



Folsom City Council Staff Report

MEETING DATE:	2/23/2021
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10606 – A Resolution Authorizing the City Manager to Execute a Contract Amendment with Terracare Associates for Landscape Maintenance Services in New Maintenance Areas and Appropriation of Funds (Contract File No. 172-21 20-004)
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Move to approve Resolution No. 10606 - A Resolution Authorizing the City Manager to Execute a Contract Amendment with Terracare Associates for Landscape Maintenance Services in New Maintenance Areas and Appropriation of Funds.

BACKGROUND / ISSUE

The City entered into a 2-year maintenance contract with Terracare Associates in January of 2020 (Contract File No. 172-21 20-004). Since that time, the City has accepted several new maintenance areas both north of Highway 50 and in the Folsom Plan Area (FPA). Due to this, staff needs to amend the current contract to incorporate these new areas, as well as appropriate funds for the associated maintenance cost.

POLICY / RULE

In accordance with Chapter 2.36.80 of the Folsom Municipal Code, contracts for supplies, equipment, services, and construction with an estimated value of \$62,657 or greater shall be awarded by City Council.

ANALYSIS

Due to ongoing development, the Municipal Landscape Services Division (MLS) needs to amend its current landscape maintenance contract to incorporate newly accepted City landscape areas. Some of these areas were not accounted for in the current budget (Fiscal Year

2020-21), as staff did not foresee the improvements being completed and turned over to the City this fiscal year. Due to favorable building conditions, the developers completed all requirements for dedication sooner than projected. Part of this amendment would allocate additional funds to cover scheduled maintenance for the remainder of the current fiscal year, as well as include the agreed upon rate and scope for the rest of the duration of the current contract, which expires December 31, 2021. The City has worked with Terracare Associates and has established a per acre rate for streetscapes in the FPA that ranges from \$700-\$850 per acre depending on plant material, access, topography, and frequency of maintenance. This methodology will be implemented for all new areas accepted through the end of the current contract and will be incorporated into the specifications for the upcoming maintenance bid process. The contract amendment would be an increase \$221,820 for the 2021 calendar year. The portion for January through June 2021 will require an additional appropriation.

FINANCIAL IMPACT

Outside of one new district north of Highway 50, Prospect Ridge L&L, all additional areas impacted by this amendment are located within CFD #18 (Fund 288) or CFD #19 (Fund 289). The amount for CFD #18 is \$103,650 and CFD #19 is \$7,260 through June 30, 2021. Both CFD #18 and CFD #19 will require an additional appropriation in the current fiscal year for this amendment. There are sufficient funds available for the additional appropriation amounts in each fund identified.

ATTACHMENT

Resolution No. 10606 - A Resolution Authorizing the City Manager to Execute a Contract Amendment with Terracare Associates for Landscape Maintenance Services in New Maintenance Areas and Appropriation of Funds (Contract File No. 172-21 20-004)

Submitted,

Lorraine Poggione, Parks & Recreation Director

RESOLUTION NO. 10606

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH TERRACARE ASSOCIATES FOR LANDSCAPE MAINTENANCE SERVICES IN NEW MAINTENANCE AREAS AND APPROPRIATION OF FUNDS (CONTRACT FILE NO. 172-21 20-004)

WHEREAS, the City of Folsom currently provides the maintenance and servicing of Landscaping and Lighting, and Community Facilities Districts throughout the City and contracts with the private sector to provide maintenance services for said Landscaping and Lighting, and Community Facilities Districts; and

WHEREAS, the current maintenance services agreement does not include landscape maintenance services for newly accepted areas within the Folsom Plan Area (FPA) and the Prospect Ridge Landscaping & Lighting District; and

WHEREAS, the City of Folsom desires to amend the Maintenance Services Agreement with Terracare Associates to include certain additional municipal landscape maintenance services; and

WHEREAS, the contract amendment will be in the amount of \$221,820 for calendar year 2021; and

WHEREAS, an additional appropriation in fiscal Year 2020-21 will be required in the amount of \$103,650 in CFD #18 (Fund 288) and \$7,260 in CFD #19 (Fund 289) for the contract amendment.; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a contract amendment to the Maintenance Services Agreement, in a form acceptable to the City Attorney, with Terracare Associates to continue additional landscape maintenance services in the amount of \$221,820 services and \$25,660 for unscheduled/irrigation services for the period of January 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED that the City Council of the City of Folsom authorizes the Finance Director to appropriate an additional \$103,650 to CFD #18 (Fund 288) and \$7,265 to CFD #19 (Fund 289) for Fiscal Year 2020-21. The remainder will be included during the budget process.

PASSED AND ADOPTED this 23rd day of March 2021 by the following roll-call vote:

AYES: Councilmember(s)
NOES: Councilmember(s)
ABSENT: Councilmember(s)
ABSTAIN: Councilmember(s)

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK