



## Folsom City Council Staff Report

<b>MEETING DATE:</b>	4/8/2025
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11351 – A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford for the Purchase of One Ford Vehicle and Appropriation of Funds from the Park Capital Equipment Fund for the Purchase and Outfitting of Said Vehicle
<b>FROM:</b>	Parks and Recreation Department

### **RECOMMENDATION / CITY COUNCIL ACTION**

Staff recommends the City Council approve Resolution No. 11351 – A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford for the Purchase of One Ford Vehicle and Appropriation of Funds from the Park Capital Equipment Fund for the Purchase and Outfitting of Said Vehicle.

### **BACKGROUND / ISSUE**

The Park Capital Equipment Fund (452) was established to provide funding for new equipment that provides an increased level of service in park areas. Revenue in this fund comes in through Impact Fees. The current cash balance in the Park Capital Equipment Fund (452) is \$561,176 as of March 13, 2025.

### **POLICY / RULE**

Pursuant to FMC 3.02.030 section H: The city council may make supplemental appropriations during the course of the fiscal year provided that the city manager certifies that moneys are available. All such supplemental appropriations shall be made for the fiscal year by resolution, up to the amount of any excess money certified by the City Manager as being available.

## **ANALYSIS**

The Parks & Recreation Department added a new Maintenance Worker in the FY 2024-25 budget to support the growing number of assets and parks. This position was approved; however, the accompanying vehicle purchase was not appropriated. The department is requesting funding this purchase to enable the Maintenance Worker to work independently, thus expanding the areas that staff can cover each day.

The Parks & Recreation Department is requesting appropriation of \$60,000 from the Park Capital Equipment Fund (452) to purchase and outfit one Ford F-150. Folsom Lake Ford provided the lowest quote at \$42,876 and is the selected dealership for this purchase. Additional funding is necessary to install safety equipment, truck boxes, and associated vehicle mounted equipment necessary to complete the work expected of this Maintenance Worker.

## **ENVIRONMENTAL REVIEW**

This action is exempt from environmental review under the California Environmental Quality Act (CEQA).

## **FINANCIAL IMPACT**

The estimated cost to purchase the Ford F-150 and outfit the vehicle is \$60,000. Staff is requesting the City Council authorize an appropriation of \$60,000 from the Park Capital Equipment Fund (Fund 452) for the purchase which has sufficient funding to cover the appropriation request. There is no impact to the General Fund for this purchase.

## **ATTACHMENTS**

1. Resolution No. 11351 – A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford for the Purchase of One Ford Vehicle and Appropriation of Funds from the Park Capital Equipment Fund for the Purchase and Outfitting of Said Vehicle

Submitted,

Kelly Gonzalez,  
Parks & Recreation Director

**RESOLUTION NO. 11351**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH FOLSOM LAKE FORD FOR THE PURCHASE OF ONE FORD VEHICLE AND APPROPRIATION OF FUNDS FROM THE PARK CAPITAL EQUIPMENT FUND FOR THE PURCHASE AND OUTFITTING OF SAID VEHICLE**

**WHEREAS**, the City of Folsom has hired a new maintenance worker in the Parks & Recreation Department; and

**WHEREAS**, the Park Capital Equipment Fund (Fund 452) was established to purchase new equipment to provide service enhancements in the Parks & Recreation Department; and

**WHEREAS**, the City of Folsom has not yet purchased a vehicle to support the new maintenance worker position; and

**WHEREAS**, staff have validated the need for the new vehicle to support increased levels of service; and

**WHEREAS**, sufficient funds are available within the Park Capital Equipment Fund (452) to support the recommended purchase and outfitting without impact to the City of Folsom General Fund; and

**WHEREAS**, Folsom Lake Ford provided the lowest quote; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with Folsom Lake Ford for the purchase of one Ford vehicle; and

**BE IT FURTHER RESOLVED** that the City Council of the City of Folsom authorizes the Finance Director to appropriate \$60,000 in the Park Capital Equipment Fund (Fund 452) for fiscal year 2024-2025 for the purchase and outfitting of one Ford vehicle.

**PASSED AND ADOPTED** this 8th day of April 2025, by the following roll call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Sarah Aquino, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK

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to facilitate double-sided printing  
and minimize paper use.*



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE