



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	10/25/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10930 – A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford for the Purchase of an eTransit Van
<b>FROM:</b>	Environmental and Water Resources Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

The Environmental and Water Resources Departments recommends that the City Council pass and adopt Resolution No. 10930 – A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford for the Purchase of an eTransit Van.

## **BACKGROUND / ISSUE**

The Environmental and Water Resources Department (EWR) recognizes the need to maintain a fleet of vehicles that will be able to provide reliable, efficient and responsive service. In coordination with the City of Folsom Fleet Manager, current department vehicles are reviewed to help identify priority vehicles for replacement based on service life, mileage and purpose. This agreement will facilitate replacement of a vehicle used by the by the Utility Maintenance Division that, based on this review, has exceeded its' expected service life in terms of age, mileage and ongoing maintenance costs.

This resolution authorizes the City Manager to execute an agreement with Folsom Lake Ford for the purchase of an eTransit van for a total amount of \$66,362.28.

## **POLICY / RULE**

Section 2.36.080 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$66,141 or greater shall be awarded by the City Council.

Section 2.36.100(I) of the Folsom Municipal Code provides for a five percent price differential to local bidders in contracting. This preference is only applied when quality, service and other factors are equal.

**ANALYSIS**

Review of EWR vehicles identified a camera truck used by the Utility Maintenance Division as high priority for replacement. This vehicle is used for CCTV inspection of sewer laterals throughout Folsom and is therefore a critical piece of equipment for maintenance of the sewer infrastructure.

EWR staff coordinated with the Fleet staff to obtain quotes for the required vehicle. A summary of the bids received is shown in the table below. Folsom Lake Ford submitted the winning bid by virtue of local preference. With the local preference, the proposal from Folsom Lake Ford would have to be less than \$67,178.51, which is within five percent of the lowest bid. Given that the proposal from Folsom Lake Ford is \$66,362.28, this meets the local preference criteria.

Dealer	Bid
Folsom Lake Ford	\$66,362.28
National Auto Fleet Group	\$67,212.43
Watsonville Fleet Group	\$63,979.53

The Environmental and Water Resources Department recommends that the City Council authorize the City Manager to execute an agreement with Folsom Lake Ford for the purchase of an eTransit van for a not-to-exceed amount of \$66,362.28.

**FINANCIAL IMPACT**

Sufficient funds are budgeted and available in FY 2022-23 in the Sewer Operating Fund (Fund 530) for the requested vehicle purchase for a total price of \$66,362.28

The replaced vehicle will be sold in accordance with Folsom Municipal Code, section 2.36.220, Disposition of surplus personal property.

**ENVIRONMENTAL REVIEW**

This action is exempt from environmental review under the California Environmental Quality Act (CEQA).

**ATTACHMENT**

Resolution No. 10930 – A Resolution Authorizing the City Manager to Execute an Agreement with Folsom Lake Ford for the Purchase of an eTransit Van

Submitted,

---

Marcus Yasutake, Director  
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

**RESOLUTION NO. 10930**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH FOLSOM LAKE FORD FOR THE PURCHASE OF AN ETRANSIT VAN**

**WHEREAS**, Environmental and Water Resources Department staff has validated the need to purchase an eTransit van based on an approved replacement schedule; and

**WHEREAS**, this purchase has been competitively bid by three different vendors with Folsom Lake Ford submitting the winning bid by virtue of local preference identified under Folsom Municipal Code Section 2.36.100(I); and

**WHEREAS**, sufficient funds are budgeted and available in the Sewer Operating Fund (Fund 530); and

**WHEREAS**, replaced equipment will be sold in accordance with Folsom Municipal Code section 2.36.220, Disposition of surplus personal property; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute an Agreement with Folsom Lake Ford for the purchase of an eTransit van for a not-to-exceed amount of \$66,362.28;

**PASSED AND ADOPTED** this 25<sup>th</sup> day of October, 2022, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

---

Kerri M. Howell, MAYOR

ATTEST:

---

Christa Freemantle, CITY CLERK