



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/27/2024
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11171 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Roundabout Policy and Feasibility Study, Project No. PW2403, Federal Project No. 5288(054)
<b>FROM:</b>	Public Works Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11171 - A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Roundabout Policy and Feasibility Study, Project No. PW2403, Federal Project No. 5288(054).

## **BACKGROUND / ISSUE**

On December 13, 2022, City staff made a presentation titled “Report on Traffic Roundabout Fact-Finding Mission and Direction to Staff Regarding Future Consideration of a Traffic Roundabout Policy” to City Council. During the presentation, City staff presented information regarding their experiences visiting Carmel and Whitestown, Indiana, as well as Stapleton, Golden, and Loveland, Colorado. Staff presented the benefits of vehicle and driver safety, traffic operations and capacity, right of way requirements, and maintenance needs versus traditional traffic signal control at intersections. At the conclusion of presentation, City Council unanimously provided staff direction to develop a Roundabout First policy.

Additionally, at the same meeting, City Council adopted Resolution No. 10961 - A Resolution Authorizing Staff to Submit Grant Applications to the Sacramento Area Council of Governments for the 2022-23 Funding Round. One of the projects submitted to receive funding through the non-competitive Community Design category was the Roundabout Policy and Feasibility Study Project.

This project will conduct an industry best practices review, draft General Plan update policy language, prepare a “Roundabout First” policy language for adoption by the City Council, prepare roundabout design standards for future construction, generate a scoring matrix of the 13 project intersections to evaluate feasibility based on operations, cost, safety/other and provide a ranked list to assist with prioritization. The 13 intersection locations are as follows:

1. Folsom-Auburn Road at Folsom Lake Crossing
2. Folsom-Auburn Road at Oak Ave Parkway
3. Folsom-Auburn Road at Greenback Lane
4. Blue Ravine Road at Prairie City Road
5. Blue Ravine Road at Oak Ave Parkway
6. Folsom Lake Crossing at East Natoma Street
7. Riley Street at East Bidwell Street
8. Riley Street at Glenn Drive
9. Riley Street at Kohl’s/Walmart Driveway
10. East Bidwell Street at Glenn Drive
11. East Bidwell Street at Iron Point Road
12. East Bidwell Street at Coloma Street
13. Prairie City Road at Alder Creek Parkway (Future)

### **POLICY / RULE**

Section 2.36.080 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$73,209 or greater shall be awarded by the City Council.

### **ANALYSIS**

On October 11, 2023, Public Works staff prepared and publicly advertised a Request for Proposals (RFP) to provide professional engineering services. On January 16, 2024, two proposals were received from the following firms: Kimley-Horn and Associates, Inc. and Mead & Hunt, Inc.

A review panel consisting of three Public Works staff members separately evaluated and scored the proposals as described in the “Proposal Evaluations/Consultant Selection” section of the RFP. Each panel member was given a scoring matrix, with the results of those reviews shown below:

	Total Points Possible	Evaluator 1		Evaluator 2		Evaluator 3	
		Kimley -Horn	Mead & Hunt	Kimley -Horn	Mead & Hunt	Kimley -Horn	Mead & Hunt
Understanding of the work to be done	40	35	35	36	32	40	30
Experience with similar kinds of work	25	20	15	20	18	25	20
Project Team	25	25	20	22	17	25	20
Proposal Quality	10	9	7	8	4	9	9
<b>Total</b>	<b>100</b>	<b>89</b>	<b>77</b>	<b>86</b>	<b>71</b>	<b>99</b>	<b>79</b>

<b>Kimley Horn Average Score</b>	<b>91.3</b>
<b>Mead and Hunt Average Score</b>	<b>75.7</b>

Kimley-Horn and Associates, Inc. proposal was selected as the best-qualified consultant to provide the required services. The selection was based on their approach to the work, their specialized experience and capabilities, knowledge of the City of Folsom, and the quality of the proposal. Kimley-Horn and Associates, Inc. proposes to perform these services for an amount not to exceed \$399,851.99.

Staff will use the City’s standard agreement in a form acceptable to the City Attorney.

**FINANCIAL IMPACT**

The Roundabout Policy and Feasibility Study Project was included in the Fiscal Year 2023-24 Capital Improvement Plan with a project budget of \$100,000 utilizing Measure A Funds (Fund 276). Additionally, the City was awarded \$400,000 of Surface Transportation Block Grant Program funds from Sacramento Area Council of Governments (SACOG) for this project that would replace some of the local funds and would require a match of local funds as follows:

Local Match (Fund 276)	\$51,825
SACOG Grant	<u>\$400,000</u>
Total Project Funding	\$451,825

**ENVIRONMENTAL REVIEW**

This is a planning level study and is exempt for environmental review.

**ATTACHMENT**

Resolution No. 11171 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Roundabout Policy and Feasibility Study, Project No. PW2403, Federal Project No. 5288(054)

Submitted,

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Mark Rackovan, Public Works Director

**RESOLUTION NO. 11171**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN AND CONSULTING SERVICES CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE ROUNDABOUT POLICY AND FEASIBILITY STUDY, PROJECT NO. PW2403, FEDERAL PROJECT NO. 5288(054)**

**WHEREAS**, the City of Folsom desires to establish a roundabout first policy, prepare design standards, and evaluate existing intersections for roundabout feasibility; and

**WHEREAS**, Public Works staff prepared and publicly advertised a Request for Proposals on October 11, 2023, and received proposals on January 16, 2024 from two firms, Kimley-Horn and Associates, Inc. and Mead & Hunt, Inc., and

**WHEREAS**, a review panel consisting of three Public Works staff members separately evaluated and scored the proposals as described in the “Proposal Evaluations/Consultant Selection” section of the Request for Proposals; and

**WHEREAS**, staff selected Kimley-Horn and Associates, Inc. based on their approach to the work, their specialized experience and capabilities, knowledge of the City of Folsom, and the quality of the proposal, for a not to exceed amount of \$399,851.99; and

**WHEREAS**, this project was included in Fiscal Year 2023-24 Capital Improvement Plan with a project budget of \$100,000 utilizing Measure A Funds (Fund 276); and

**WHEREAS**, the City of Folsom is programmed to receive funding in the amount of \$400,000 awarded through 2022-2023 Sacramento Area Council of Governments (SACOG) and is eligible for reimbursement of Surface Transportation Block Grant Program funds; and

**WHEREAS**, funds received will be deposited in the Measure A Fund (Fund 276); and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the Roundabout Policy and Feasibility Study, Project No. PW2403, Federal Project No. 5288(054) in the amount of \$399,851.99.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of February 2024, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Michael D. Kozlowski, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK