



**FOLSOM**  
CITY OF FOLSOM

# Folsom City Council Staff Report

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| <b>MEETING DATE:</b>   | 1/28/2020   |
| <b>AGENDA SECTION:</b> | Consent Calendar  |
| <b>SUBJECT:</b>        | Resolution No. 10385 – A Resolution Authorizing the City Manager to Execute a Contract with Sacramento Tree Foundation for Tree Programs and Tree Planting and Maintenance for Three Years Commencing 2020 and Appropriation of Funds |
| <b>FROM:</b>           | Community Development Department  |

### RECOMMENDATION / CITY COUNCIL ACTION

The Community Development Department recommends that the City Council pass and adopt Resolution No. 10385 - A Resolution Authorizing the City Manager to Execute a Contract with Sacramento Tree Foundation for Tree Programs and Tree Planting and Maintenance for Three Years Commencing 2020 and Appropriation of Funds.

### BACKGROUND / ISSUE

Trees are a treasured asset in Folsom and have widespread value and benefits to our community. Folsom’s new 2035 General Plan outlines policies for tree preservation, planting of native species, as well as tree planting for shade, community beautification, and to reduce the heat island effect.

The City’s original Tree Preservation Ordinance (Chapter 12.16 of the Folsom Municipal Code) was adopted in 1996. On January 14, 2020, the City Council introduced an update to the Tree Preservation Ordinance to address specific gaps, ambiguities and incorporate current best management practices so that the regulations are clear, easy to follow, and help preserve and maintain healthy trees in Folsom (second reading and adoption at this meeting). At the same time, the City Council updated the Tree Mitigation Fees to better align with cost of replacement planting and maintenance. The new Ordinance and corresponding Tree Mitigation Fee go into effect April 1, 2020.

Under both the existing and new Tree Preservation Ordinance, one option for mitigation to remove a protected tree is payment of an in-lieu fee. In lieu fee payments are put into the City's Tree Planting and Replacement Fund, which can and have been used for tree planting and revegetation projects, to purchase tree mitigation sites, and for the retention of a City Arborist over the years.

Currently, the City has one Arborist overseeing all tree permits, landscape plan reviews associated with development activity, monitoring tree planting and construction activity around protected trees, monitoring tree mitigation plantings, and facilitating annual Arbor Day activities. Given the volume and corresponding focus on development activity over the last two years, the Fund has grown without significant expenditures for planting and replacement.

In order to improve and expand the City's tree canopy/urban forest consistent with the 2035 General Plan and as intended through the Tree Planting and Replacement Fund, Staff is recommending a new partnership with Sacramento Tree Foundation over the next three year period to create and implement new tree programs and provide services for tree planting and maintenance using the Tree Planting and Replacement Fund.

### **POLICY / RULE**

Folsom Municipal Code Section 2.36 requires that contracts in excess of \$62,014 be awarded by the City Council.

### **ANALYSIS**

A Request for Proposals was distributed to tree service companies and organizations in the region and posted to the City's website. The City received three proposals and a City proposal review team ranked the proposals, ultimately choosing the Sacramento Tree Foundation to provide the requested services. Specifically, the services are intended to increase the City's urban forest through new programs and services for tree planting, replacement and maintenance as outlined below.

1. New Programs. Sacramento Tree Foundation would create and implement new tree programs, materials and events in Folsom including, but not limited to the following:
  - a) Create a program to work with existing neighborhoods through neighborhood associations and other homeowner groups utilizing outreach techniques to plant, maintain, supplement, and/or replace street trees as appropriate, leveraging and administering SMUD Shade Tree Program.
  - b) Create and market volunteer programs and events to enhance the City's urban forest (e.g., Annual Fall Tree Planting, Community Service Day Projects).
  - c) Create and facilitate tree planting projects associated with Adopt-A-Trail Program.
  - d) Create educational, marketing and outreach materials regarding the value and proper maintenance of trees.

- e) Create long term maintenance and replacement programs for existing street tree corridors (succession planning, under-canopied areas).

