

RESOLUTION NO. 11364

A RESOLUTION REPLACING RESOLUTION NO. 11219 AND RESOLUTION NO. 11235 AND ENACTING THE ANNUAL INFLATIONARY ADJUSTMENT FOR CITY USER FEES FOR SELECTED CITY SERVICES

WHEREAS, City of Folsom Municipal Code Section 3.50.020 states “The city manager is hereby directed to recommend to the council the adjustment of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, products or services enumerated in this chapter and on the schedule of rate review as hereinafter established in this chapter. Costs reasonably borne shall be as are defined in Section 3.50.030.”; and

WHEREAS, Resolution No. 7815 adopted by the Folsom City Council on May 23, 2006, allowed for an annual inflationary adjustment to User Fees each fiscal year; and

WHEREAS, Resolution No. 11219 adopted by City Council on June 25, 2024, set the most recent User Fee schedule for selected City Services; and

WHEREAS, Resolution No. 11235 adopted by City Council on July 23, 2024, set the most recent User Fee schedule for Planning; and

WHEREAS, the annual inflationary adjustment is based on the *US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items, San Francisco CMSA annual amount as of December of the previous calendar year*; and

WHEREAS, as of December 31, 2024 the annual inflationary adjustment to be applied is 2.38%;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom Replaces Resolution No. 11219 and Resolution No. 11235 and Enacts the Annual Inflationary Adjustment for City User Fees for Selected City Services as of July 1, 2025 as set forth in the fee schedules attached hereto;

PASSED AND ADOPTED this 22nd day of April, 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

City of Folsom
Master Fee Schedule as of July 1, 2025

#	DEPARTMENT/SERVICE	FEE 07/01/2024	ANNUAL INFLATION ADJUSTMENT	FEE 07/01/2025
		Reso 11219	Annual CPI ¹	Proposed
	<u>Finance</u>			
FN-1a	Returned Check Fee - Initial	\$25	\$ -	\$25
FN-1b	Returned Check Fee - Additional	\$35	\$ -	\$35
FN-2	Lien/Delinquency Admin Fee	\$125	\$ -	\$125
FN-2a	Admin/Disconnect Fee	\$75	\$ -	\$75
FN-2b	Reconnect Fee - during business hours	\$50	\$ -	\$50
FN-2c	Reconnect Fee - after business hours	\$135	\$ -	\$135
	<u>Business License Certificate</u>			
FN-4	New License Review Fee	\$28	\$ 1	\$29
PE-65	New Home Occupation Review Permit	\$31	N/A	Reso 11356
FN-5	License Reprint Fee	\$14	\$ 0.33	\$14
FN-7	Customer Business Lists - Year	\$21	\$ 0.50	\$21
FN-8	Customer Business Lists - 1 month	\$21	\$ 0.50	\$21
	Annual Historic District Surcharge Tax	\$60	-	\$60
	Home Occupation Annual Certificate	\$40	-	\$40
	Business License Certificate Fee Table	Class. A-C		Class. A-C
	Specialty Operations	Class. D		Class. D
	<u>Cardroom Business License Fees</u>			
FN-9	Application and investigation	\$708	\$ 17	\$725
FN-10	Annual License Renewal	\$94	\$ 2	\$96
FN-12	PER Table Fee per QUARTER	\$280	\$ 7	\$287
FN-13	Alternative Method of Payment	2.75% - 3%		2.75% - 3%
	<u>Water</u>			
W-3	Construction Meter Rental Rate per Month	\$100	\$ -	\$100
W-4	Security Deposit for 2.5 inch Construction Meter	\$900	\$ -	\$900
W-5	Security Deposit for 4 inch Construction Meter	\$2,700	\$ -	\$2,700
W-6	Relocation of Construction Meter	\$25	\$ -	\$25
W-7	Repeat Disinfection Testing of New Facilities	\$200	\$ -	\$200

W-8	Backflow Testing Tag	\$15	\$	-	\$15
W-9	Testing of Backflow Device	\$100	\$	-	\$100
<u>Wastewater</u>					
WW-1	Emergency Call Out (After Hours/Hourly Rate)	\$135	\$	-	\$135
WW-2	Clean up of Sanitary Sewer Overflow From Private Lateral or collection system (Hourly rate)	\$200	\$	-	\$200
WW-3	Inspection of Private Collection Systems to Include Manholes, Maines and Laterals (Hourly Rate)	\$150	\$	-	\$150
<u>Police</u>					
P-1	Vehicle Release	\$183	\$	4	\$187
P-2	Livescan	\$27	\$	1	\$28
P-3	Alarm Permit (New)	\$47	\$	1	\$48
P-3b	Alarm Permit (Renewal - Commercial)	\$18	\$	1	\$19
P-4	False Alarm (2nd false alarm - infor. not updated)	\$101	\$	2	\$103
P-4b	False Alarm (3rd false alarm)	\$101	\$	2	\$103
P-4c	False Alarm (4th false alarm)	\$114	\$	3	\$117
P-4d	False Alarm (5th+ false alarm)	\$174	\$	4	\$178
P-6	Repossessions	\$15	\$	1	\$16
P-7	VIN Verification	\$46	\$	1	\$47
P-8	Clearance Letter-Clear	\$41	\$	1	\$42
P-9	Vehicle Sign-Off	\$46	\$	1	\$47
P-10	Firearms Permit	\$492	\$	12	\$504
P-15	Adult Businesses	\$149	\$	4	\$153
P-17	HS 11590 Registration	\$27	\$	1	\$28
P-18	Police report copy	\$5		-	\$5
<u>Fire</u>					
FR-1	California Fire Code Inspection - HSC 13146.2 and 13146.3	\$205	\$	5	\$210
	Pre-license Inspection < 25 - HSC 13235	\$53	\$	1	\$54
	Pre-license Inspection > 25 - HSC 13235	\$107	\$	3	\$110
FR-2	Re-Inspection (2nd and subsequent reinspections)	\$253	\$	6	\$259
FR-3	Fire Stand Pipe System Plan Review	bldg pmt val	bldg pmt val		bldg pmt val
FR-4	Fire Hydrant System PC	bldg pmt val	bldg pmt val		bldg pmt val
FR-5	Fire Sprinkler System Plan Review	bldg pmt val	bldg pmt val		bldg pmt val
FR-6	Fire Pump Plan Review	bldg pmt val	bldg pmt val		bldg pmt val

FR-7	Fire Alarm System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-10	Fixed Fire Protection System Plan Review	bldg pmt val	bldg pmt val	bldg pmt val
FR-11	Gas System Plan Review (Medical, LPG, Compressed, etc.)	bldg pmt val	bldg pmt val	bldg pmt val
FR-14	Public Fireworks Display PC	bldg pmt val	bldg pmt val	bldg pmt val
FR-15	Special Fire Inspection (after hours or by request)	\$273	\$ 6	\$279
FR-23	Safe & Sane Fireworks Stand Inspection	\$361	\$ 9	\$370
FR-24	Incident/Inspection Report Copy	\$20	\$ -	\$20
FR-25	Patient Care Report (PCR) and/or Medical Billing	\$32	\$ -	\$32
FR-26	Fire Hazard/Vegetation Management Administrative fee per Re Inspection	\$169	\$ 4	\$173
	Weed Abatement Cost - City's cost	\$1000		\$1000
		Minimum		Minimum
FR-28	False Alarm (2nd false alarm - infor. not updated)	\$101	\$ 2	\$103
FR-28b	False Alarm (3rd false alarm)	\$101	\$ 2	\$103
FR-28c	False Alarm (4th false alarm)	\$120	\$ 3	\$123
FR-28d	False Alarm (5th+ false alarm)	\$178	\$ 4	\$182
FR-36	Fire Hydrant Flow Test	\$223	\$ 5	\$228
FR-39	Fire Photograph(s) Flash Drive	\$33	\$ 1	\$34
FR-42	Expedited Services Fee	1.5 X Reg Fee		1.5 X Reg Fee
FR-43	Fire Safety Officer Standby, Third Party review or Inspection	Actual Cost		Actual Cost
	<u>Ambulance Services</u>			
	Base Rate Within Corporate City Limits	\$2,158	\$ -	\$2,158
	Base Rate Outside Corporate City Limits	\$2,158	\$ -	\$2,158
	Patient Assessment/Treatment - No Transport	\$425	\$ -	\$425
	Milage (per mile)	\$39	\$ -	\$39
	ALS Supplies	\$105	\$ -	\$105
	Oxygen	\$165	\$ -	\$165
	Cardiac Monitor/Defibrillator	\$168	\$ -	\$168
	Continuous Positive Airway Pressure (CPAP)	\$225	\$ -	\$225
	Bone Drill	\$305	\$ -	\$305
	<u>Community Development</u>			
PE-75	Expedited Services Fee	1.5 X Regular Fee	\$ -	1.5 X Regular Fee
PE-76	Technical Assistance / Third Party	Actual Cost	\$	Actual Cost

	review or Inspection		-	
PE-77	Protected Tree removed or impacted within the buildable area of a residential lot (DSH-diameter per inch)	125.00 (DSH)	\$ -	125.00 (DSH)
PE-78	Protected Tree removed or impacted (DSH-diameter per inch)	250.00 (DSH)	\$ -	250.00 (DSH)
<u>City Clerk</u>				
CC-2a	Document Printing & Copying (First 10 pages free)	\$0.10	\$ 0.00	\$0.10
CC-3	Document Printing Pages greater than 17x14 or color copies (per side/per page)	\$5	\$ 0	\$5
CC-6	Copy DVD	\$5	\$ 0	\$5
CC-8	Folsom Municipal Code	Cost to Produce	Cost to Produce	Cost to Produce
CC-9	Updates to Folsom Municipal Code	Cost to Produce	Cost to Produce	Cost to Produce
CC-10	Planning Commission Decision Appeal - Owner occupied, single family dwelling	\$264	N/A	Reso 11356
CC-11	Planning Commission Decision Appeal - All others	\$536	N/A	Reso 11356
CC-13	Code Enforcement Administrative Hearing	\$198	\$ 5	\$203
<u>Library</u>				
LB-8a	Self service copy charges - (B & W)	\$0.15	\$ -	\$0.15
LB-8b	Self service copy charges - (Color)	\$.50/page	\$ -	\$.50/page
LB-10	Interlibrary loan/item (plus add'l lending library fees)	\$5	\$ -	\$5
LB-11	Lost or damaged books in Folsom collection	Up to cost of item plus \$5.00 processing fee	\$ -	Up to cost of item plus \$5.00 processing fee
LB-12	Lost or damaged materials from interlibrary loan	Up to cost of item, plus charges form lending library, plus \$5.00 local processing fee	\$ -	Up to cost of item, plus charges form lending library, plus \$5.00 local processing fee
LB-13	Referral fee for material and fee recovery services (for accounts with billed overdue materials and total outstanding charges of \$25 or more)	\$10	\$ -	\$10
¹ Annual inflationary adjustment based on the <i>US Bureau of Labor Statistics & CA Department of Finance CPI-West Urban Consumers, all items San Francisco CMSA, Annual amount as of December of the previous calendar year.</i>				

