



Folsom City Council Staff Report

MEETING DATE:	7/14/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10490 - A Resolution Authorizing the Police Department to Accept a Traffic Records Improvement Program Grant in the Amount of \$25,000 from the State of California Office of Traffic Safety and Appropriation of Funds
FROM:	Police Department

RECOMMENDATION / CITY COUNCIL ACTION

The Police Department recommends the City Council approve Resolution No. 10490 - A Resolution Authorizing the Police Department to Accept a Traffic Records Improvement Program Grant in the Amount of \$25,000 from the State of California Office of Traffic Safety and Appropriation of Funds.

BACKGROUND/ISSUE

California law enforcement agencies that investigate vehicle collisions are required to forward traffic reports and documents to the California Highway Patrol (CHP). Data collected is then entered into the Statewide Integrated Traffic Records System (SWTRS). This data is used to identify traffic related issues, safety programs and determine funding to local agencies to address traffic related collisions.

Currently hard copy reports are manually printed and mailed through the USPS by Folsom Police Department records staff. The City of Folsom has experienced growth in population as well as traffic volume in recent years. The records division has seen a dramatic increase of nearly 400 reports, including non-injury, injury, and fatal collisions. This procedure is time consuming as well as causes delays in providing required information to the CHP.

The Folsom Police Department has requested grant funding for a Traffic Records Improvement Program (TRIP). This grant will allow the purchase of a traffic records integration system that will bridge collision data directly to CHP.

By accepting this grant, the Police Department will purchase a traffic records program which will work with its existing records management program and CHP.

POLICY/RULE

This grant acceptance and appropriation of funds requires City Council Approval.

ANALYSIS:

The California OTS provides grant funding to purchase or update existing electronic crash reporting to the latest version available with the capability of exporting crash report records to a departmental records management system and the California Highway Patrol's Statewide Integrated Traffic Records System.

The Folsom Police Department will determine specific system requirements and equipment, select a vendor for development, implementation, and installation. The Folsom Police Department will also confirm successful transmission of records to CHP and provide quarterly reports of appropriate data sent.

FISCAL IMPACT

There is no General Fund fiscal impact associated with this grant. The State of California OTS will reimburse purchase expenses of a traffic records integration program. Development, implementation, and installment will be completed by the selected vendor and will not require reoccurring annual costs. The grant funding will require an additional appropriation in the FY 2021 General Fund (Fund010) Budget in the Police Department in the amount of \$25,000.

ATTACHMENT

Resolution No. 10490 - A Resolution Authorizing the Police Department to Accept a Traffic Records Improvement Program Grant in the Amount of \$25,000 from the State of California Office of Traffic Safety and Appropriation of Funds.

Respectfully Submitted,

Richard D. Hillman, CHIEF OF POLICE

RESOLUTION NO. 10490

A RESOLUTION AUTHORIZING THE POLICE DEPARTMENT TO ACCEPT A TRAFFIC RECORDS IMPROVEMENT PROGRAM GRANT IN THE AMOUNT OF \$25,000 FROM THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY AND APPROPRIATION OF FUNDS

WHEREAS, the City of Folsom Police Department is requesting the City Council authorize the acceptance of a grant titled "Traffic Records Improvement Program" for the Period of October 1, 2020 through September 30, 2021, from the California Office of Traffic Safety, in the amount of \$25,000; and,

WHEREAS, traffic collision data is manually collected and mailed to the California Highway Patrol by the Folsom Police Records Division to be used to analyze data on primary collision factors; and,

WHEREAS, the grant monies will be used to reimburse purchase costs associated with bridging software between the current collision reporting program and Statewide Integrated Traffic Records System;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom hereby authorizes the acceptance of a grant titled "Traffic Records Improvement Program" from the State of California Office of Traffic Safety, which will provide funding to integrate the current collision reporting program to the Statewide Integrated Traffic Records System. The City Manager or her designee is hereby authorized and empowered to accept and execute in the name of the City of Folsom all necessary contracts, agreements, amendments, and payment requests hereto for the purposes of accepting and fulfilling the requirements of the grant titled "Traffic Records Improvement Program."

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Folsom authorizes to the Finance Director to appropriate the grant amount of \$25,000 to the Police Department Fiscal Year 2020-21 General Fund Budget (Fund 010) to be reimbursed by the California Office of Traffic Safety.

PASSED AND ADOPTED this 14th day of July, 2020, by the following roll call vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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