



## Folsom City Council Staff Report

<b>MEETING DATE:</b>	1/28/2025
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Mayor's Appointment and Confirmation by the City Council of Planning Commissioners to Serve on the Historic District Commission
<b>FROM:</b>	City Clerk's Department

### **RECOMMENDATION**

Staff is requesting that the Mayor, with the consent of the City Council, appoint Matt Herrera and Dan West as the Planning Commission representatives to the Historic District Commission for the term ending in December 2026, as recommended by the Planning Commission.

### **BACKGROUND / ISSUE**

The terms of all at-large appointments to City of Folsom commissions and committees (except three of the at-large appointments to the Historic District Commission) expire in December of even numbered years. Two members of the Planning Commission are designated by ordinance to serve on the Historic District Commission. Historically the Planning Commission has voted to recommend members of the Planning Commission to serve on the Historic District Commission.

### **POLICY**

Folsom Municipal Code Section 17.52.020 establishes the Historic District Commission as a seven member commission appointed by the Mayor with the consent of the City Council. Specific seat requirements are set forth as:

- A. One representative who is actively involved with historic preservation;

- B. One representative who is a resident of the historic district;
- C. One representative who owns a business within the Sutter Street subarea;
- D. Two planning commissioners;
- E. One representative from a historic district business outside the Sutter Street subarea;
- F. One architect, landscape architect, or other design professional with expertise in historic preservation.

Folsom Municipal Code Section 17.52.040 provides that members of the Historic District Commission are appointed to serve two years.

### **ANALYSIS**

At their January 15 meeting, the Planning Commission nominated Matt Herrera and Dan West to serve on the Historic District Commission. Accordingly, staff is bringing forth these nominations for the City Council's approval.

Respectfully submitted,

Christa Freemantle, CMC  
City Clerk