



Folsom City Council Staff Report

MEETING DATE:	2/22/2022
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10806 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement with Terracare Associates LLC for the Maintenance of Parks, Trails and Pet Stations, Streetscapes/Public Works areas, Landscaping and Lighting Districts, and Folsom Plan Area for the City of Folsom
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council approve Resolution No. 10806 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement with Terracare Associates LLC for the Maintenance of Parks, Trails and Pet Stations, Streetscapes/Public Works areas, Landscaping and Lighting Districts, and Folsom Plan Area for the City of Folsom.

BACKGROUND / ISSUE

In September of 2018, the City advertised multiple landscape maintenance contracts for City Parks, Trails and Pet Stations, Streetscapes, Public Works Areas, Landscaping and Lighting Districts, and the Folsom Plan Area on the City of Folsom Website and CIPList.com. The overall process consisted of the following steps:

- RFQs/RFPs available on September 26, 2018
- Advertised on September 26, 2018
- Mandatory Pre-meeting on October 9, 2018
- RFQs/RFPs due to City on October 26, 2018
- Internal Evaluation of RFQ's/questionnaire on Friday/Tuesday October 26-30, 2018
- Announcement of qualified contractor on October 31, 2018
- Interview of qualified contractor on November 9, 2018
- Opening of qualified cost proposals on November 9, 2018
- Reference Checks – November 12-16,2018

The City received responses from three contractors (Terracare, Environmental Landscape Solutions, BrightView), evaluated each contractors' submitted qualifications, and ranked them accordingly based on their qualifications and responsiveness to the request. Based on Terracare's qualifications, they were the preferred contractor being recommended. At the December 10, 2019 City Council Meeting, Resolution No. 10365 A Resolution Authorizing the City Manager to Execute an Agreement with Terracare Associates for Maintenance of Parks, Trails and Pet Stations, Streetscape/Public Works Areas, Landscaping and Lighting Districts, and Folsom Plan Area Landscapes for the City of Folsom was approved. The City entered into an agreement with Terracare Associates LLC for landscape maintenance services effective January 1, 2020. This agreement allowed for two 1-year extensions based on satisfactory performance. This amendment is utilizing the first of the two aforementioned extensions. Beyond extending the length of the contract, we have also included new maintenance areas in the Folsom Plan Area (FPA). This includes public landscaping in Mangini Ranch, Russell Ranch, and White Rock Springs Ranch.

POLICY / RULE

In accordance with Chapter 2.36.090 (A)(1) and 2.36.120 of the Folsom Municipal Code, professional services are not subject to competitive sealed bidding requirements, and those costing \$66,141 or greater shall be awarded by City Council.

ANALYSIS

Over the last 2 years Terracare has provided satisfactory landscape maintenance. As such, we plan to move forward with a full year extension for three of the five contracts including Parks, Trails and Pet Stations, and Streetscapes/Public Works areas. For the two Landscaping and Lighting and Folsom Plan Area contracts we plan to extend the contracts for only 6-months (rather than a full year extension) due to the need to revise the specifications and scopes as well as stagger the agreement timelines. As such, staff intends to readvertise for these maintenance contracts in the next several months with an intended start of the new contract being July 1, 2022. The additional 6 month cost for the plan area is \$13,662.09 per month for a total over the 6 months of \$81,972.54.

In summary, this proposed Amendment will extend the contracts by one year for the Parks, Trails and Pet Stations, and Streetscapes/Public Works Areas and 6 months for the Landscaping and Lighting Areas and the Folsom Plan Area.

FINANCIAL IMPACT

Adequate funding is currently available in the remainder of Fiscal Year 2021-22 in the General Fund (Fund 010) within the Parks and Recreation Municipal Landscape Services Division, and the Public Works Streets Division for the contract maintenance of the Parks, Trails/Pet Stations, and Public Works Areas. Funds are also available in Fiscal Year 2021-22 in the Landscaping and Lighting and Community Facilities Districts impacted by these contracts. Funding for the continuation of this contract will be addressed through the Fiscal Year 2022-

23 budget process and subsequent Fiscal Years if we choose to use the remaining 1-year extension.

ATTACHMENT

Resolution No. 10806 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement with Terracare Associates LLC for the Maintenance of Parks, Trails and Pet Stations, Streetscapes/Public Works areas, Landscaping and Lighting Districts, and Folsom Plan Area for the City of Folsom

Submitted,

Lorraine Poggione,
Parks & Recreation Director

RESOLUTION NO. 10806

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT WITH TERRACARE ASSOCIATES LLC FOR THE MAINTENANCE OF PARKS, TRAILS AND PET STATIONS, STREETSCAPES/PUBLIC WORKS AREAS, LANDSCAPING AND LIGHTING DISTRICTS, AND FOLSOM PLAN AREA FOR THE CITY OF FOLSOM

WHEREAS, the City of Folsom entered into an agreement with Terracare Associates LLC effective January 1, 2020 for landscape maintenance services; and

WHEREAS, the existing contract (172-21 20-004) between Terracare and the City provides for two, 1-year extensions; and

WHEREAS, this would be the first of the allowed extensions; and

WHEREAS, newly accepted areas in Mangini Ranch, Russell Ranch, and White Rock Springs Ranch will be added to the existing scope of services at a cost of \$13,662.09 per month for 6 months; and

WHEREAS, this amendment will extend the existing contract by one-year for the Parks, Trails and Pet Stations, and Public Works Streetscape areas and by 6 months for the Landscaping and Lighting District and Folsom Plan Area Contracts; and

WHEREAS, adequate funds are available in the Fiscal Year 2021-22 General Fund, L&L, and CFD budgets and;

WHEREAS, the agreement will be in a form acceptable to the City Attorney; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute amendment No.1 to the agreement with Terracare Associates LLC for the maintenance of parks, trail and pet stations, streetscapes/public works areas, Landscaping and Lighting Districts, and the Folsom Plan Area; and

PASSED AND ADOPTED this 22nd day of February, 2022, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Kerri M. Howell, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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