



CITY OF  
**FOLSOM**  
ESTABLISHED 1842

## Folsom City Council Staff Report

<b>MEETING DATE:</b>	6/14/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10872 – A Resolution Authorizing the City Manager to Submit an Application for Grant Funds to the United States Department of Justice, Community Oriented Policing Service (COPS) Hiring Program
<b>FROM:</b>	Police Department

### **RECOMMENDATION / CITY COUNCIL ACTION**

Staff recommends that the City Council adopt Resolution No. 10872 – A Resolution Authorizing the City Manager to Submit an Application for Grant Funds to the United States Department of Justice, Community Oriented Policing Service (COPS) Hiring Program.

### **BACKGROUND / ISSUE**

Since the pre-recession staffing high in 2008, the Folsom Police Department has lost 11 police officer positions. During this same 14-year timespan, the population within the City of Folsom has grown just over 23% and in 2020, Folsom was rated the second fastest growing city in the state of California. With the rapid development of Folsom’s south of US Highway 50 property, the Folsom Police Department is seeking alternate funding sources to support desperately needed staffing increases.

We pride ourselves on being a full-service organization that practices community policing and problem-solving strategies as a matter of course. To maintain that ability in the face of the growth, we need to add officers that the City can’t fully fund at this time.

### **POLICY / RULE**

The City Council adopted Resolution No. 10405 Amending Financial Policies of the City of Folsom regarding grant administration on April 14, 2020. Section D – Intergovernmental

Revenues, Paragraph A – Grant Applications states, “Grant application shall be the responsibility of the department seeking the grant. Grant applications which require an expenditure of funds by the City of less than or equal to the City Manager contract authority amount may be approved by the City Manager prior to submittal to the grantor. All other grant applications, including any requiring an ongoing commitment of resources or staff, shall be reviewed and approved by the City Council prior to submittal. In circumstances where it is not possible for the City Council to approve the grant application prior to submittal, the City Manager may approve the application subject to the City Council ratification as soon as practicable to do so.

Requests to the City Council or the City Manager for approval of a grant application shall identify anticipated long-term maintenance and/or renovation costs, required City matching funds, and additional personnel that may be needed if the grant is awarded for a capital project. With respect to grants for staffing, the source of funds for long-term staffing after the expiration of the grant shall also be identified in the request for approval of the grant application.

All grant applications on behalf of the City shall be reviewed by the Finance Director before submittal to the City Council or the grantor.”

### **ANALYSIS**

The City of Folsom and the Folsom Police Department are committed to being a full-service city and agency. The Folsom Police Department is committed to Relentlessly Pursuing Criminal Behavior and Proactively Fostering Positive Relationships throughout the community. With the addition of the three (3) requested entry level police officers, the Folsom Police Department would be able to expand the Neighborhood Services Division as well as the number of officers assigned to patrol services within the operations division to provide partial law enforcement services south of US Highway 50. These officers would be deployed in a manner to address quality of life issues, conduct proactive Community Oriented Policing activity, provide additional resources to persons in crisis and proactively foster positive relationships with the citizens and businesses within the city

The only allowable costs under Community Oriented Policing Service (COPS) Hiring Program are the approved full-time, entry-level salaries and fringe benefits of newly hired or rehired sworn career law enforcement officers who are hired or rehired on or after the award start date. A “career law enforcement officer” is a person hired on a permanent basis who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws.

All items other than entry-level personnel costs (salaries and fringe benefits) as described in the preceding section are considered unallowable under COPS Hiring Program Therefore, requests for equipment, training, travel, uniforms, vehicles, and indirect costs are not permitted under CHP.

In addition, the following personnel costs are unallowable:

- Salaries and fringe benefits of existing locally-funded officers, unless those officers are currently scheduled to be laid off on a specific future date
- Salaries and fringe benefits over and above an agency's entry-level salary and fringe benefits for officers
- Salaries and fringe benefits for civilian or nonsworn personnel
- Salaries and fringe benefits for part-time officer positions
- Salaries and fringe benefits for furloughed officers
- Salaries and fringe benefits for correctional officers
- Overtime costs, severance pay, hazard pay

The Chief of Police requests approval to apply for the United States Department of Justice, Community Oriented Policing Service (COPS) Hiring Program for three (3) entry level police officers.

### **FINANCIAL IMPACT**

FY 2022 COPS Hiring Program awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year funding period, based on the applicant's current entry level salary levels for full-time officers. There is a minimum 25% local match (cost share) requirement. The maximum federal share per officer position is \$41,666.66 per year over the three-year period, totaling \$125,000. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

During the first year of the grant there will be initial City expense to purchase uniforms and equipment for the entry-level positions. The Police Department has some of the required equipment (weapon and radio) but will need to purchase uniforms, duty belt and bullet resistant vest. The approximate cost for each officer is \$2,500.00.

In FY 2022-2023 the salary and benefits for each of the three entry level officers will be approximately \$165,203 of which approximately \$41,666.66 per officer will be paid for by the COPS Hiring Program.

In FY 2023-2024 the salary and benefits for each of the three entry level officers will be approximately \$173,894 of which approximately \$41,666.66 per officer will be paid for by the COPS Hiring Program.

In FY 2024-2025 the salary and benefits for each of the three entry level officers will be approximately \$178,436 of which approximately \$41,666.66 per officer will be paid for by the COPS Hiring Program.

Over the three-year period the COPS Hiring Program would provide funding, the total for three (3) entry level officers (Full salary & benefits) would be approximately, \$1,552,599.

The maximum federal grant award (\$125,000 cap per Officer over 3 years) is \$375,000.

The total cost to the City of Folsom (match amount) is approximately, \$1,177,599

At the end of the period of performance, the City of Folsom must maintain the awarded positions for a minimum of 12 months.

This grant also contains a nonsupplanting requirement, which means the grant may only be applied to positions that are not otherwise budgeted and would not be funded.

The City of Folsom will be notified of the award no later than September 30, 2022.

**ATTACHMENT**

Resolution No. 10872 – A Resolution Authorizing the City Manager to Submit an Application for Grant Funds to the United States Department of Justice, Community Oriented Policing Service (COPS) Hiring Program.

Submitted,



---

Richard Hillman, Chief of Police

**RESOLUTION NO. 10872**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR GRANT FUNDS TO THE U. S. DEPARTMENT OF JUSTICE, COPS HIRING PROGRAM**

**WHEREAS**, the City qualifies for federal grant funds through the United States Department of Justice, Community Oriented Policing Service (COPS) Hiring Program; and

**WHEREAS**, the COPS Hiring Program will cover up to \$125,000 for each of the entry-level police officers hired within the designated award period the salary and fringe benefits for each approved position for a three-year period with a minimum 25% local match requirement; and

**WHEREAS**, the maximum federal share per officer position is \$125,000 over the three-year period (not \$125,000 per year); and

**WHEREAS**, the City desires to accept these funds to hire three police officers to add to the Neighborhood Service Division and patrol division to address staffing needs for development south of Highway 50, community oriented policing activities, provide additional resources to those in crisis and to help build trust through transparency within the community and foster positive relationships; and

**WHEREAS**, the City of Folsom will comply with state and federal statutes, regulations, policies, guidelines and requirements for application, acceptance and use of federal funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to submit an application for grant funds to the United States Department of Justice, COPS Hiring Program

**PASSED AND ADOPTED** this 14th day of June, 2022, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

---

Kerri M. Howell, MAYOR

ATTEST:

---

Christa Freemantle, CITY CLERK

This page is intentionally left blank.