



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/27/2024
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11170 – A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement for Fire Station 34 Construction Management Services with FDC Consultants and Appropriation of Funds
<b>FROM:</b>	Fire Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

The Fire Department recommends that the City Council pass and approve Resolution No. 11170 – A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement for Fire Station 34 Construction Management Services with FDC Consultants and Appropriation of Funds

## **BACKGROUND / ISSUE**

On July 13, 2021, City Council adopted Resolution No. 10665 which authorized the City Manager to execute an agreement with FDC Consultants and appropriation of funds. On July 15, 2021, the City of Folsom entered into an agreement with Fred Russell DBA, FDC Consulting to provide construction management services for design and construction of Fire Station 34 in the Folsom Plan Area.

The Fire Station 34 project (FD2234), located in the Folsom Plan Area at Westwood Drive and Old Ranch Way, was included in the FY 2023-24 Capital Improvement Plan with a total project budget of \$11,860,200. Of the \$11,860,200, \$130,200 is allocated for construction management services.

## **POLICY / RULE**

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value of \$73,209 or greater shall be awarded by City Council.

## **ANALYSIS**

It is desirable and advantageous to contract for the services of a professional project construction manager to oversee the numerous planning and coordinating activities to help ensure that this project remains on budget and is completed in the desired timeframe. The Fire Department has been utilizing FDC Consultants for station construction projects since 2017 and recommends an amendment to the contract with Mr. Fred Russell dba FDC Consultants in the amount of \$63,000 (Attachment 2) to complete the remainder of the construction and occupancy phase of Fire Station 34.

Additional costs were incurred due to unexpected infrastructure design and construction requirements for the project. FDC Consultants has also accepted Inspector of Record Services for the City of Folsom, which was not in the original scope of work.

## **FINANCIAL IMPACT**

The original contract with FDC Consultants was authorized for \$130,200. Staff is requesting an appropriation in the amount of \$63,000, for a total not-to-exceed contract amount of \$193,200 to complete the construction and occupancy phases of the Fire Station 34 project, for a total project budget of \$11,923,200. The funding for this project is from the combined Folsom Plan Area Capital Improvement Fund (Fund 472). An additional appropriation and an increase to the project budget in the amount of \$63,000 will be required. There are sufficient funds available for this appropriation.

## **ENVIRONMENTAL REVIEW**

This report concerns administrative activities that do not constitute a “project” as defined by section 15378 of the California Environmental Quality Act (CEQA) Guidelines and is otherwise exempt pursuant to sections 15061(b)(3) and 15378(b)(2).

## **ATTACHMENTS**

1. Resolution No. 11170 – A Resolution Authorizing the City Manager to Execute an

Amendment to the Agreement for Fire Station 34 Construction Management Services  
with FDC Consultants and Appropriation of Funds

2. FDC Consultants Fee Proposal to Complete Fire Station 34 Project

Submitted,

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Ken Cusano, Fire Chief

**Attachment 1**

**Resolution No. 11170 – A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement for Fire Station 34 Construction Management Services with FDC Consultants and Appropriation of Funds**

**RESOLUTION NO. 11170**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT FOR FIRE STATION 34 CONSTRUCTION MANAGEMENT SERVICES WITH FDC CONSULTANTS AND APPROPRIATION OF FUNDS**

**WHEREAS**, on July 15, 2021, the City of Folsom entered into an agreement with Fred Russell dba FDC Consulting in the amount of \$130,200 to provide construction management services for design and construction of Fire Station 34 in the Folsom Plan Area, Project FD2234; and

**WHEREAS**, the City of Folsom desires to amend the contract with Fred Russell dba FDC Consultants in the amount of \$63,000 to complete the remainder of the construction and occupancy phase of Fire Station 34; and

**WHEREAS**, this project was included in the FY 2023-24 Capital Improvement Plan and has a total project budget of \$11,860,200; and

**WHEREAS**, an appropriation of funds in the amount of \$63,000 is needed for a revised project budget of \$11,923,200 and sufficient funds are available in the Folsom Plan Area Capital Improvement Fund (Fund 472) for this additional appropriation; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute an amendment to the agreement for Fire Station 34 Construction Management Services with FDC Consultants for \$63,000 for a total, not-to-exceed contract amount of \$193,200.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Finance Director is authorized to appropriate an additional \$63,000 for this amendment. The appropriation will be from the Folsom Plan Area Capital Improvement Fund (Fund 472) for a total project budget of \$11,923,200.

**PASSED AND ADOPTED** on this 27<sup>th</sup> day of February 2024, by the following roll-call vote:

AYES: Councilmember(s):  
NOES: Councilmember(s):  
ABSENT: Councilmember(s):  
ABSTAIN: Councilmember(s):

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Michael D. Kozlowski, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK

Attachment 2

FDC Consultants Fee Proposal to Complete Fire Station 34 Project



FDC Consultants

## Folsom Fire Station 34 Project

Chief Cusano, attached is FDC Consultants fee proposal to provide Construction Management and Inspector of Record Services to complete the construction of Folsom Fire Station 34 project for the next 30 weeks as shown in DL Falks schedule.

### Fee Schedule.

Consultants hourly Rate:	\$105.00
Total Fee Proposal: (600 hrs.)	\$63,000.00
Overtime hourly rate:	hourly rate
Mileage Charges:	None

### Insurance Coverage:

Commercial General Liability:	1 million- included in total cost
Automotive General Liability:	1 million- included in total cost
Workers Compensation:	not required-no employees

Should you have any questions feel free to call me.

Sincerely,

Fred Russell  
FDC CONSULTANTS

