



Folsom City Council Staff Report

MEETING DATE:	12/14/2021
AGENDA SECTION:	New Business
SUBJECT:	Appointment of Three At-Large Members to the Folsom Historic District Commission and Appointment of Planning Commissioner to Serve on the Historic District Commission
FROM:	City Clerk's Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff requests that the Mayor, with approval from the City Council, appoint three at-large members to the Folsom Historic District Commission for a two-year term ending in December 2023.

Staff requests that the Mayor, with approval from the City Council, appoint Justin Raithel as the Planning Commission representative to the Historic District Commission for the remainder of the term ending in December 2022, as recommended by the Planning Commission.

BACKGROUND / ISSUE

Folsom Municipal Code Chapter 17.52 establishes the Folsom Historic District Commission and defines the Committee's purpose of the Historic District Commission, in part, as to preserve and enhance the historic, small-town atmosphere of the Historic District; to encourage an active business climate which promotes the development of a diverse range of businesses compatible with the Historic District; to retain the residential areas within the Historic District; to ensure that new residential and commercial development is consistent with the historical character of the Historic District; and to increase the awareness, understanding, and appreciation of the history of the city.

The Commission is comprised of seven members consisting of one representative who is actively involved with historic preservation, one representative who is a resident of the Historic District,

one representative who owns a business within the Sutter Street Subarea, two Planning Commissioners, one representative from a Historic District business outside the Sutter Street Subarea, and one architect, landscape architect, or other design professional with expertise in historic preservation.

Two members of the Planning Commission are designated by ordinance to serve on the Historic District Commission. Historically the Planning Commission has voted to recommend members of the Planning Commission to serve on the Historic District Commission.

At-Large Members

The three current vacant positions are for a representative who is a business owner within the Sutter Street subarea, a resident within the Historic District and an applicant representing the Historical Society / Historic Preservation. The three vacancies were created due to the expiration of each of the existing appointee's two-year terms ending in December 2021. In addition to the three vacancies, there is also a vacancy for a Planning Commission representative due to the existing appointee's resignation whose term ends in December of 2022.

A Notice of Vacancy was published in the Folsom Telegraph and in the City's newsletter, posted on the city's website, and on the bulletin boards located at City Hall. Correspondence was sent to current Historic District Commission members whose terms expire in December 2021 inviting them to submit an application for reappointment.

Planning Commission Representative

One of the current Planning Commission representatives to the Historic District Commission resigned as a result of the relocation of their family outside of Folsom. At the December 1, 2021, meeting, the Planning Commission nominated Justin Raithel as a replacement to serve on the Historic District Commission for the remainder of the term expiring in December 2022.

POLICY / RULE

Folsom Municipal Code Section 2.35.030 states that at-large appointments to the Historic District Commission shall expire as follows:

December of even numbered years:

- Planning Commission Members (2 appointees)
- Representative from a Historic District Business outside the Sutter Street subarea
- Architect, Landscape architect, or other design profession

December of odd-numbered years:

- Historic Preservation
- Resident of the Historic District
- Business Owner within the Sutter Street subarea

Folsom Municipal Code Section 17.52.020 states that the mayor shall appoint each of the members, subject to the approval of the city council.

ANALYSIS

There are currently three vacancies for representatives of the Folsom Historic District Committee consisting of a business owner within the Sutter Street subarea, a resident within the Historic District and an applicant representing the Historical Society / Historic Preservation. Each of the two-year terms will end in December 2023. In addition to the three vacancies, there is also a vacancy for a Planning Commission representative due to the resignation of one of the representatives whose term ends in December of 2022.

The City has received three applications for the three at-large seats.

Applicants	Eligible to Represent:		
	Historic Preservation	Resident of the Historic District	Business Owner within the Sutter Street subarea
Kathleen Cole (<i>incumbent</i>)		x	
Mark Dascallos (<i>incumbent</i>)			x
Bob Delp*	x	x	

*Applicant is currently serving on the Traffic Safety Committee and would have to step down from that committee if appointed due to the one-seat limitation (FMC §2.35.030).

ATTACHMENTS

Applications received from the following individuals:

- 1. Kathleen Cole
- 2. Mark Dascallos
- 3. Bob Delp

Respectfully submitted,

Christa Freemantle, CMC
City Clerk

ATTACHMENT 1

November 22, 2021
10:17 PM



CITY OF
FOLSOM
CORRECT, FEEL, ENJOY

Folsom Commission and Committee APPLICATION

Thank you for your interest in serving on a Folsom commission or committee.

Before You Begin:

- Please read this form and instructions carefully.
- Complete all pages and sign the application.
- Applications remain active for six months after submittal.

Return completed applications to:

City Clerk's Department, Folsom City Hall, 50 Natoma Street, Folsom, CA 95630

Applicant Information: (All information is required)

Name: Kathleen Marie Cole

Residence Address: _____

Email: kcolepolicy@gmail.com

Phone: _____

Employer and Occupation: Retired

Currently Serving on a Commission/Committee? If yes, please specify:

Yes, resident member of the Historic District Commission

Folsom Residency / Registered Voter Verification: Commission and Committee members must be residents and registered voters of Folsom.

Registered to vote? Indicate Yes / No Yes

Financial Disclosure / Ethics Training:

I understand that commission and committee members must file statements disclosing financial information.

Indicate Yes / No:

Yes

I understand that commission and committee members must complete ethics and harassment training.

Indicate Yes / No:

Yes

Truth and Accuracy: I certify that the information contained on this form is true and accurate:

Signature: Kathleen M. Cole

Date: November 21, 2021

Important Public Records Information: The city may receive requests from the public to review documents such as this form and the city is obligated to release these public records, including all information contained on the form.

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Kathleen Marie Cole

Choice of Commission or Committee:

(If you are interested in multiple commissions, please rank them numerically according to your preference)

Arts and Culture Commission

1 Historic District Commission*

Please identify which seat you qualify for:

representative who is actively involved with historic preservation

representative who is a resident of the Historic District

representative who owns a business within the Sutter Street Subarea

Planning Commissioners

representative from a Historic District business outside the Sutter Street Subarea

architect, landscape architect, or other design professional with expertise in historic preservation

Landscaping and Lighting District Advisory Committee*

Please advise which L&L District you live in:

District of Residence: _____

Library Commission

Parks and Recreation Commission

Planning Commission

Traffic Safety Committee*

Please identify which seat you qualify for:

representative representing a wide cross section of interests

representative who has demonstrated an interest in or a concern for pedestrian and bicycle safety

Utility Commission

Other: _____

***Application Supplement Required:**

Supplemental information is required for the Historic District Commission, Landscape and Lighting District Advisory Committee, and the Traffic Safety Committee. These boards have special qualification requirements for certain seats.

Continue to next page

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Kathleen Marie Cole

Informational Questions: (you must answer all four questions, for all commissions or committees you are applying for):

1. Why do you want to serve on this commission or committee:

I moved to the Historic District in October 2016, after selling my residence of 25 years in neighboring Citrus Heights. Having grown up in Rancho Cordova, I have witnessed the significant growth and change to the Sacramento metropolitan area. I appreciate and understand the importance of smart planning and finding balance between economic growth and the needs of existing residents.

I was appointed to the Historic District Commission in December 2019 and would like to continue my service to the community as the commission's resident member. The Covid-19 pandemic dominated most of my first two years on the commission. Although I had hoped to personally and actively engage with businesses and residents alike to better understand their respective visions and concerns for the Historic District, virtual meetings and phone conversations became the norm during most of my tenure. I am committed to having more of a physical presence in the community going forward.

The Historic District is a vibrant community with a rich history. I will strive to preserve and enhance the historic, small-town charm of this community while balancing the freedom of choice in use and design of the property owner, consistent with the Design and Development Guidelines that govern development in the district.

I want to "give back" to my community and have the time and energies to dedicate to my service on the commission.

2. What do you think is(are) the top issue(s) facing this commission or committee:

To encourage a diverse range of business activity in the district, particularly post-pandemic, while ensuring compatibility with the historic legacy of the community.

To help find a sustainable path forward to address parking problems in the residential areas stemming from visitors that come to enjoy the commercial activities available here.

To retain the quality of life for Historic District residents, to the extent feasible and within the jurisdiction of the Historic District Commission.

Continue to next page

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Kathleen Marie Cole

3. Briefly describe how your experiences qualify you to serve on the commission or committee:

I have served two years as the resident member of the Historic District Commission.

For over 35 years, I served as a state legislative advocate on behalf of public agencies, including, cities, a large urban county and special districts. My engagement on legislation and regulations covered a broad range of issues, including, but not limited to, planning, local government finance and governance, water supply and quality and government transparency and accountability. I engaged directly with elected officials and their staff; state agency and department leadership and program staff; and policy experts to promote or protect my client's priorities and objectives. I have found that collaboration and respecting points-of-view are key to finding middle ground on divisive and complex issues.

I was in the "relationship business" and learned early in my career the importance of building trust and being forthright. It is important to put personal opinions aside and keep an open mind to new ideas or recommendations. I work hard to find fair and balanced solutions to conflicts that arise. I know what I don't know and understand the importance of building a team of subject matter experts as a resource, should the need arise. I'm not afraid to ask tough questions to help me come to an informed decision.

4. Which commission or committee meetings have you attended?

I have attended City Council meetings, in person and virtually over the past two years. I have attended Historic District Commission meetings, as the resident member, and have chaired several meetings in the Chairman's absence. I am familiar with the Brown Act and its requirements for public transparency.

END OF APPLICATION FORM

Return completed applications to:
City Clerk's Department, Folsom City Hall, 50 Natoma Street, Folsom, CA 95630

ATTACHMENT 2



Folsom Commission and Committee APPLICATION

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Return completed applications to:

City Clerk's Department, Folsom City Hall, 50 Natoma Street, Folsom, CA 95630

Applicant Information: (All information is required)

Name: Mark Dascallos

Residence Address: _____

Email: m.dascallos@yahoo.com

Phone: _____

Employer and Occupation: _____

Currently Serving on a Commission/Committee? If yes, please specify:

Historic District Commssion

Folsom Residency / Registered Voter Verification: Commission and Committee members must be residents and registered voters of Folsom.

Registered to vote? Indicate Yes / No Yes

Financial Disclosure / Ethics Training:

I understand that commission and committee members must file statements disclosing financial information.

Indicate Yes / No:

Yes

I understand that commission and committee members must complete ethics and harassment training.

Indicate Yes / No:

Yes

Truth and Accuracy: I certify that the information contained on this form is true and accurate:

Signature: _____ Date: _____

Important Public Records Information: The city may receive requests from the public to review documents such as this form and the city is obligated to release these public records, including all information contained on the form.

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Mark Dascallos

Choice of Commission or Committee:

(If you are interested in multiple commissions, please rank them numerically according to your preference)

Arts and Culture Commission

Historic District Commission*

Please identify which seat you qualify for:

representative who is actively involved with historic preservation

representative who is a resident of the Historic District

representative who owns a business within the Sutter Street Subarea

Planning Commissioners

representative from a Historic District business outside the Sutter Street Subarea

architect, landscape architect, or other design professional with expertise in historic preservation

Landscaping and Lighting District Advisory Committee*

Please advise which L&L District you live in:

District of Residence: _____

Library Commission

Parks and Recreation Commission

Planning Commission

Traffic Safety Committee*

Please identify which seat you qualify for:

representative representing a wide cross section of interests

representative who has demonstrated an interest in or a concern for pedestrian and bicycle safety

Utility Commission

Other: _____

***Application Supplement Required:**

Supplemental information is required for the Historic District Commission, Landscape and Lighting District Advisory Committee, and the Traffic Safety Committee. These boards have special qualification requirements for certain seats.

Continue to next page

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Mark Dascallos

Informational Questions: (you must answer all four questions, for all commissions or committees you are applying for):

1. Why do you want to serve on this commission or committee:

was appointed to the Folsom Historic Commission in March of this year. I feel it takes some time to get settled in and learn from my peers about the importance protecting the historic districts great history and architecture. I was looking forward to growing into a valuable objective commissioner. I would like to request that I stay on the commision. I look forward to helping this special place we call "Old Folsom" for as long as I can.

2. What do you think is(are) the top issue(s) facing this commission or committee:

Public Safety Parking in the Historic District. Preserving the architecture to remain authentic to the 1850-1950 era. Building a strong relationship between the residents and the business/building owners in the district. Making sure we have forward progress in the business district with a balance of retail, art, music, restaurants and bars.

Continue to next page

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Mark Dascallos

3. Briefly describe how your experiences qualify you to serve on the commission or committee:

I've been privileged to own a business on Sutter St. for five years. I have been on the FHDA Board as a director for three years. I have a passion for district and its historic past. I believe I'm an objective person. I look at issues with the intent of doing what's best for my fellow citizens. I also feel I can bring people together with a calm professional approach.

4. Which commission or committee meetings have you attended?

I've been one of the committee members for the Folsom Hometown parade since its inception which is held the weekend before the historic Folsom Pro Rodeo. I've attended commission meetings prior to my appointment on the commission and have attended all meeting as a commissioner this year on the historic district commission.

END OF APPLICATION FORM

Return completed applications to:
City Clerk's Department, Folsom City Hall, 50 Natoma Street, Folsom, CA 95630

ATTACHMENT 3



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Folsom Commission and Committee APPLICATION

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Return completed applications to:

City Clerk's Department, Folsom City Hall, 50 Natoma Street, Folsom, CA 95630

Applicant Information: (All information is required)

Name: Bob Delp

Residence Address: _____

Email: bdelp@live.com

Phone: _____

Employer and Occupation: Benchmark Resources / Environmental and Land Use Planning Consultant

Currently Serving on a Commission/Committee? If yes, please specify:

Yes; Traffic Safety Committee.

