



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	12/13/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10963 – A Resolution Authorizing the City Manager to Execute an Agreement with Helix Environmental Planning, Inc. for Environmental Consulting Services for the Benevento Family Park Project
<b>FROM:</b>	Parks and Recreation Department

**RECOMMENDATION / CITY COUNCIL ACTION**

Staff recommends the City Council approve Resolution No. 10963 – A Resolution Authorizing the City Manager to Execute an Agreement with Helix Environmental Planning, Inc. for Environmental Consulting Services for the Benevento Family Park Project.

**BACKGROUND / ISSUE**

The City of Folsom Parks and Recreation Master Plan (PRMP) was approved by the City Council in 2015. The PRMP identifies a future 19.0-acre park site, referred to previously as Park Site #51 and now known as Benevento Family Park (Benevento). Resolution No. 10133, approved by the City Council on June 12, 2018, established the new name. The park site is located on Broadstone Parkway and Carpenter Hill Drive. It has three main elevation tiers with a large stock pond in the middle that terraces down toward Vista del Lago High School which is adjacent to the site.

At the August 25, 2020 City Council meeting, a design contract was approved with Wilson Design Studios Landscape Architects (WDSL A) for the planning and design of Benevento Family Park as well as Neighborhood Park #3 (now named Prospector Park) in the Folsom Plan Area. A public workshop was held on May 19, 2022, and a second public workshop was held on June 9, 2022. The participants at the public workshops assisted in the development of the conceptual Master Plan and voted for their preferred Master Plan, which formed the Master Plan subsequently presented to the Parks & Recreation Commission.

At the August 2, 2022 Parks and Recreation Commission meeting, the Commission unanimously approved the Master Plan for Benevento Family Park. This Master Plan includes:

- Parking lots for 119 vehicles (one parking lot entrance off Broadstone Parkway and one parking lot entrance off Carpenter Hill Road)
- Concrete pathways
- Decomposed granite pathways
- Four (4) lighted pickleball courts
- Children's play area
- All gender restroom
- Shade structures
- Eight (8) lighted sand volleyball courts
- Multi-use field
- Drought tolerant planting
- Wood platform at existing pond
- Two (2) bocce courts

The next step in the park planning process, is to prepare and process the required California Environmental Quality Act (CEQA) documentation for the project. CEQA requires public agencies to inform decision makers and the public about the potential environmental impacts of proposed projects, and to reduce those environmental impacts to the extent feasible. Staff is recommending Helix Environmental Planning, Inc., perform the Environmental Consulting Services for the Benevento Family Park Project.

After the CEQA process is completed, the environmental document, which will include the Master Plan, will be brought before the City Council for approval.

### **POLICY / RULE**

In accordance with Chapter 2.36.090 (A)(1) and 2.36.120 of the Folsom Municipal Code, professional services are not subject to competitive sealed bidding requirements, and those costing \$66,141 or greater shall be awarded by City Council.

### **ANALYSIS**

On September 19, 2022, the Parks and Recreation Department issued a Request for Proposal (RFP) for Environmental Consulting Services for Benevento Family Park. The RFP was distributed to qualified environmental consultants that had previously worked with the City of Folsom. Three proposals were received, and they were subsequently reviewed by Parks and Recreation Department staff. All three proposers were qualified and the scope of work presented by each was basically the same. The deciding factor for choosing a preferred consultant was the proposed fee. Helix Environmental Planning, Inc. had the lowest fee.

<b>Consultant</b>	<b>Fee</b>
Helix Environmental Planning, Inc	\$78,250.00
Ascent Environmental, Inc.	\$82,465.00
Environmental Planning Partners, Inc.	\$82,614.00

Staff is recommending the CEQA environmental consulting contract for Benevento Family Park be awarded to Helix Environmental Planning, Inc.

**FINANCIAL IMPACT**

The cost for the Environmental Consulting Services for the Benevento Family Park Project is included in the Fiscal Year 2022-23 Capital Improvement Plan. Funding for the contract will include \$50,000 in American Rescue Plan Act (ARPA) funds and the remaining \$28,250 will be from the Park Impact Fund (Fund 412).

**ATTACHMENT**

1. Resolution No. 10963 - A Resolution Authorizing the City Manager to Execute an Agreement with Helix Environmental Planning, Inc. for Environmental Consulting Services for the Benevento Family Park Project Proposals and Maps

Submitted,

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Lorraine Poggione,  
Parks & Recreation Director

Attachment 1  
Resolution 10963

**RESOLUTION NO. 10963**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH HELIX ENVIRONMENTAL PLANNING, INC. FOR ENVIRONMENTAL CONSULTING SERVICES FOR THE BENEVENTO FAMILY PARK PROJECT**

**WHEREAS**, the 2015 Parks and Recreation Master Plan identifies a future park site previously known as Pak Site #51 and now known as Benevento Family Park; and

**WHEREAS**, two public workshops were held to gather community input on the design of Benevento Family Park; and

**WHEREAS**, the Parks and Recreation Commission approved the Master Plan for Benevento Family Park at their August 2, 2022 Parks & Recreation Commission meeting; and

**WHEREAS**, staff issued a Request for Proposal to qualified consultants for environmental consulting services for the Benevento Family Park Project, and received three proposals; and

**WHEREAS**, all three proposers were equally qualified, and Helix Environmental Planning, Inc. had the lowest fees for environmental consulting services for the Benevento Family Park Project; and

**WHEREAS**, the cost of environmental consulting services is included in the Fiscal Year 2022-23 Capital Improvement Plan (CIP) Budget. The contract amount will be split between in American Rescue Plan Act (ARPA) funds in the amount of \$50,000 and the remaining \$28,250 would utilize the Park Impact Funds (Fund 412).

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Folsom that the City Manager is authorized to execute a Professional Services Agreement with Helix Environmental Planning, Inc, in a form acceptable to the City Attorney, for Environmental consulting services for Benevento Family Park project, for a total not-to-exceed amount of \$78,250.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of December 2022, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK

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to facilitate double-sided printing.*



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE