



Folsom City Council Staff Report

MEETING DATE:	1/10/2023
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10974 - A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement for Design Consulting Services with Kimley Horn and Associates, Inc. for On-Call Traffic Engineering FY 2022-23 and Appropriation of Funds
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10974– A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement for Design Consulting Services with Kimley Horn and Associates, Inc. for On-Call Traffic Engineering FY 2022-23 and Appropriation of Funds.

BACKGROUND / ISSUE

On February 8, 2022, a Request for Proposals was advertised inviting qualified firms to submit proposals to provide On-Call Traffic Engineering. On March 1, 2022, proposals were received from the following four interested firms: TJKM, Kimley Horn and Associates, Inc., W Trans and Interwest. On March 21, 2022, the city entered into an agreement with Kimley Horn and Associates, Inc. to provide On-Call Traffic Engineering services for FY 2022-23.

The city has utilized these on-call services during FY 2022-23 for the following items:

- Pre and Post data collection of Historic District permit parking program
- Stop Sign evaluation on Montrose Drive
- Engineering and Traffic Survey to establish speed limit on White Rock Road
- Striping plans for the Pavement Resurfacing Project

To continue utilizing these services as needs arise, the contract will need to be amended to include additional funding.

POLICY / RULE

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value of \$66,141 or greater shall be awarded by City Council.

ANALYSIS

Kimley Horn and Associates, Inc. has performed as an extension to city staff which allows the city to respond in a timely manner to traffic issues. Staff recommends amending the contract to continue utilizing their on-call traffic engineering services.

FINANCIAL IMPACT

The original contract with Kimley Horn and Associates, Inc. was authorized for \$60,000. This contract amendment would be authorized for an additional \$50,000, for a total not-to-exceed contract amount of \$110,000. This contract utilizes Measure A Funds (Fund 276) and there are sufficient funds available for the additional contract amount.

ENVIRONMENTAL REVIEW

This project has been deemed categorically exempt from environmental review.

ATTACHMENT

1. Resolution No. 10974 – A Resolution Authorizing the City Manager to Execute an Amendment to the Agreement for Design Consulting Services with Kimley Horn and Associates, Inc. for On-Call Traffic Engineering FY 2022-23 and Appropriation of Funds

Submitted,

Mark Rackovan, PUBLIC WORKS DIRECTOR

RESOLUTION NO. 10974

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT FOR DESIGN CONSULTING SERVICES WITH KIMLEY HORN AND ASSOCIATES, INC. FOR ON-CALL TRAFFIC ENGINEERING FY 2022-23 AND APPROPRIATION OF FUNDS

WHEREAS, the Public Works Department desires to supplement traffic engineering needs with an On-Call Traffic Engineering consultant; and

WHEREAS, on March 21, 2022, the original contract to provide On-Call Traffic Engineering with Kimley Horn and Associates, Inc., was executed for \$60,000; and

WHEREAS, funds in the amount of \$50,000 are available in the Measure A Fund (Fund 276) for Fiscal Year 2022-23; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an Amendment to the Agreement for Design Consulting Services with Kimley Horn and Associates, Inc. for the On-Call Traffic Engineering FY 2022-23 for a total not-to-exceed contract amount of \$110,000.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Finance Director is authorized to appropriate \$50,000 from the Measure A Fund (Fund 276) for the On-Call Traffic Engineering FY 2022-23 Project, for a total not-to-exceed amount of \$110,000.

PASSED AND ADOPTED this 10th day of January, 2023, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Rosario Rodriguez, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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FOLSOM
DISTINCTIVE BY NATURE