



## Folsom City Council Staff Report

<b>MEETING DATE:</b>	3/23/2021
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Nomination of City of Folsom Representative to the Citizens Advisory Committee for Folsom Prison
<b>FROM:</b>	City Clerk's Department

### **RECOMMENDATION**

Staff recommends that the City Council nominate William Hutto to serve as a citizen representative to the Citizens' Advisory Committee for Folsom Prison for a two-year term ending in March 2023.

### **BACKGROUND / ISSUE**

California Penal Code mandates the formation of a citizens' advisory committee for each state prison. The committee consists of members appointed by the prison warden, including representatives nominated for appointment by the local assembly member, local senator, local city council, local county board of supervisors, local chief of police, and local county sheriff. The purpose of the committee is to improve the public's understanding of correction programs and suggest ways to improve and participate in inmate programming.

The City of Folsom participates on this committee with one representative from the Folsom Police Department and two citizen representatives who are nominated by the Folsom City Council and then appointed by the Warden of Folsom State Prison.

The two citizen representatives serve in staggered terms. William Hutto is one of the two current incumbent representatives on the Committee. His term expired in February, and he has expressed an interest in being re-appointed to another two-year term. The second citizen representative seat is currently occupied by Folsom resident Sandra Braidman and her term will expire in January 2022. City staff advertised the vacant position in the Folsom

Telegraph and on the city's webpage. William Hutto submitted the only application for the position.

**POLICY / RULE**

California Penal Code section 5056 establishes the membership structure of the committee and states, in part, that two persons shall be appointed to the committee for a two-year term by the prison warden from nominations submitted by the city council of the city containing or nearest to the institution.

**ANALYSIS**

One application has been received from Folsom resident William Hutto expressing interest in serving on the committee. Staff is requesting the City Council nominate a representative. Once the nomination is made by the City Council, it will be forwarded to the Prison Warden for final appointment.

**ATTACHMENT:**

Application from William Hutto

Respectfully submitted,

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Christa Freemantle, CMC  
City Clerk



# Folsom Commission and Committee APPLICATION

FOLSOM CITY CLERK'S DEPT  
8 MAR '21 4:09:38



Thank you for your interest in serving on a Folsom commission or committee

**Before You Begin:**

- Please read this form and instructions carefully.
- Complete all pages and sign the application.
- Applications remain active for six months after submittal.

**Return completed applications to:**

City Clerk's Department, Folsom City Hall, 50 Natoma Street, Folsom, CA 95630

**Applicant Information:** (All information is required)

Name: William Hutto

Residence Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Employer and Occupation: Retired

Currently Serving on a Commission/Committee? If yes, please specify: CAC for FSP & CSP-S

**Folsom Residency / Registered Voter Verification:** Commission and Committee members must be residents and registered voters of Folsom.

Registered to vote? Indicate Yes/ No Yes

**Financial Disclosure / Ethics Training:**

I understand that commission and committee members must file statements disclosing financial information. Indicate Yes/ No: Yes

I understand that commission and committee members must complete ethics and harassment training. Indicate Yes/ No: Yes

**Truth and Accuracy:** I certify that the information contained on this form is true and accurate:

Signature: William Hutto Date: March 1, 2021

**Important Public Records Information:** The city may receive requests from the public to review documents such as this form and the city is obligated to release these public records, including all information contained on the form.

**FOLSOM COMMISSION AND COMMITTEE APPLICATION**

**William Hutto**

Applicant Name: \_\_\_\_\_

**Choice of Commission or Committee:**

(If you are interested in multiple commissions, please rank them numerically according to your preference)

- \_\_\_\_\_ Arts and Cultural Commission
- \_\_\_\_\_ Historic District Commission\*
- \_\_\_\_\_ Landscaping and Lighting District Advisory Committee\*
- \_\_\_\_\_ Library Commission
- \_\_\_\_\_ Parks and Recreation Commission
- \_\_\_\_\_ Planning Commission
- \_\_\_\_\_ Traffic Safety Committee\*
- CAC for Folsom State Prison/Cal \_\_\_\_\_ Utility Commission

Other: CAC for Folsom State Prison/Cal State Prison-SAC

**\*Application Supplement Required:**

Supplemental information is required for the Historic District Commission, Landscape and Lighting District Advisory Committee, and the Traffic Safety Committee. These boards have special qualification requirements for certain seats.

**Historic District Commission:**

Please identify which seat you qualify for:

- representative who is actively involved with historic preservation;
- representative who is a resident of the Historic District
- representative who owns a business within the Sutter Street Subarea
- Planning Commissioners
- representative from a Historic District business outside the Sutter Street Subarea
- architect, landscape architect, or other design professional with expertise in historic preservation

**Landscaping and Lighting District Advisory Committee:**

Please advise which L&L District you live in:

District of residence : \_\_\_\_\_

**Traffic Safety Committee:**

Please identify which seat you qualify for:

- representatives representing a wide cross section of interests
- representative who has demonstrated an interest in or a concern for pedestrian and bicycle safety

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**FOLSOM COMMISSION AND COMMITTEE APPLICATION**

Applicant Name: William Hutto

**Informational Questions:** (you must answer all four questions, for all commissions or committees you are applying for):

1. Why do you want to serve on this commission or committee:

I have served on this CAC for the past 4 years and would like to continue. I started my career as a Correctional Officer at Folsom State Prison (FSP) and retired from the California Department of Corrections & Rehabilitation (CDCR) as a Captain. I understand the Operational needs and impacts for both the City of Folsom and the Prisons located in our city.

2. What do you think is(are) the top issue(s) facing this commission or committee:

The top issue for myself as a representative of the City of Folsom is to ensure that we have up to date information and knowledge of any operational plans/changes from the State of California CDCR for the local prisons (FSP & Calif State Prison-Sacramento). Having up to date information allows the Folsom City Counsel and other City Executives to review any plans/changes that may impact our city so that informed discussions and decisions can be made.

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**FOLSOM COMMISSION AND COMMITTEE APPLICATION**

**William Hutto**

**Applicant Name:** \_\_\_\_\_

**3. Briefly describe how your experiences qualify you to serve on the commission or committee:**

**I have served on this committee for the past 4 years and feel that I have the knowledge to identify any CDCR impacts for our city. If impacts are identified I am able to inform the City Counsel or City Manager and provide recommendations for resolution.**

**4. Which commission or committee meetings have you attended?**

**I have attended all but 2 meetings in the last 4 years of my assignment to this committee.**

**END OF APPLICATION FORM**

**Return completed applications to:**

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