#	DEPARTMENT/SERVICE	FEE 9/21/2024 Reso 11235	ANNUAL INFLATION ADJUSTMENT Annual CPI ¹	FEE 7/1/2025 Proposed
	<u>Planning</u>			
PE-1	Preliminary Project Review (deposit)	\$656	N/A	Reso 11356
PE-2	Tentative Parcel Map Review (deposit)	\$5,710	N/A	Reso 11356
PE-3	Tentative Subdivision Map Review (deposit)	\$6,718+\$34/Lot	N/A	Reso 11356
PE-4	Tentative Map Amendment Review (deposit)	\$9,515	N/A	Reso 11356
PE-6	Tentative Map Extension Review (deposit)	\$4,087	N/A	Reso 11356
	Site Design Review - Planning Comm.			
PE-7	(deposit)	\$4,794	N/A	Reso 11356
PE-7b	Site Design Review	\$302	N/A	Reso 11356
PE-8	Planned Development review (deposit)	\$9175 + \$458/acre	N/A	Reso 11356
	Planned Development Mod. Review			
PE-9	(deposit)	\$9,162	N/A	Reso 11356
PE-10	Planned Development Ext. Review (deposit)	\$3,217	N/A	Reso 11356
PE-11	Specific Plan Review (deposit)	\$6,432	N/A	Reso 11356
PE-12	Specific Plan Amend. Review (deposit)	\$7,076	N/A	Reso 11356
	Initial Environmental Study/Assmnt			
PE-13	(deposit)	\$6,512	N/A	Reso 11356
PE-15	Environmental Impact Review & Report	\$8,748	N/A	Reso 11356
PE-16	Notice of CEQA determination	\$304	N/A	Reso 11356
PE-18	Environmental Mitigation Prog. Monitoring	\$6,449	N/A	Reso 11356
PE-20	Historic Dist SFD Design Rvw (deposit)	\$63	N/A	Reso 11356
PE-21	H.D. Mult Fam/Comm Design Rvw (deposit)	\$2,210	N/A	Reso 11356
PE-22	Arch Review - SFD (deposit)	\$63	N/A	Reso 11356
PE-23	Arch Review - Mult Fam/Comm. (deposit)	\$2,210	N/A	Reso 11356
PE-24	Historic Dist Sign Review (deposit)	\$63	N/A	Reso 11356
PE-25	Sign Permit - Staff	\$129	N/A	Reso 11356
PE-25b	Sign Permit Extension	\$60	N/A	Reso 11356
PE-26	PD Permit Sign Only (deposit)	\$1,286	N/A	Reso 11356
PE-27	Zoning Verification Review (deposit)	\$310	N/A	Reso 11356
	Rezoning Request Review - 5 acres or less			
PE-28	(deposit)	\$3,005	N/A	Reso 11356
	Rezoning Request Review- 5+ acres			
PE-29	(deposit)	\$6,000	N/A	Reso 11356
	Lot Line Adj./Parcel Merger (planning)			
PE-30	(deposit)	\$1,015	N/A	Reso 11356
PE-31	Annexation Processing (deposit)	\$5,789	N/A	Reso 11356
PE-32	Variance Review- SFD (deposit)	\$1,686	N/A	Reso 11356
PE-33	Variance Review- Other (deposit)	\$1,686	N/A	Reso 11356
PE-35	Appeal - Admin	\$258	N/A	Reso 11356
PE-36	Appeal - by other (deposit)	\$515	N/A	Reso 11356
PE-37	Code Amendment (deposit)	\$2,297	N/A	Reso 11356
PE-38	General Plan Amendment <5 acres (deposit)	\$4,384	N/A	Reso 11356

PE-39	General Plan Amendment >5 acres (deposit)	\$8,768	N/A	Reso 11356
PE-40	Temporary Use Permit Review	\$65	N/A	Reso 11356
PE-41	Conditional Use Permit Review (Major)			
	(deposit)	\$5,950	N/A	Reso 11356
PE-41b	Conditional Use Permit Review (Minor)			
	(deposit)	\$2,821	N/A	Reso 11356
	Conditional Use Permit Modification			
PE-42	(deposit)	\$1,647	N/A	Reso 11356
PE-43	Street Name Review/Change (deposit)	\$1,256	N/A	Reso 11356
PE-44	Dev'l. Agreeemnt Processing (deposit)	\$5,405	N/A	Reso 11356
PE-64	Condominium Conversion Fee	\$11,709	N/A	Reso 11356
PE-65	Home Occupation Permit Fee	\$31	N/A	Reso 11356
		\$201 + \$49		
PE-66	Unattended Donation Box	Renewal	N/A	Reso 11356
PE-67	Opinion on a Planning Matter	\$258	N/A	Reso 11356
PE-68	Landmark Tree	\$295	N/A	Reso 11356
PE-69	Off-Site Weekend Directional Signs	\$175	N/A	Reso 11356
PE-70	Uniform Sign Program	\$295	N/A	Reso 11356
PE-71	Temporary Sign Permit	\$10	N/A	Reso 11356
PE-72	Non-residential Plan Check Fee (Planning)	10% of building permit fee	N/A	Reso 11356
PE-74	Entertainment Permit	\$46	N/A	Reso 11356