At a minimum, Sacramento Tree Foundation would provide a dedicated half-time on-site staff resource, along with supplemental staffing expertise (off-site) in support of approved programs for an anticipated three-year period. The cost of supplemental expertise for creation and implementation of these programs would be based on time and materials with fixed hourly bill rates not to exceed an annual cost of \$60,000 and total cost of \$180,000 for the three-year period.

- 2. Native Tree Replacement Program. Sacramento Tree Foundation would create and manage a Native Tree Replacement Program to facilitate replacement planting and maintenance funded by the City's tree mitigation fees. The program goal is to plant and maintain up to 300 replacement inches of native trees on property owned or maintained by the City of Folsom each year for the next three years. As outlined in the Nexus Study for the recent increase in the Tree Mitigation Fee, the estimated cost for one-inch native tree replacement including the planting plan/design, site preparation, irrigation, planting materials, labor, irrigation and vegetation management, monitoring and replacement for a three-year period to ensure 100% survival of mitigation trees is approximately \$389. Cost will vary depending on replanting project scale, location, tree size and species, irrigation method, etc.

Each year, City Staff will identify one or more priority tree planting projects from the City's current Tree Mitigation Planting Site Map (to be developed and updated annually) with a general project description for each project. Sacramento Tree Foundation would then prepare a planting, irrigation and maintenance plan along with a corresponding cost estimate for each of the priority projects based generally on the per unit cost estimates outlined in the contract. City Staff will work with the Sacramento Tree Foundation to finalize plans and authorize work to proceed on the specific tree planting projects with a total annual cost not to exceed \$100,000 and a total cost of \$300,000 for the three-year period.

The total contract with Sacramento Tree Foundation would be in the amount of \$160,000 per year for 3 years for a total of \$480,000.

### **FINANCIAL IMPACT**

This project was not included in the City's Fiscal Year 2019-20 Operating Budget. However, funds are available in the Tree Planting and Replacement Fund (Fund 226). Staff is requesting an additional appropriation of \$160,000 in FY 2019-20 to be appropriated to the Tree Planting and Replacement Fund (Fund 226). The additional appropriation will come from the available Fund balance which is currently \$1.039 million. The additional two years will be budgeted during the future budget process.

**ENVIRONMENTAL REVIEW**

Program and planting services are exempt from environmental review.

**ATTACHMENTS**

Resolution No. 10385 – A Resolution Authorizing the City Manager to Execute a Contract with Sacramento Tree Foundation for Tree Programs and Tree Planting and Maintenance for Three Years Commencing 2020 and Appropriation of Funds.

Submitted,  
  
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Pam Johns, Community Development Director

**RESOLUTION NO. 10385**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH SACRAMENTO TREE FOUNDATION FOR TREE PROGRAMS AND TREE PLANTING AND MAINTENANCE FOR THREE YEARS COMMENCING 2020 AND APPROPRIATION OF FUNDS**

**WHEREAS**, the City desires to improve and expand the City's tree canopy/urban forest consistent with the 2035 General Plan Staff by creating and implementing new tree programs and services for tree planting and maintenance using the Tree Planting and Replacement Fund; and

**WHEREAS**, Sacramento Tree Foundation responded to the Request for Proposals and was chosen by City staff to provide the program, planting and maintenance services; and

**WHEREAS**, this project was not included in the City's Fiscal Year 2019 - 20 Operating Budget. The agreement would be in the amount of \$160,000 per year for three years, for a total not-to-exceed amount of \$480,000; and

**WHEREAS**, sufficient funds are available in the Tree Planting and Replacement Fund (Fund 226) an additional appropriation will be required; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney: (as applicable to contracts)

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute a contract with Sacramento Tree Foundation for Tree Programs and Tree Planting and Maintenance for Three Years Commencing 2020; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Finance Director is authorized to appropriate \$160,000 in the Tree Planting and Replacement Fund (Fund 226) in FY 2019-20. The funding will be from current fund balance in the Tree Planting and Replacement Fund; and,

**PASSED AND ADOPTED** this 28<sup>th</sup> day of January, 2020, by the following roll-call vote:

**AYES:** Council Member(s):  
**NOES:** Council Member(s):  
**ABSENT:** Council Member(s):  
**ABSTAIN:** Council Member(s):

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Sarah Aquino, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK