



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	9/26/2023
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11104 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement with Brightview Landscape Services for Landscape Maintenance Within the Landscaping and Lighting Districts, and Community Facilities Districts for the City of Folsom
<b>FROM:</b>	Parks and Recreation Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

Staff recommends the City Council approve Resolution No. 11104 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement with Brightview Landscape Services for Landscape Maintenance Within the Landscaping and Lighting Districts, and Community Facilities Districts for the City of Folsom.

## **BACKGROUND / ISSUE**

In March of 2022, the City advertised the landscape maintenance contracts for the Landscaping and Lighting and Community Facilities Districts within the City of Folsom on both the City Website and CIPList.com. The process consisted of the following steps:

- RFQs/RFPs available on March 31, 2022
- Advertised on March 31, 2022
- Mandatory Pre-meeting on April 13, 2022
- RFQs/RFPs due to City on May 6, 2022
- Interviews of qualified contracts on May 12-13, 2022
- Proposals of qualified contractors opened on May 16, 2022
- Contract Executed June 16, 2022
- Start of Contract July 1, 2022

The City received responses from four contractors: Terracare, JG Landscaping, New Image, and BrightView. City Staff evaluated and ranked each contractor's qualifications and responsiveness, and ultimately awarded the bid to BrightView. On June 14, 2022, the City Council approved Resolution No. 10837, A Resolution Authorizing the City Manager to Execute an Agreement with BrightView Landscape Services for Landscaping and Lighting Districts, Community Facilities Districts, and Folsom Plan Area Landscapes for the City of Folsom and Appropriation of Funds, was approved. The City entered into an agreement with BrightView for landscape maintenance services effective July 1, 2022, through June 30, 2025.

Staff is requesting an amendment to the current agreement to incorporate new maintenance areas South of 50. The areas that are being added to the contract are:

1. Mangini Phase 2 Villages 1 & 2 Streetscapes: \$2,085.00 a month for the remaining duration of the contract period.
2. Regency at Folsom Ranch CFD 18 landscape area and streetscapes: \$3,525.55 a month for the remaining duration of the contract period.

### **POLICY / RULE**

In accordance with Chapter 2.36.090 (A)(1) and 2.36.120 of the Folsom Municipal Code, professional services are not subject to competitive sealed bidding requirements, and those costing \$70,952 or greater shall be awarded by the City Council.

### **ANALYSIS**

Over the last year, BrightView has provided quality and consistent landscape maintenance service to the City in their areas of responsibility. While there are active conversations around alternative landscape maintenance approaches, there is nothing currently in place that can readily be implemented to augment current practices and achieve a similar level of service. Staff looks forward to continuing these conversations to find a balance between increasing costs and expected levels of service.

### **FINANCIAL IMPACT**

Landscape maintenance services provided by Brightview Landscape Services within CFD 18 Maintenance District are included in the Fiscal Year 2023-24 operating budget with a budgeted amount of \$500,000. The Parks and Recreation Department recommends that Amendment No. 1 to the agreement (Contract No. 172-21 22-015) to incorporate the new maintenance areas South of 50 be awarded to Brightview Landscape Services for an additional \$117,821.55, for the remaining term of the contract, for a total amount not to exceed \$6,080,820.24. Sufficient funds are budgeted and available in CFD 18 Maintenance District Fund (Fund 288) in Fiscal Year 2023-24.

**ATTACHMENT**

Resolution No. 11104 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement with Brightview Landscape Services for Landscape Maintenance Within the Landscaping and Lighting Districts, and Community Facilities Districts for the City of Folsom.

Submitted,

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Kelly Gonzalez,  
Parks & Recreation Director

**RESOLUTION NO. 11104**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR LANDSCAPE MAINTENANCE WITHIN THE LANDSCAPING AND LIGHTING DISTRICTS, AND COMMUNITY FACILITIES DISTRICTS FOR THE CITY OF FOLSOM**

**WHEREAS**, the City of Folsom entered into an agreement with BrightView Landscape Services effective July 1, 2022, for landscape maintenance services; and

**WHEREAS**, the existing contract (172-21 22-015) between BrightView Landscape Services and the City allows amendments for additional services; and

**WHEREAS**, this amendment will be in addition to the existing agreement (172-21 22-015); and

**WHEREAS**, this amendment will incorporate two new maintenance areas; Mangini Phase 2 Villages 1 &2, and Regency at Folsom Ranch CFD18 landscape area and streetscapes; and

**WHEREAS**, sufficient funds are budgeted and available in the CFD 18 Maintenance District Fund (Fund 288) in the amount of \$117,821.55 for Amendment No. 1 to the agreement with Brightview Landscape Services; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute Amendment No.1 to the agreement (Contract 172-21 22-015) with BrightView Landscape Services for landscape maintenance services for Mangini Phase 2 Villages 1 &2, and Regency at Folsom Ranch in the amount of 117,821.55 and the contract not-to-exceed amount, including Amendment No. 1 is 6,080,820.24

**PASSED AND ADOPTED** this 26<sup>th</sup> day of September 2023, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Rosario Rodriguez, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK