



Folsom City Council Staff Report

MEETING DATE:	7/14/2026
AGENDA SECTION:	Consent Calendar
ITEM TITLE:	Resolution No. 11669 - A Resolution Authorizing the City Manager to Execute an Agreement with UNICO Engineering, Inc. for Construction Management Services in the Amount of \$200,422.55 from the Transportation Improvement Fund (Fund 446) for the Folsom Lake Crossing Safety Improvements Phase 2 Project, Project No. PW2601
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11669 - A Resolution Authorizing the City Manager to Execute an Agreement with UNICO Engineering, Inc. for Construction Management Services in the Amount of \$200,422.55 from the Transportation Improvement Fund (Fund 446) for the Folsom Lake Crossing Safety Improvements Phase 2 Project, Project No. PW2601.

BACKGROUND / ISSUE

In February of 2023, the City submitted a funding request through the Fiscal Year 2024 Congressionally Directed Spending (Earmark) Request process in the amount of \$1,500,000 for the “design and construction of a safety median barrier along Folsom Lake Crossing between Folsom-Auburn Road and East Natoma Street” per the submitted request form.

In May of 2024, the City of Folsom was notified by Federal Highway Administration of the award of \$1,040,00 in Congressionally Directed Spending (CDS) funds for “roadway safety improvements that may include a median barrier, pavement resurfacing, updated roadway delineation and segment lighting.”

On April 22, 2025, City Council approved Resolution 11360, authorizing the City Manager to execute a program supplement agreement for the Folsom Lake Crossing Phase 2 Safety Improvements Project for reimbursement of design costs associated with the project.

On May 27, 2025, City Council approved Resolution 11388 authorizing the City Manager to execute a design and consulting services contract with Kimley Horn and Associates in the amount of \$132,442.19 to complete design, environmental, and right of way phases of the project.

The project has progressed through the required environmental clearance, right-of-way verification, and design phases in coordination with Caltrans Local Assistance and the Sacramento Area Council of Governments (SACOG). Final design has been completed, and all necessary approvals have been obtained to allow the project to proceed to construction.

The upcoming construction project consists of crack seal and slurry seal of the pavement surface, removal and replacement of pavement markings between Folsom Dam Road and Folsom Auburn Road, and installation of 3,890 feet of Double Thrie Beam Barrier Rail between the Folsom Dam Road and Folsom Lake Crossing intersection and the easternmost edge of the Folsom Lake Crossing bridge deck, as shown in the image below.



Most recently, on April 14, 2026, the City Council adopted Resolution No. 11592, authorizing the City Manager to execute a Program Supplement Agreement with Caltrans for the Folsom Lake Crossing Phase 2 Safety Improvements Project, Project No. PW2601, Federal Project No. 5288(055). Approving this agreement formally establishes the mechanisms for the City to receive federal reimbursements for eligible construction expenditures.

Because this project is federally funded via Caltrans Local Assistance, the City must strictly adhere to the Caltrans Local Assistance Procedures Manual (LAPM), which requires comprehensive daily documentation, certified payroll tracking, and specialized material testing to maintain reimbursement eligibility. Retaining UNICO Engineering, Inc. provides full-time, specialized field inspection and daily documentation necessary to comply with federal guidelines.

UNICO Engineering, Inc. will provide specialized construction management services divided into three operational phases:

- **Pre-Construction Services:** UNICO Engineering, Inc. will perform quality assurance and a 100% plan constructability review, establish document control systems, verify contract compliance with local assistance procedures, record existing site conditions, and facilitate the pre-construction conference.
- **Construction Services:** The firm will provide full-time field inspection and daily reporting, administer contracts and progress payments, review submittals and RFIs, monitor schedule control, enforce safety and labor compliance, and handle materials testing, utility coordination, and traffic control inspections.
- **Post-Construction Services:** To close out the project, UNICO Engineering, Inc. will verify and deliver red-line Record Drawings, manage and track punch list completion, and prepare the final expenditure report package to maintain federal funding reimbursement eligibility.

PROJECT DELIVERY SCHEDULE*

<u>Project Milestone</u>	<u>Anticipated Schedule</u>
Advertise for Construction Bids (3 Weeks Minimum)	August 2026
Open Construction Bids	September 2026
Bid Evaluation, Protest Period, Contract Routing	September/October 2026
Issue Notice of Intent to Award	October 2026
Award Construction Contract at City Council (Tentative)	October 13th, 2026
Public Outreach	October/November 2026
Preconstruction Meeting	Early November 2026
Contractor Submittals, Review and Approval	November 2026
Issue Notice to Proceed	November 2026
Start of Construction Field Work	December 2026
Complete Construction	February 2027
Project Closeout	March 2027

*This schedule is weather and temperature dependent.

POLICY / RULE

Section 2.36.080 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$77,426 or greater shall be awarded by the City Council.

ANALYSIS

On May 5, 2026, the Public Works Department advertised a Request for Proposals (RFP) for the project. Five proposals were received by the May 28, 2026, deadline. A four-member panel evaluated the competitive proposals and conducted oral interviews in strict compliance with Chapter 10 of the Caltrans Local Assistance Procedures Manual (LAPM). Based on the final evaluation of combined technical qualifications and interview performance, UNICO Engineering, Inc. was determined to be the top-ranked, most qualified firm. City staff recommends awarding the contract to UNICO Engineering, Inc. in the amount of \$200,422.55.

The Folsom Lake Crossing Safety Improvements Phase 2 Project, Project No. PW2601 is included in the City's approved Fiscal Year 2026-27 Capital Improvement Plan with a total project budget of \$1,174,743. This project utilizes the Transportation Improvement Fund (Fund 446) for matching funds for Congressional Directed Spending.

During the design process, the project scope was expanded to include additional pavement rehabilitation beyond what was identified in the original grant request to better maintain the pavement condition on Folsom Lake Crossing. The addition of this scope covers pavement preservation treatments and striping from Folsom Dam Road to Folsom Auburn Road on Folsom Lake Crossing and will be completed using the Transportation Improvement Fund (Fund 446).

On February 17, 2026, the Federal Highway Administration authorized the E-76 Allocation to proceed with the Construction and Construction Engineering phase. The total federal funding approved for the project across all phases is \$1,414,412.

The breakdown of total project grant funding is as follows:

Preliminary Engineering - Federal Funds (CDS)	\$ 117,251
Preliminary Engineering - Local Funds/Match (Fund 446)	\$ 15,191
Construction - Federal Funds (CDS)	\$ 922,749
Construction - Local Funds/Match (Fund 446)	\$ 359,221
Total Project Funding	\$ 1,414,412
Total Project Grant Funding	\$ 1,040,000

FINANCIAL IMPACT

If approved, the agreement with UNICO Engineering, Inc. for construction management services in the amount of \$200,422.55 will be funded through the Transportation Improvement Fund (Fund

446) in the Folsom Lake Crossing Safety Improvements Phase 2 Project, Project No. PW2601. Sufficient funds are budgeted and available to cover the cost of the agreement.

ENVIRONMENTAL REVIEW

Construction Management Services do not require further environmental review because the underlying project has already received all necessary environmental clearances. The project has been deemed Categorical Exempt from the National Environmental Policy Act (NEPA) under Federal Highway Administration (FHWA) Categorical Exclusion 23 CFR § 771.117(c)(22), and Categorical Exempt from the California Environmental Quality Act (CEQA) under the State CEQA Guidelines Class 1 Exemption (Section 15301), in accordance with Title 14 of the California Code of Regulations, Section 15300 et seq.

ATTACHMENT

Resolution No. 11669 - A Resolution Authorizing the City Manager to Execute an Agreement with UNICO Engineering, Inc. for Construction Management Services in the Amount of \$200,422.55 from the Transportation Improvement Fund (Fund 446) for the Folsom Lake Crossing Safety Improvements Phase 2 Project, Project No. PW2601

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Rebecca Neves", is written over a horizontal line.

Rebecca Neves, Public Works Director/City Engineer

Attachment 1

RESOLUTION NO. 11669

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH UNICO ENGINEERING, INC. FOR CONSTRUCTION MANAGEMENT SERVICES IN THE AMOUNT OF \$200,422.55 FROM THE TRANSPORTATION IMPROVEMENT FUND (FUND 446) FOR THE FOLSOM LAKE CROSSING SAFETY IMPROVEMENTS PHASE 2 PROJECT, PROJECT NO. PW2601

WHEREAS, in February 2023, the City submitted a funding request through the Fiscal Year 2024 Congressionally Directed Spending (Earmark) Request process in the amount of \$1,500,000 for the “design and construction of a safety median barrier along Folsom Lake Crossing between Folsom-Auburn Road and East Natoma Street” per the submitted request form; and

WHEREAS, in May of 2024, the City of Folsom was notified by the Federal Highway Administration of the award of \$1,040,00 in Congressionally Directed Spending (CDS) funds for “roadway safety improvements that may include a median barrier, pavement resurfacing, updated roadway delineation, and segment lighting”; and

WHEREAS, on April 22, 2025, City Council approved Resolution 11360 authorizing the City Manager to execute a program supplement agreement for the Folsom Lake Crossing Phase 2 Safety Improvements Project for reimbursement of design costs associated with the project; and

WHEREAS, on May 27, 2025, City Council approved Resolution 11388 authorizing the City Manager to execute a design and consulting services contract with Kimley Horn and Associates in the amount of \$132,442.19 to complete design, environmental, and right of way phases of the project; and

WHEREAS, final design has been completed, and all necessary approvals have been obtained to allow the project to proceed to construction; and

WHEREAS, on April 14, 2026, the City Council adopted Resolution No. 11592, authorizing the City Manager to execute a Program Supplement Agreement with Caltrans for the Folsom Lake Crossing Phase 2 Safety Improvements Project; and

WHEREAS, on May 5, 2026, Public Works staff advertised a Request for Proposals for construction management services, contract administration and inspection services, and subsequently conducted a Qualifications-Based Selection process in strict compliance with Chapter 10 of the Caltrans Local Assistance Procedures Manual; and

WHEREAS, following comprehensive proposal scoring and panel interviews, UNICO Engineering, Inc. was determined to be the most qualified firm to support project delivery, and Public Works staff recommends that the contract be awarded to UNICO Engineering, Inc. in the amount of \$200,422.55; and

WHEREAS, UNICO Engineering, Inc. will perform Pre-Construction Services,

Construction Services, and Post-Construction Services including but not limited to, document control systems, verifying contract compliance with local assistance procedures, recording existing site conditions, field inspection and daily reporting, administer contract and progress payments, handle materials testing, utility coordination, delivery of red-line Record Drawings, and preparing the final expenditure report package to maintain federal funding reimbursement eligibility; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with UNICO Engineering, Inc. for Construction Management Services in the amount of \$200,422.55 from the Transportation Improvement Fund (Fund 446) for the Folsom Lake Crossing Safety Improvements Phase 2 Project, Project No. PW2601.

PASSED AND ADOPTED this 14th day of July, 2026, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Justin Raithel, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK