



Folsom City Council Staff Report

MEETING DATE:	11/14/2023
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11127 – A Resolution Authorizing the City Manager to Execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Riley Street Sidewalk Project
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11127 – A Resolution Authorizing the City Manager to Execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Riley Street Sidewalk Project.

BACKGROUND / ISSUE

The Riley Street Sidewalk Project proposes increasing pedestrian access, safety, and connectivity on Riley Street between Sutter Street and East Bidwell Street. There are currently significant gaps in the pedestrian infrastructure along this corridor. With the pedestrian route adjacent to Sutter Middle School, it is important that the required Americans with Disabilities Act (ADA) compliance and safety measures are up to current standards. The project will provide a pedestrian gateway into the Historic District and adjacent residential and commercial areas.

The City contracted with REY Engineers in 2020 to perform a Project Feasibility Study to help identify project options, budgets, and constraints. Utilizing the project options, the Public Works Department applied for four Active Transportation Program grants; however, the project was not selected for funding.

In February 2022, Congressman Bera’s office requested a call for projects for potential federal funding. Public Works staff submitted a request for the Riley Street Sidewalk Project and the project was ultimately chosen to receive \$4 million in project funding.

Caltrans requires a Program Supplement Agreement to the Administering Agency–State Agreement for projects administered through Caltrans. Before invoicing Caltrans for reimbursable costs, the city must return the fully executed Program Supplement Agreements.

Once the Program Supplement Agreement is executed, staff will advertise a Request for Proposals for the Preliminary Engineering phase of the project design. This phase includes preparing plans, specifications, and estimates, as well as any necessary right of way, utility relocation, and environmental design. The contract for those professional services will be presented to City Council for consideration at a future meeting.

POLICY / RULE

Caltrans requires that the executed Program Supplement Agreement is accompanied by a certified Resolution that clearly identifies the representative who is authorized to sign on the Agency’s behalf.

ANALYSIS

The City of Folsom is required to execute the Program Supplement Agreement with Caltrans Local Assistance before invoicing Caltrans for any reimbursable costs.

FINANCIAL IMPACT

The city was awarded \$4,000,000 for this project. The city is required to provide a 11.47% local match towards the \$4,518,242 total project cost, in the amount of \$518,242.40. Matching Funds for this project are available in the Transportation Improvement Fund (Fund 446).

ENVIRONMENTAL REVIEW

As part of the Preliminary Engineering phase of this project, an analysis will be performed to determine compliance with the National Environmental Policy Act (NEPA).

ATTACHMENT

Resolution No. 11127 – A Resolution Authorizing the City Manager to Execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Riley Street Sidewalk Project

Submitted,

Mark Rackovan, PUBLIC WORKS DIRECTOR

RESOLUTION NO. 11127

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROGRAM SUPPLEMENT AGREEMENT TO ADMINISTERING AGENCY-STATE AGREEMENT 03-5288S21 FOR THE RILEY STREET SIDEWALK PROJECT

WHEREAS, the Public Works Department responded to a call for projects from Congressman Bera’s office for Congressionally Directed Spending funds for the Riley Street Sidewalk Project; and

WHEREAS, the project was selected to receive \$4 million in Congressionally Directed Spending funds; and

WHEREAS, the executed Supplement Agreement must be returned to Caltrans before invoicing for any reimbursable expenses; and

WHEREAS, Caltrans requires that the signed Program Supplement Agreement is accompanied by a certified Resolution that clearly identifies the representative who is authorized to sign on the Agency’s behalf; and

WHEREAS, the local matching funds required are 11.47% of received federal funds, or \$518,242.40, and funds are available in the Transportation Improvement Fund (Fund 446); and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a Program Supplement Agreement to Administering Agency-State Agreement 03-5288S21 for the Riley Street Sidewalk Project.

PASSED AND ADOPTED this 14th day of November 2023, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Rosario Rodriguez, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK