



Folsom City Council Staff Report

MEETING DATE:	6/10/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11393 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program, Utilizing the \$200,000 Allocation from the Community Development Block Grant Fund (Fund 201)
FROM:	Community Development Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends that the City Council move to adopt Resolution No. 11393 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program, Utilizing the \$200,000 Allocation from the Community Development Block Grant Fund (Fund 201).

BACKGROUND / ISSUE

On June 13, 2023, the City Council approved Resolution No. 11045, authorizing the City Manager to execute an agreement with the Sacramento Housing and Redevelopment Agency (SHRA) for continued participation in the Community Development Block Grant (CDBG) Program from January 1, 2024 to December 31, 2026. As part of the City's participation in CDBG, the City Manager will contract with SHRA to receive \$200,000 in CDBG funds to subsidize the City of Folsom Seniors Helping Seniors (SHS) Program for FY 2025-26.

On June 11, 2024, the City Council approved Resolution No. 11212 granting the City Manager the authority to execute agreements with five contractors - Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Roseville Sheet Metal

Inc., and Sacramento City Building Co. - to provide contractor services in accordance with the SHRA Seniors Helping Seniors Inter-Agency Contract.

For Fiscal Year 2024-25 the City Manager approved annual contracts with the five Senior Helping Seniors contractors. The current non-exclusive agreements will expire on June 30, 2025, and staff recommends authorizing the City Manager to execute new contracts with the same five contractors. These agreements would remain in effect until June 30, 2026, with a total aggregate not-to-exceed amount of \$200,000, in line with the City's CDBG funding allocation.

POLICY / RULE

In accordance with Section 2.36.120 of the Folsom Municipal Code, City Council approval is required for professional services contracts in excess of \$75,049.

ANALYSIS

The Seniors Helping Seniors Home Repair Program is available to all low-income, age-qualified senior citizens residing in the City of Folsom. Designed to assist those without the financial resources to make necessary home repairs related to health and safety, the program covers both manufactured and non-manufactured homes. Each year, the City's SHS Program responds to over 300 service requests.

A total of five contractors previously submitted their qualification packages to the City and currently provide contractor services under the Seniors Helping Seniors Home Repair Program. With approval of this resolution and the necessary contracts (not-to-exceed a combined total of \$200,000 for all said contracts), the following contractors will continue to support the City's SHS Program:

1. Benchmark Plumbing
2. F.L. Electric Service Company
3. Gray Construction and Securement Services, Inc.
4. Roseville Sheet Metal Inc.
5. Sacramento City Building Co.

Each of these contractors has demonstrated expertise in the range of home repair services required for the SHS Program. They are in good standing with the City, evaluated based on performance, and recommended for renewed contracts. Moreover, all five contractors have extensive experience working with low-income senior citizens and physically disabled homeowners on small home repairs.

FINANCIAL IMPACT

There is no financial impact to the City's General Fund. The CDBG funding program requires the expenditure of funds with reimbursement requested and therefore the Community

Development Block Grant Fund (Fund 201) is utilized to cover the upfront contractor and material costs and invoices are sent to SHRA monthly for reimbursement from the grant proceeds. For the Fiscal Year 2025-26, a total of \$200,000 of the Community Development Block Grant Fund (Fund 201) has been appropriated for the SHS Program to cover the cost of materials and outside contractors.

ENVIRONMENTAL REVIEW

This action by the City Council is exempt from environmental review pursuant to Section 15061(b)(3) (Review for Exemption) of the California Environmental Quality Act.

ATTACHMENT

Resolution No. 11393 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program, Utilizing the \$200,000 Allocation from the Community Development Block Grant Fund (Fund 201)

Submitted,

A handwritten signature in blue ink, appearing to read 'Pam Johns', followed by a long horizontal flourish.

Pam Johns, Community Development Director