Folsom Residency / Registered Voter Verification: Commission and Committee members must be residents and registered voters of Folsom.

Registered to vote? Indicate Yes / No Yes

Financial Disclosure / Ethics Training:

I understand that commission and committee members must file statements disclosing financial information. Indicate Yes / No:
Yes

I understand that commission and committee members must complete ethics and harassment training. Indicate Yes / No:
Yes

Truth and Accuracy: I certify that the information contained on this form is true and accurate:

Signature:  Date: November 30, 2021

Important Public Records Information: The city may receive requests from the public to review documents such as this form and the city is obligated to release these public records, including all information contained on the form.

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Bob Delp

Choice of Commission or Committee:

(If you are interested in multiple commissions, please rank them numerically according to your preference)

Arts and Culture Commission

² Historic District Commission*

Please identify which seat you qualify for:

representative who is actively involved with historic preservation

representative who is a resident of the Historic District

representative who owns a business within the Sutter Street Subarea

Planning Commissioners

representative from a Historic District business outside the Sutter Street Subarea

architect, landscape architect, or other design professional with expertise in historic preservation

Landscaping and Lighting District Advisory Committee*

Please advise which L&L District you live in:

District of Residence: _____

Library Commission

Parks and Recreation Commission

¹ Planning Commission

Traffic Safety Committee*

Please identify which seat you qualify for:

representative representing a wide cross section of interests

representative who has demonstrated an interest in or a concern for pedestrian and bicycle safety

Utility Commission

Other: _____

***Application Supplement Required:**

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Continue to next page

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Bob Delp

Informational Questions: (you must answer all four questions, for all commissions or committees you are applying for):

1. Why do you want to serve on this commission or committee:

My wife and I have lived in Folsom's Historic District since 2012. We own two properties here and have a vested interest in helping this important area of Folsom continue to thrive. But our lives in Folsom extend beyond the Historic District. The company I work for, the bike trails I ride, the gym I go to, the grocery stores I shop at, and the local entertainment I enjoy are spread throughout the City. All of these amenities and opportunities are important to my life here in Folsom.

I am interested in knowing that the issues and projects that come before the Planning Commission and the Historic District Commission are thoughtfully considered, and I would welcome the opportunity to provide my perspectives and opinions as a part of the Planning Commission and/or the Historic District Commission deliberation and decision making processes.

2. What do you think is(are) the top issue(s) facing this commission or committee:

Top issues facing the Planning Commission are:

- ongoing City-wide zoning code update
- review and approvals of projects in the Folsom Plan Area and other growth areas
- accomplishing affordable housing allocations
- reinvigoration of older business areas (e.g., northern East Bidwell Street corridor)

Top issues facing the Historic District Commission are:

- ongoing zoning code update as relates to the Historic District
- reviews of individual residential and commercial development proposals for Historic District and zoning code compliance and compatibility
- planning for future development/use of the Corporation Yard
- parking and traffic management addressing concerns of residents while ensuring access to businesses
- fire prevention, emergency response, and public safety

Continue to next page

FOLSOM COMMISSION AND COMMITTEE APPLICATION

Applicant Name: Bob Delp

3. Briefly describe how your experiences qualify you to serve on the commission or committee:

I have been a land use/environmental consultant for over 25 years, and I understand land use planning, zoning, environmental review processes. I have been engaged at the local level in Folsom providing my perspectives on projects in the Historic District and other areas of the City. Through that involvement I have become familiar with the City zoning code and the City's project review process. I have been and am currently involved in historic preservation efforts both as an involved citizen in Folsom's Historic District (e.g., questioning the suitability of a faux prison in the Sutter Street commercial district, urging for evaluation of potentially historic residential structures prior to approving modifications) and in my career as an environmental professional (e.g., currently working with the State Department of Parks and Recreation as a consultant assisting in review of a water quality project while protecting historic resources at a State Historic Park).

My credentials include:

- B.A., Economics with emphasis on Energy and Environmental Issues, California State University, Chico, 1992
- Certificate in Land Use and Environmental Planning, University of California, Davis, 2010

4. Which commission or committee meetings have you attended?

Virtual or in-person attendance or participation in most Historic District Commission meetings in 2020 and 2021.

END OF APPLICATION FORM

Return completed applications to:
City Clerk's Department, Folsom City Hall, 50 Natoma Street, Folsom, CA 95630