



Folsom City Council Staff Report

MEETING DATE:	9/14/2021
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10698 – A Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Bear Electrical Solutions Inc. for On-Call Minor Electrical and Streetlight Repair
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council approve Resolution No. 10698 - A Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Bear Electrical Solutions Inc. for On-Call Minor Electrical and Streetlight Repair.

BACKGROUND / ISSUE

Maintenance of streetlights, landscape lights, and other minor electrical lighting needs within the City’s Landscaping and Lighting Districts (L&L) and Community Facilities Districts (CFD) is achieved through a contract for service. The City’s prior contract arrangement came to an end when the contractor retired. As such, the City prepared a request for proposal (RFP) to continue servicing and maintaining the over 3,400 lights within the City’s districts. The Parks and Recreation Department advertised on CIPList.com on June 15, 2021, the availability of an on-call minor electrical and streetlight repair contract. The City issued a Request for Qualifications (RFQ) and a labor rate sheet of contractors interested in providing the described electrical services.

POLICY / RULE

In accordance with Chapter 2.36.090 (A)(1) and 2.36.120 of the Folsom Municipal Code, professional services are not subject to competitive sealed bidding requirements, and those costing \$62,657 or greater shall be awarded by City Council.

ANALYSIS

On June 15, 2021, the Parks and Recreation Department advertised a Request for Qualifications for on-call minor electrical and streetlight repair. The RFQ was posted on

CIPList.com as well as distributed to firms that had previously expressed interest in the RFQ. The responses were due to the City on July 9, 2021. An internal review team was assembled of Parks and Recreation Staff. The criteria for ranking the qualifications were based on the following areas: experience with similar kinds of work, qualifications of staff for work to be done, demonstrated technical ability, and ability to respond. Two responses were received. After review of the responses, staff concluded that Bear Electrical Solutions Inc. demonstrated they were best qualified based on their expertise, capacity, and ability to complete the scope of work outlined in the RFQ.

FINANCIAL IMPACT

This cost of this contract will be funded through the City of Folsom's L&L's and CFD's and funding is currently budgeted and available in the Fiscal Year 2021-22 budget. Adequate funding will be verified prior to request for work in any other of the City's areas of responsibility during Fiscal Year 2021-22. Funding for the balance of the contract will be budgeted in Fiscal Year 2022-23 during the budget process.

ATTACHMENT

Resolution No. 10698 - A Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Bear Electrical Solutions Inc. for On-call Minor Electrical and Streetlight Repair

Submitted,

Lorraine Poggione,
Parks & Recreation Director

RESOLUTION NO. 10698

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH BEAR ELECTRICAL SOLUTIONS INC. FOR ON-CALL MINOR ELECTRICAL AND STREETLIGHT REPAIR

WHEREAS, the City of Folsom desires to award a consultant service agreement for an initial period beginning October 1, 2021 through October 1, 2023, for an on-call minor electrical and streetlight repair contract; and

WHEREAS, the City of Folsom can at its discretion based on successful completion of the initial agreement extend the contract for up to two additional one year extensions; and

WHEREAS, Requests for Qualifications were solicited in accordance with Folsom Municipal Code Section 2.36.090 (A)(1) and advertised on June 15, 2021; and

WHEREAS, Bear Electrical Solutions Inc. was deemed the most qualified, responsible, and responsive contractor for providing the needed services; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney and includes provisions for canceling the contract if necessary and without cause; and

WHEREAS, adequate funds are budgeted and available in the Fiscal Year 2021-22 Landscaping and Lighting Districts and Community Facilities Districts budgets for the remainder of the fiscal year, and continuation of the contract will require annual allocation in future fiscal years; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a professional services agreement with Bear Electrical Solutions Inc. for on-call minor electrical and streetlight repair services for up to \$100,000 in the following one-year period to begin October 1, 2021.

PASSED AND ADOPTED this 14th day of September 2021, by the following roll call vote:

AYES: Councilmember(s)
NOES: Councilmember(s)
ABSENT: Councilmember(s)
ABSTAIN: Councilmember(s)

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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