



Folsom City Council Staff Report

MEETING DATE:	6/8/2021
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10640 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program and Appropriation of Funds
FROM:	Community Development Department

RECOMMENDATION / CITY COUNCIL ACTION

Move to adopt Resolution No. 10640 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program and Appropriation of Funds.

BACKGROUND / ISSUE

On June 9, 2020, the City Council approved Resolution No. 10463 which authorized the City Manager to Execute an Agreement with the Sacramento Housing and Redevelopment Agency (SHRA) for continued participation in the Community Development Block Grant (CDBG) Program from January 1, 2021 to December 31, 2023. The City Manager is currently in process to enter into an Inter-Agency Contract with SHRA to receive \$220,000 in CDBG funds to subsidize the City of Folsom Seniors Helping Seniors (SHS) Program for FY 2021/2022.

On May 12, 2020, the City Council approved Resolution No. 10432, authorizing the City Manager to execute agreements with a total of seven contractors (ABC Home Improvements, Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Robnett Construction, Inc., Roseville Sheet Metal Inc., and Sacramento City Building Co.) to perform contractor services in accordance with the Sacramento Housing and Redevelopment Agency (SHRA) Seniors Helping Seniors (SHS) Inter-Agency Contract.

For Fiscal Year 2019/2020 the City Manager approved annual contracts with each of the seven Senior Helping Seniors contractors (ABC Home Improvements, Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Robnett Construction, Inc., Roseville Sheet Metal Inc., and Sacramento City Building Co.). The existing seven non-exclusive agreements will terminate on June 30, 2021 and staff is recommending that the City Manager be authorized to execute new contracts with the seven aforementioned contractors which will be in effect until June 30, 2022 and with a not-to-exceed amount of \$220,000 (total aggregate amount for all contractors).

Staff requests that the City Council authorize the City Manager to execute non-exclusive agreements with ABC Home Improvements, Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Roseville Sheet Metal Inc., Robnett Construction, Inc. and Sacramento City Building to perform contractor services in accordance with the Seniors Helping Seniors Home Repair Program.

POLICY / RULE

In accordance with Section 2.36.120 of the Folsom Municipal Code, City Council approval is required for professional services contracts in excess of \$62,657.

ANALYSIS

The Seniors Helping Seniors Home Repair Program is available to all low-income, age-qualified senior citizens who reside in the City of Folsom. The program is designed to assist those seniors who do not have the assets or financial capability to make necessary home repairs related to health and safety. Both manufactured homes and non-manufactured homes are eligible for the program. On average, the City's SHS Program responds to over 300 calls for service each year.

As directed by SHRA and required by CDBG Federal Requirements, the City solicited a Request for Qualifications (RFQ) for Contractor Services for the SHS Program. The intent of the RFQ was to contract with four to eight contractors for the SHS Program.

A total of seven companies (ABC Home Improvements, Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Robnett Construction, Inc., Roseville Sheet Metal Inc., and Sacramento City Building) submitted their qualification packages to City and the Community Development staff determined that all seven companies are qualified to provide a range of contracting services necessary for the SHS Program. Furthermore, all seven of the contractors are experienced in small home repairs and working with low-income senior citizens and/or physically disabled homeowners.

With approval of this resolution and the necessary contracts (not-to-exceed a combined total of \$220,000 for all said contracts), the following contractors will assist the City with providing contractor services as needed for the SHS Program:

1. ABC Home Improvements
2. Benchmark Plumbing
3. F.L. Electric Service Company
4. Gray Construction and Securement Services, Inc.
5. Robnett Construction, Inc.
6. Roseville Sheet Metal Inc.
7. Sacramento City Building Co.

FINANCIAL IMPACT

There is no financial impact to the General Fund. The CDBG funding program requires the expenditure of funds with reimbursement requested and therefore the Community Development Block Grant Fund (Fund 201) is utilized to cover the upfront contractor and material costs and invoices are sent to SHRA monthly for reimbursement from the grant proceeds. For the Fiscal Year 2021/22, a total of \$165,000 of the Community Development Block Grant Fund (Fund 201) has been appropriated for the SHS Program to cover the cost of materials and outside contractors. An additional appropriation in the amount of \$55,000 will be required to match the funding available through SHRA.

ENVIRONMENTAL REVIEW

This action by the City Council is exempt from environmental review pursuant to Section 15061(b)(3) (Review for Exemption) of the California Environmental Quality Act.

ATTACHMENTS

Resolution No. 10640 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program and Appropriation of Funds.

Submitted,



Pam Johns, Community Development Director

RESOLUTION NO. 10640

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE NON-EXCLUSIVE AGREEMENTS WITH APPROVED LICENSED CONTRACTORS TO IMPLEMENT THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY INTER-AGENCY CONTRACT FOR THE SENIORS HELPING SENIORS HOME REPAIR PROGRAM AND APPROPRIATION OF FUNDS

WHEREAS, Resolution No. 10463, adopted by the City Council on June 9, 2020, authorized the City Manager to execute an agreement with the Sacramento Housing and Redevelopment Agency (SHRA) for continued participation in the Community Development Block Grant (CDBG) Program from January 1, 2021 to December 31, 2023; and

WHEREAS, funds from the CDBG Program subsidize the City's Seniors Helping Seniors (SHS) Program, which provides eligible senior citizens in the City with financial assistance to repair and remedy health and safety hazards in their homes; and

WHEREAS, SHRA has approved \$220,000 in CDBG funds to subsidize the City's SHS Program for Fiscal Year 2021/22; and

WHEREAS, the City Manager is required to enter into an Inter-Agency Contract with SHRA to receive the approved \$220,000 CDBG funds; and

WHEREAS, the CDBG funding program requires the expenditure of funds with reimbursement requested and for Fiscal Year 2021/22; and

WHEREAS, the proposed Fiscal Year 2021/22 Budget, includes an appropriation of \$165,000 in the Community Development Block Grant Fund (Fund 201) for the SHS Program, and an additional appropriation of \$55,000 will be needed; and

WHEREAS, contractors are selected based on their professional qualifications and experience to perform services under the SHS Program; and

WHEREAS, the seven contractors (ABC Home Improvements, F.L. Electrical Service Company, Gray Construction and Securement Services, Inc., Robnett Construction, Inc., Roseville Sheet Metal Inc., and Sacramento City Building Co.) have existing contracts with the City for performing this work to June 30, 2021; and

WHEREAS, in accordance with Chapter 2.36 of the Folsom Municipal Code, contracts of \$62,657 or greater shall be approved by the City Council;

NOW, THEREFORE, BE IT RESOLVED in the event that CDBG funding from SHRA is available, the City Council of the City of Folsom hereby authorizes the City Manager to execute non-exclusive contracts for professional licensed contractor services with ABC Home Improvements, Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Robnett Construction, Inc., Roseville Sheet Metal Inc., and

Sacramento City Building Co., to render services under the City's SHS Program through June 30, 2022, not-to-exceed a combined total of \$220,000 for all said contracts.

NOW, THEREFORE, BE IT FURTHER RESOLVED the Finance Director is authorized to appropriate an additional \$55,000 to the Community Development Block Grant Fund (Fund 201) in the amount of \$55,000 in the FY 2021-22 Budget.

PASSED AND ADOPTED this 8th day of June 2021, by the following roll-call vote:

AYES: Councilmember(s):

NOES: Councilmember(s):

ABSENT: Councilmember(s):

ABSTAIN: Councilmember(s):

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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