#	DEPARTMENT/SERVICE
#	Parks & Recreation ⁴
PR-7	Zookeeping/Gate
PR-9	Zoo-Gift Shop
PR-10	Zoo-Education/Tours
PR-13	Aquatics - Rec/Lap Swim
PR-14	Aquatics - Swim Lessons
PR-15	Aquatics - Swim Team
PR-16	Aquatics - Aquacise
PR-17	Aquatics - Swim Camps
PR-18	Aquatics - School Parties
PR-19	Aquatics - Birthday Parties
PR-21	Aquatics - Swim Meets
PR-22	Aquatics - Rental/Spons.
PR-23	Aquatics - Concessions
PR-24	Cummings Park/Skate
PR-25	Comm Center - Resident Comm Center - Non-Resident Comm Center - FCUSD
PR-26	Rotary Clubhouse (see Comm Center)
PR-30	Park Rentals
PR-32	Youth Spec. Interest
PR-33	Cultural Classes
PR-37	Fee Based Spec Events
PR-38	Youth Day Camps
PR-39	Teens
PR-40	Cultural Svcs/Preschool
PR-42	Seniors
PR-43	Sponsorship
PR-45	Kemp Concessions
PR-46	Adult Sports
PR-47	Youth Sports
PR-48	Comm. Youth Leagues
PR-49	Sports Facility Rentals

² Parks and Recreation fees are set by the department. Cost recovery levels are set at the program level.

Business License Certificate Classification Fee Tables

Classification A - Business License Certificate Gross Receipts			
Annual Gross Receipts - Retail Sales, Property Rental, Residential & Non-			
Category	Lower Gross Receipts	Upper Gross Receipts	Annual Fee
1	\$ -	\$ 99,999.99	\$ 40.00
2	\$ 100,000.00	\$ 899,999.99	\$ 125.00
3	\$ 900,000.00	\$ 5,099,999.99	\$ 250.00
4	\$ 5,100,000.00	\$ 10,899,999.99	\$ 500.00
5	\$ 10,900,000.00	\$ 25,099,999.99	\$ 1,000.00
6	\$ 25,100,000.00	Max	100 + .05/\$1,000 GR

Classification B - Service Professions, Manufacturing, Wholesale Based on Employee Count			
Manufacturing, Wholesale and Service Professions			
Category	Lower Employee Count	Upper Employee Count	Annual Fee
1	0	1	\$ 40.00
2	2	4	\$ 125.00
3	5	8	\$ 175.00
4	9	12	\$ 220.00
5	13	25	\$ 250.00
6	26	55	\$ 500.00
7	56	124	\$ 1,000.00
8	125	Max	\$100 + \$10 per Employee

Classification C - Commercial, Industrial, Research & Development			
Based on Square Feet			
Category	Lower Sq Ft	Upper Sq Ft	Annual Fee
1	0	2000	\$ 40.00
2	2000	18000	\$ 125.00
3	18000	102000	\$ 250.00
4	102000	218000	\$ 500.00
5	218000	502000	\$ 1,000.00
6	502000	Max	100 + \$2.50/1,000 Sq. Ft.

Classification D - Business License Certificate Specialty Operations	
Non Profit/Exempt Business Certificate Fee	\$0.00
Building Contractors	\$25 per building permit
Itinerant Vendor (Peddler, Solicitor or	\$500.00
Daily Specialty - Fixed Location	\$25.00
Monthly Specialty - Fixed Location	\$30.00
Quarterly Specialty - Fixed Location	\$75.00
Annual Specialty - Fixed Location	\$200.00
Branch Location Certificate	\$25.00
Bingo Halls	\$25.00