



Folsom City Council Staff Report

MEETING DATE:	6/11/2024
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11212 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program
FROM:	Community Development Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends that the City Council move to adopt Resolution No. 11212 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program.

BACKGROUND / ISSUE

On June 13, 2023, the City Council approved Resolution No. 11045 which authorized the City Manager to execute an agreement with the Sacramento Housing and Redevelopment Agency (SHRA) for continued participation in the Community Development Block Grant (CDBG) Program from January 1, 2024 to December 31, 2026. As part of the City’s participation in CDBG, the City Manager will contract with SHRA to receive \$200,000 in CDBG funds to subsidize the City of Folsom Seniors Helping Seniors (SHS) Program for FY 2024/2025.

On May 23, 2023, the City Council approved Resolution No. 11038 authorizing the City Manager to execute agreements with a total of five contractors (Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Roseville Sheet Metal Inc., and Sacramento City Building Co.) to perform contractor services in accordance with the SHRA Seniors Helping Seniors Inter-Agency Contract.

For Fiscal Year 2023-24 the City Manager approved annual contracts with the five Senior Helping Seniors contractors. The five existing non-exclusive agreements will terminate on June 30, 2024 and staff is recommending that the City Manager be authorized to execute new contracts with the same five contractors which will be in effect until June 30, 2025 including a not-to-exceed amount of \$200,000 (total aggregate amount for all contractors) consistent with the City's CBDG funding allocation.

POLICY / RULE

In accordance with Section 2.36.120 of the Folsom Municipal Code, City Council approval is required for professional services contracts in excess of \$73,209.

ANALYSIS

The Seniors Helping Seniors Home Repair Program is available to all low-income, age-qualified senior citizens who reside in the City of Folsom. The program is designed to assist those seniors who do not have the assets or financial capability to make necessary home repairs related to health and safety. Both manufactured homes and non-manufactured homes are eligible for the program. On average, the City's SHS Program responds to over three hundred calls for service each year.

A total of five contractors previously submitted their qualification packages to the City and currently perform contractor services in accordance with the Seniors Helping Seniors Home Repair Program. With approval of this resolution and the necessary contracts (not-to-exceed a combined total of \$200,000 for all said contracts), the following contractors will continue to assist the City with providing contractor services as needed for the SHS Program:

1. Benchmark Plumbing
2. F.L. Electric Service Company
3. Gray Construction and Securement Services, Inc.
4. Roseville Sheet Metal Inc.
5. Sacramento City Building Co.

Each of the five contractors are qualified to provide a range of contracting services necessary for the SHS Program, are in good standing, and evaluated on the merits of their work in recommending new contracts. Furthermore, all five contractors are experienced in small home repairs and working with low-income senior citizens and/or physically disabled homeowners.

FINANCIAL IMPACT

There is no financial impact to the City's General Fund. The CBDG funding program requires the expenditure of funds with reimbursement requested and therefore the Community Development Block Grant Fund (Fund 201) is utilized to cover the upfront contractor and material costs and invoices are sent to SHRA monthly for reimbursement from the grant proceeds. For the Fiscal Year 2024-25, a total of \$200,000 of the Community Development

Block Grant Fund (Fund 201) has been appropriated for the SHS Program to cover the cost of materials and outside contractors.

ENVIRONMENTAL REVIEW

This action by the City Council is exempt from environmental review pursuant to Section 15061(b)(3) (Review for Exemption) of the California Environmental Quality Act.

ATTACHMENT

Resolution No. 11212 - A Resolution Authorizing the City Manager to Execute Non-Exclusive Agreements with Approved Licensed Contractors to Implement the Sacramento Housing and Redevelopment Agency Inter-Agency Contract for the Seniors Helping Seniors Home Repair Program

Submitted,

A handwritten signature in blue ink, appearing to read "Pam Johns", with a long horizontal line extending to the right.

Pam Johns, Community Development Director

RESOLUTION NO. 11212

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
NON-EXCLUSIVE AGREEMENTS WITH APPROVED LICENSED CONTRACTORS
TO IMPLEMENT THE SACRAMENTO HOUSING AND REDEVELOPMENT
AGENCY INTER-AGENCY CONTRACT FOR THE
SENIORS HELPING SENIORS HOME REPAIR PROGRAM**

WHEREAS, Resolution No. 11045, adopted by the City Council on June 13, 2023, authorized the City Manager to execute an agreement with the Sacramento Housing and Redevelopment Agency (SHRA) for continued participation in the Community Development Block Grant (CDBG) Program from January 1, 2024 to December 31, 2026; and

WHEREAS, funds from the CDBG Program subsidize the City's Seniors Helping Seniors (SHS) Program, which provides eligible senior citizens in the City with financial assistance to repair and remedy health and safety hazards in their homes; and

WHEREAS, SHRA has allocated \$200,000 in CDBG funds to subsidize the City's SHS Program for Fiscal Year 2024-25; and

WHEREAS, the City Manager is required to enter into an Inter-Agency Contract with SHRA to receive the allocated \$200,000 CDBG funds; and

WHEREAS, the CDBG funding program requires the expenditure of funds with reimbursement requested; and

WHEREAS, the proposed Fiscal Year 2024-25 Budget, includes an appropriation of \$200,000 in the Community Development Block Grant Fund (Fund 201) for the SHS Program; and

WHEREAS, contractors are selected based on their professional qualifications and experience to perform services under the SHS Program; and

WHEREAS, the five contractors (Benchmark Plumbing, F.L. Electrical Service Company, Gray Construction and Securement Services, Inc., Roseville Sheet Metal Inc., and Sacramento City Building Co.) have existing contracts with the City for performing this work to June 30, 2024; and

WHEREAS, in accordance with Chapter 2.36 of the Folsom Municipal Code, contracts of \$73,209 or greater shall be approved by the City Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom hereby authorizes the City Manager to execute non-exclusive contracts for professional licensed contractor services with Benchmark Plumbing, F.L. Electric Service Company, Gray Construction and Securement Services, Inc., Roseville Sheet Metal Inc., and Sacramento City Building Co., to

render services under the City's SHS Program through June 30, 2025, not-to-exceed a combined total of \$200,000 for all said contracts.

PASSED AND ADOPTED this 11th day of June 2024, by the following roll-call vote:

AYES: Councilmember(s):

NOES: Councilmember(s):

ABSENT: Councilmember(s):

ABSTAIN: Councilmember(s):

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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and minimize paper use.*



CITY OF
FOLSOM
DISTINCTIVE BY NATURE