



CITY OF  
**FOLSOM**  
URBEM ET NATURAM

# Folsom City Council Staff Report

<b>MEETING DATE:</b>	12/14/2021
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10754 – A Resolution Authorizing the City Manager to Execute an Agreement with Downtown Ford Sales to Purchase Two Ford Trucks for the Parks & Recreation Department
<b>FROM:</b>	Parks and Recreation Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

The Parks & Recreation Department recommends that the City Council pass and adopt Resolution No. 10754 - A Resolution Authorizing the City Manager to Execute an Agreement with Downtown Ford Sales to Purchase Two Ford Trucks for the Parks & Recreation Department.

## **BACKGROUND / ISSUE**

On May 25, 2021, The City Council appropriated \$82,000 for the purchase of two trucks for the Parks and Recreation Department in the General Fund.

## **POLICY / RULE**

Section 2.36.120 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value of \$62,657 or greater shall be awarded by the City Council.

## **ANALYSIS**

Staff received three bids for the trucks with the lowest bid received at \$41,770.29 per truck from Downtown Ford Sales.

The vehicles are needed to replace an aging vehicle in the Lighting and Landscape division that is no longer reliable as well as to obtain a properly outfitted vehicle for part-time park maintenance staff assigned to park renovation projects. Three quotes were obtained from local Ford dealerships with the lowest bid received coming from Downtown Ford Sales in the amount of \$41,770.29 per truck which includes delivery, sales tax and tire fees.

### **FINANCIAL IMPACT**

A total of \$82,000 was appropriated in the Fiscal Year 2021-22 Operating Budget for the purchase of two trucks for the Parks and Recreation Department. The Lighting and Landscape Services division had \$40,000 appropriated and can absorb the additional \$1,770.29 for one vehicle. The Park Maintenance division had \$42,000 appropriated for one vehicle in the General Fund (Fund 010) in Fleet Management.

There are sufficient funds available in the Fiscal Year 2021-22 General Fund (Fund 010) Operating Budget for the purchase of two vehicles.

### **ENVIRONMENTAL REVIEW**

This purchase is exempt from environmental review under the California Environmental Quality Act (CEQA).

### **ATTACHMENTS**

1. Resolution No. 10754 - A Resolution Authorizing the City Manager to Execute an Agreement with Downtown Ford Sales to Purchase Two Ford Trucks for the Parks & Recreation Department

Submitted,

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Lorraine Poggione,  
Parks and Recreation Director

**RESOLUTION NO. 10754**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH DOWNTOWN FORD SALES TO PURCHASE TWO FORD TRUCKS FOR THE PARKS & RECREATION DEPARTMENT**

**WHEREAS**, on May 25, 2021, City Council appropriated \$82,000 to replace two vehicles for Parks and Recreation; and

**WHEREAS**, three quotes were obtained and the lowest cost for each vehicle is \$41,770.29 at Downtown Ford Sales; and

**WHEREAS**, sufficient funds are budgeted and available in the Fiscal Year 2021-22 General Fund Operating Budget (Fund 010) for both vehicles;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Folsom that the City Manager is hereby authorized to execute an agreement, in a form acceptable to the City Attorney, with Downtown Ford Sales to purchase two Ford trucks for the Parks & Recreation Department in a not-to-exceed amount of \$83,540.58.

**PASSED AND ADOPTED** this 14<sup>th</sup> day of December, 2021 by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Michael D. Kozlowski, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK

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