the improvements. Ensure the application is viewed from both a grant preparation and project delivery perspective.

R.E.Y. Engineers, Inc.’s team, in coordination with City staff, will prepare and complete all aspects of the grant application with associated data and attachments. The final ATP Grant Application is due to Caltrans by September 15, 2020.

POLICY / RULE

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value of \$62,014 or greater shall be awarded by City Council.

ANALYSIS

City staff has reviewed the R.E.Y. Engineers, Inc. scope and fee to provide Professional Services Grant Writing Assistance for the ATP Cycle 5 Grant, and has determined that the

proposed services and fee are consistent with the amount of work necessary to prepare and submit a grant application of this type.

Staff will use the City's standard Construction Agreement in a form acceptable to the City Attorney.

FINANCIAL IMPACT

The original contract with R.E.Y. Engineers, Inc. was authorized for \$95,840. Staff is requesting an additional appropriation in the amount of \$35,678, for a total not-to-exceed contract amount of \$131,518.

Funds in the amount of \$35,678 are available in the Transportation Impact Fees Fund (Fund 446) to be appropriated to this project.

The Draft Feasibility Study has estimated a total project cost of approximately \$2.5 million, which would equate to "Leveraging Funds" in the amount of \$500,000 to be funded by the City. These funds will likely be requested to be allocated from the Transportation Impact Fees Fund (Fund 446) at the time of the construction contract award. It should be noted that all design costs incurred on this project, such as the contract with R.E.Y. Engineers for the Feasibility Study, will count towards the "Leveraging Funds" required.

ENVIRONMENTAL REVIEW

This project has been deemed categorically exempt from environmental review.

ATTACHMENTS

1. Resolution No. 10499 - A Resolution Authorizing the City Manager to Execute a Contract Amendment with R.E.Y. Engineers, Inc. for the Riley Street Sidewalk Feasibility Study and Appropriation of Funds

Submitted



Dave Nugen, PUBLIC WORKS DIRECTOR

RESOLUTION NO. 10499

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH R.E.Y. ENGINEERS, INC. FOR THE RILEY STREET SIDEWALK FEASIBILITY STUDY AND APPROPRIATION OF FUNDS

WHEREAS, the City of Folsom desires to install sidewalks along Riley Street between Sutter Street and Coloma Street; and

WHEREAS, the City of Folsom desires to improve pedestrian safety for students traveling to and from Sutter Middle School; and

WHEREAS, the City has determined that the Riley Street Sidewalk project is a good candidate for an Active Transportation Program (ATP) Cycle 5 Grant; and

WHEREAS, the scope and fee for R.E.Y. Engineers, Inc. to provide Professional Grant Writing services is consistent with the amount of work necessary to prepare and submit a grant application of this type; and

WHEREAS, sufficient funds are available in the amount of \$35,678 in the Transportation Impact Fees Fund (Fund 446), an additional appropriation will be required; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a Contract Amendment with R.E.Y. Engineers, Inc. for the Riley Street Sidewalk Feasibility Study in the amount of \$35,678 for a total not-to-exceed contract amount of \$131,518.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Finance Director is authorized to appropriate an additional \$35,678 to the Transportation Impact Fees Fund (Fund 446) in the Riley Street Sidewalk Project for a total project budget of \$131,518.

PASSED AND ADOPTED this 28th day of July, 2020, by the following roll-call vote:

AYES: Council Member(s):
NOES: Council Member(s):
ABSENT: Council Member(s):
ABSTAIN: Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK