



Folsom City Council Staff Report



MEETING DATE:	6/23/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10476– A Resolution Authorizing the City Manager to Execute a Design Consulting Services Agreement with Alta Planning + Design, Inc. for the Active Transportation Plan Project Funded by a Sacramento Area Council of Governments (SACOG) 2019 State of Good Repair Planning and Project Development Grant Funding Program And Appropriation of Funds
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council approve Resolution No. 10476– A Resolution Authorizing the City Manager to Execute a Design Consulting Services Agreement with Alta Planning + Design, Inc. for the Active Transportation Plan Project Funded by a Sacramento Area Council of Governments (SACOG) 2019 State of Good Repair Planning and Project Development Grant Funding Program.

BACKGROUND / ISSUE

The City last updated the current Pedestrian Master Plan in 2014. The plan inventoried all pedestrian facilities and created the primary pedestrian route network, focused on corridors with the highest potential pedestrian demand and prioritized projects in these areas. The City last updated the current Bikeway Master Plan in 2007. The plan laid out a network of Class I trails, including street overcrossings and undercrossing, and prioritized capital projects.

The Active Transportation Master Plan (ATP) will combine and update the master plans for both pedestrian and bicycle facilities in the City of Folsom. The ATP will guide the planning, development, and maintenance of existing and future bicycle and pedestrian facilities within the City, including recommended citywide active transportation network improvements and Safe Routes to School. The City is committed to the design and operation of Complete Streets, providing equitable, safe, and effective use of all streets by all users. The purpose of

the ATP is to increase bicycling and walking opportunities through the creation of a safe, connected, convenient, and visible active transportation network.

In July 2019, the City was notified by the Sacramento Area Council of Governments that the City of Folsom proposed Active Transportation Plan (ATP) was selected for funding and will be awarded the full grant amount of \$150,000 plus City matching funds of up to \$50,000. In February 2020, the City Council approved the acceptance of the 2019 State of Good Repair Planning and Project Development Grant.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, Public Works projects or purchases costing \$62,014 or greater shall be awarded by the City Council.

ANALYSIS

The City of Folsom Active Transportation Plan will be funded through the \$150,000 received from the SACOG 2019 State of Good Repair Planning and Project Development Grant Funding Program. The City of Folsom is required to provide a 11.47% minimum match. The Planning and Project Development funding category provides funding for transportation planning studies or technical work towards a specified project development phase (e.g., environmental analysis, preliminary engineering, etc.) on a capital project that supports the implementation of the Metropolitan Transportation Plan & Sustainable Communities Strategy (MTP/SCS) priorities. Funding awards must be fully expended by 2025.

Parks and Recreation Department staff prepared a Request for Proposal (RFP) to prepare the City of Folsom Active Transportation Plan (ATP). On January 23, 2020, the RFP's were distributed to qualified design consultants and on February 21, 2020, five proposals were received. A full review was performed by staff from both the Public Works, Parks and Recreation, and Community Development departments. While all of the consultants met the minimum qualifications, three were selected for the final interview round. Of the three selected for the final round, one was determined to be more qualified than the others based on ranking and in-person interviews. Alta Planning + Design proposal was selected due to their active transportation plan expertise, local presence, and staff time dedicated to public outreach and engagement.

The top three proposals received with rankings are as follows:

Firm	Alta Planning + Design / DKS Associates	Trail People / Dokken Engineering	Toole Design
Ranking	1	2	3
Fee Proposal	\$200,000	\$148,820	\$150,000

FINANCIAL IMPACT

The SACOG 2019 State of Good Repair Planning and Project Development Grant was accepted in the amount of \$150,000 with a local fund match of up to \$50,000. The local

match of up to \$50,000 will be utilized from Measure A Funds authorized in the fiscal year 2020-21 budget. The total amount of \$200,000 will provide the funding to complete the Active Transportation Plan. The match of Measure A Funds was included in the FY 2020-21 Budget however the grant amount will need an additional appropriation. The appropriation will be included in the General Fund (Fund 010) in the Parks and Recreation Department in the amount of \$150,000 as both the expense and grant revenue.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) only applies to projects that have the potential for causing a significant effect on the environment. The requested action is not considered a project under CEQA.

ATTACHMENT

1. Resolution No. 10476– A Resolution Authorizing the City Manager to Execute a Design Consulting Services Agreement with Alta Planning + Design, Inc. for the Active Transportation Plan Project Funded by a Sacramento Area Council of Governments (SACOG) 2019 State of Good Repair Planning and Project Development Grant Funding Program and Appropriation of Funds

Submitted,

Lorraine Poggione,
Parks and Recreation Department Director

RESOLUTION NO. 10476

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN CONSULTING SERVICES AGREEMENT WITH ALTA PLANNING + DESIGN, INC. FOR THE ACTIVE TRANSPORTATION PLAN PROJECT FUNDED BY A SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG) 2019 STATE OF GOOD REPAIR PLANNING AND PROJECT DEVELOPMENT GRANT FUNDING PROGRAM AND APPROPRIATION OF FUNDS

WHEREAS, on January 23, 2020, staff released a Request for Proposal to qualified consultants to prepare the Active Transportation Plan; and

WHEREAS, on February 21, 2020 staff received five qualified proposals; and

WHEREAS, on March 18, 2020 Alta Planning + Design, Inc. was selected based on their qualifications and experience in planning and engineering design services; and

WHEREAS, the agreement shall be in a form acceptable to the City Attorney; and

WHEREAS, In February 2020, the City Council approved the acceptance of the 2019 State of Good Repair Planning and Project Development Grant in the amount of \$150,000, to be utilized for preparation of the Active Transportation Plan; and

WHEREAS, the grant requires a match of 11.47% and staff as identified Measure A funds to be used for the match which was included in the FY 2020-21 Operating Budget in the Measure Fund (Fund 276); and

WHEREAS, the grant amount will require an appropriation in the amount of \$150,000 to be appropriated to the General Fund (Fund 010) in the Parks and Recreation Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a Design Consulting Services Agreement with Alta Planning + Design, Inc. for planning and design services for the Active Transportation Plan Project for a total not-to-exceed amount of \$200,000.

AND, THEREFORE, BE IT FURTHER RESOLVED that the Finance Director is authorized to appropriate an additional \$150,000 to the Parks and Recreation Department in the General Fund as grant revenue and expense.

PASSED AND ADOPTED this 23rd day of June 2020, by the following roll-call vote:

AYES: Council Member(s):
NOES: Council Member(s):
ABSENT: Council Member(s):
ABSTAIN: Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK