



Folsom City Council Staff Report

MEETING DATE:	9/10/2024
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11247 – A Resolution of the City Council of the City of Folsom Approving the Amended Budgets for Landscaping and Lighting Districts, and Community Facilities Districts for Fiscal Year 2024-25 and Appropriation of Funds
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council adopt Resolution No. 11247 - A Resolution of the City Council of the City of Folsom Approving the Amended Budgets for Landscaping and Lighting Districts, and Community Facilities Districts for Fiscal Year 2024-25 and Appropriation of Funds.

BACKGROUND / ISSUE

On June 25, 2024, the City Council Approved Resolution No. 11210 – A Resolution Adopting the Fiscal Year 2024-25 Operating and Capital Budgets for the City of Folsom, the Successor Agency, the Folsom Public Financing Authority, and the Folsom Ranch Public Financing Authority. Then on July 23, 2024, the council approved Resolution No. 11236 - A Resolution Approving the Final Engineer's Report for the following Landscaping and Lighting Districts for Fiscal Year 2024-2025 American River Canyon North, American River Canyon North No. 2, American River Canyon North No. 3, Blue Ravine Oaks, Blue Ravine Oaks No. 2, Briggs Ranch, Broadstone, Broadstone No. 4, Broadstone Unit No. 3, Cobble Ridge, Cobble Hills Ridge II/Reflections II, Folsom Heights, Folsom Heights No. 2, Hannaford Cross, Lake Natoma Shores, Los Cerros, Natoma Station, Natoma Valley, Prairie Oaks Ranch, Prairie Oaks Ranch No. 2, Prospect Ridge, Sierra Estates, Silverbrook, Steeplechase, The Residences at American River Canyon, The Residences at American River Canyon II, Willow Creek Estates East, Willow Creek Estates East No. 2, Willow Creek Estates South, and Willow Springs.

The figures presented for the Landscaping and Lighting Districts, and Community Facilities Districts in the Operating and Capital Budget document were preliminary and accounted for the fixed costs of scheduled maintenance, power, and water. These initial figures however did not include the major projects, unscheduled costs, and other costs that fluctuate from year to year. After the initial figures were provided for the Operating and Capital Budget, the Municipal Landscape Manager worked with the consultant who handles the Landscaping and Lighting District, and Community Facilities District engineering services and created the detailed budgets that are included in the Engineer's Reports. Due to the timing of the Operating and Capital Budget document and the Engineers Reports, there is a difference in revenue and expenditure projections.

The individual budgets including revenue and expenses as presented in the Final Engineers Report are accurate and account for all expenses for fiscal year 2024-25. The assessments found in the Final Engineers Report are built upon the budgets contained within that document and provide for the necessary services including irrigation water, power, streetlight repairs, landscape maintenance, ladder fuel removal, weed abatement and other planned expenses. The attached revenue and expense table illustrates the adopted budget, the proposed budget amendment, and the fiscal year 2024-25 amended budget. The proposed budget amendment will increase budgeted revenues and expenditures from \$4.41 million to \$6.6 million.

The major areas that make up the difference from the adopted expenses and the amended expenses are the inclusion of costs for weed abatement \$202,000, ladder fuel removal \$202,000, tree work \$242,000, irrigation parts \$155,000 and planned landscape projects in various districts \$1.22 million. The above-mentioned costs in addition to line-item true ups in utilities and regular maintenance costs account for the \$2.2 million increase in expenses.

POLICY / RULE

Pursuant to FMC 3.02.030 section H. "The city council may make supplemental appropriations during the course of the fiscal year provided that the city manager certifies that moneys are available. All such supplemental appropriations shall be made for the fiscal year by resolution, up to the amount of any excess moneys certified by the city manager as being available."

ANALYSIS

The Operating and Capital Budgets for the City of Folsom were adopted as Resolution No. 11210 on June 25, 2024. The Final Engineers Reports were approved as Resolution No. 11236 on July 23, 2024. The preliminary figures found in the Operating and Capital Budget document vary from those found in the detailed Engineer's Report and an amended budget is being requested. FMC 3.02.030 section H. states "The city council may make supplemental appropriations during the course of the fiscal year provided that the city manager certifies that moneys are available. All such supplemental appropriations shall be made for the fiscal year by resolution, up to the amount of any excess moneys certified by the city manager as being available."

Revenues and expenditures in the proposed amended budget total \$6.6 million.

FINANCIAL IMPACT

The City Council approved Resolution No. 11210 on June 25, 2024 adopting the Fiscal Year 2024-25 Operating and Capital budgets. Subsequently the City Council approved Resolution No. 11236 on July 23, 2024 approving the Final Engineer’s Report for the City of Folsom Landscaping and Lighting Districts for Fiscal Year 2024-25 and ordered the levy of assessments as set forth in the report. Due to the difference in timing between the adoption of the budget and the calculation of the Final Engineer’s Report additional expenditures for major projects and unscheduled maintenance were included in the Final Engineer’s Report that were not included in the adopted budget. Staff is requesting the City Council authorize an appropriation and increase to the revenue budgets for the Landscaping and Lighting Districts and Community Facilities Districts as shown in the attached tables “Proposed Budget Amendment” column totaling \$2,190,826. Each Landscaping and Lighting District and Community Facilities District levies and collects funds to cover operating and maintenance costs attributed to district assets. There is no fiscal impact to the City of Folsom General Fund.

ENVIRONMENTAL REVIEW

This action is exempt from environmental review under the California Environmental Quality Act (CEQA).

ATTACHMENTS

1. Resolution No. 11247 – A Resolution of the City Council of the City of Folsom Approving the Amended Budgets for Landscaping and Lighting Districts, and Community Facilities Districts for Fiscal Year 2024-25 and Appropriation of Funds.
2. Landscaping and Lighting District, and Community Facilities District revenue and expense table.

Submitted,

Kelly Gonzalez, Parks & Recreation Director

ATTACHMENT 1

RESOLUTION NO. 11247

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOLSOM APPROVING THE AMENDED BUDGETS FOR LANDSCAPING AND LIGHTING DISTRICTS, AND COMMUNITY FACILITIES DISTRICTS FOR FISCAL YEAR 2024-25, AND APPROPRIATION OF FUNDS

WHEREAS, section 3.02.030 for the Folsom Municipal Code state “An Annual Budget shall be prepared by the City Manager, with assistance of the Finance Director ...”; and

WHEREAS, “The city council may make supplemental appropriations during the course of the fiscal year provided that the city manager certifies that moneys are available . . .”; and

WHEREAS, the Fiscal Year 2024-25 Operating and Capital Budget for the City of Folsom was adopted as Resolution No. 11210 on June 25 2024; and

WHEREAS, the City of Folsom Landscaping and Lighting Districts Final Engineer’s Report was approved as Resolution No. 11236 on July 23, 2024; and

WHEREAS, the preliminary figures provided in the Operating and Capital Budget document vary from the detailed figures in Final Engineers Report as prepared by the engineering consultant; and

WHEREAS, the amended budget reflects the revenues and expenses as outlined in the City of Folsom Landscaping and Lighting Districts Final Engineer’s Report:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Folsom that the Landscaping and Lighting and Community Facilities District Fiscal Year 2024-25 Revenue and Expenditure Budget tables attached to this resolution are hereby appropriated to the Landscaping and Lighting Districts, and Community Facilities Districts in the amounts therein stated.

PASSED AND ADOPTED this 10th day of September 2024, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

ATTACHMENT 2

Landscaping and Lighting / Community Facilities District FY 2024-25 Revenue Budget

District	Fund #	FY 2024-25 Adopted Budget	Proposed Budget Amendment	FY 2024-25 Amended Budget
Los Cerros L&L	204	\$ 55,196	\$ 27,237	\$ 82,433
Briggs Ranch L&L	205	\$ 107,733	\$ 17,470	\$ 125,203
Natoma Station L&L	207	\$ 248,032	\$ 64,411	\$ 312,443
Folsom Heights L&L	208	\$ 16,331	\$ 28,353	\$ 44,684
Broadstone Unit 3 L&L	209	\$ 28,835	\$ 9,876	\$ 38,711
Broadstone L&L	210	\$ 223,366	\$ 179,842	\$ 403,208
Hannaford Cross L&L	212	\$ 29,406	\$ 10,487	\$ 39,893
Lake Natoma Shores L&L	213	\$ 27,833	\$ 3,305	\$ 31,138
Cobble Hills/Reflections L&L	214	\$ 55,487	\$ 7,224	\$ 62,711
Prairie Oaks Ranch #2 L&L	215	\$ 113,303	\$ 224,551	\$ 337,854
Sierra Estates L&L	231	\$ 13,273	\$ 771	\$ 14,044
Natoma Valley L&L	232	\$ 53,689	\$ 9,037	\$ 62,726
Cobble Ridge L&L	234	\$ 13,006	\$ 24,537	\$ 37,543
Prairie Oaks Ranch L&L	236	\$ 134,664	\$ (57,643)	\$ 77,021
Silverbrook L&L	237	\$ 10,542	\$ 934	\$ 11,476
Willow Creek East L&L	249	\$ 24,088	\$ 6,894	\$ 30,982
Blue Ravine Oaks L&L	250	\$ 14,442	\$ 27,123	\$ 41,565
Steeplechase L&L	251	\$ 27,477	\$ 20,440	\$ 47,917
Willow Creek South L&L	252	\$ 177,095	\$ 187,329	\$ 364,424
American River Canyon North L&L	253	\$ 77,314	\$ 31,417	\$ 108,731
Willow Springs L&L	260	\$ 10,559	\$ 5,239	\$ 15,798
Willow Springs CFD 11 Mtn. Dist.	262	\$ 134,385	\$ 64,730	\$ 199,115
CFD 12 Mnt. Dist.	266	\$ 581,886	\$ 546,587	\$ 1,128,473
CFD #13 ARC Mnt. Dist.	267	\$ 165,813	\$ (48,717)	\$ 117,096
ARC North #2 L&L	270	\$ 5,714	\$ 50	\$ 5,764
The Residences at ARC North L&L	271	\$ 27,122	\$ (175)	\$ 26,947
ARC North #3 L&L	275	\$ 87,726	\$ 489,572	\$ 577,298
Blue Ravine Oaks #2 L&L	278	\$ 29,754	\$ 44,531	\$ 74,285
Folsom Heights #2 L&L	281	\$ 48,671	\$ 24,610	\$ 73,281
Broadstone #4	282	\$ 368,432	\$ (112,283)	\$ 256,149
CFD #16 The Islands	283	\$ 88,591	\$ 66,626	\$ 155,217
Willow Creek Estates East L&L	284	\$ 76,244	\$ 15,427	\$ 91,671
Prospect Ridge L&L	285	\$ 24,850	\$ 6,202	\$ 31,052
CFD #18 Maint. Dist.	288	\$ 1,093,378	\$ 221,095	\$ 1,314,473
CFD #19 Maint. Dist.	289	\$ 58,365	\$ 35,586	\$ 93,951
CFD #23 A1 Maint. Dist.	291	\$ 63,862	\$ (876)	\$ 62,986
CFD #23 A2 Maint. Dist.	292	\$ 12,250	\$ 3,296	\$ 15,546
CFD #23 A3 Maint. Dist.	293	\$ 20,153	\$ 356	\$ 20,509
CFD #23 A4	294	\$ 61,375	\$ (625)	\$ 60,750
CFD #23 A6	296	\$ -	\$ 4,000	\$ 4,000
CFD #23 A7	297	\$ -	\$ 2,000	\$ 2,000
Total Budgeted Revenues		\$ 4,410,242	\$ 2,190,826	\$ 6,601,068

Landscaping and Lighting / Community Facilities District FY 2024-25 Expenditure Budget

District	Fund #	FY 2024-25 Adopted Budget	Proposed Budget Amendment	FY 2024-25 Amended Budget
Los Cerros L&L	204	\$ 55,196	\$ 27,237	\$ 82,433
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