



CITY OF  
**FOLSOM**  
DISTINGUISHED BY EXCELLENCE

# Folsom City Council Staff Report

<b>MEETING DATE:</b>	5/24/2022
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10854 - A Resolution Authorizing Staff to Submit Active Transportation Program Grant Applications (Cycle 6) to the California Transportation Commission and the Sacramento Area Council of Governments for the Historic District Connectivity Project
<b>FROM:</b>	Public Works Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10854 - A Resolution Authorizing Staff to Submit Active Transportation Program Grant Applications (Cycle 6) to the California Transportation Commission and the Sacramento Area Council of Governments for the Historic District Connectivity Project.

## **BACKGROUND / ISSUE**

The Historic District Connectivity Project is a Safe Routes to School Project that would construct pedestrian and bicycle facilities on Riley Street between Sutter Street and Bidwell Street, and on Dean Way between Coloma Street and School Street.

There are two separate Active Transportation Program (ATP) grant opportunities that staff are interested in pursuing for the Historic District Connectivity Project. The State ATP program is being administered by the California Transportation Commission and the Regional ATP program is being administered by the Sacramento Area Council of Governments (SACOG).

The State ATP applications will be reviewed first and if the Historic District Connectivity Project is successful in receiving State funding, it will not be eligible for Regional ATP funding. If the project does not get selected for State ATP funding, it would still be eligible for regional ATP funding.

**POLICY / RULE**

The City Council adopted Resolution No. 10405 Amending Financial Policies of the City of Folsom regarding grant administration on April 14, 2020. Section D – Intergovernmental Revenues, Paragraph A – Grant Applications states, “Grant application shall be the responsibility of the department seeking the grant. Grant applications which require an expenditure of funds by the City of less than or equal to the City Manager contract authority amount may be approved by the City Manager prior to submittal to the grantor. All other grant applications, including any requiring an ongoing commitment of resources or staff, shall be reviewed and approved by the City Council prior to submittal. In circumstances where it is not possible for the City Council to approve the grant application prior to submittal, the City Manager may approve the application subject to the City Council ratification as soon as practicable to do so.

Requests to the City Council or the City Manager for approval of a grant application shall identify anticipated long-term maintenance and/or renovation costs, required City matching funds, and additional personnel that may be needed if the grant is awarded for a capital project. With respect to grants for staffing, the source of funds for long-term staffing after the expiration of the grant shall also be identified in the request for approval of the grant application.

All grant applications on behalf of the City shall be reviewed by the Finance Director before submittal to the City Council or the grantor.”

**ANALYSIS**

Public Works staff has reviewed both of the ATP applications and has found them to be complete and accurate for submittal.

**FINANCIAL IMPACT**

The ATP Grant scoring guidelines give additional points for applications that propose to provide project leveraging funds based on the following sliding scale:

<b>Points</b>	<b>Amount Leveraged</b>
<b>1 Point</b>	At least 1% to 5% of total project cost
<b>2 Points</b>	More than 5% to less than 10% of total project cost
<b>3 Points</b>	More than 10% to 15% of total project cost
<b>4 Points</b>	More than 15% to 20% of total project cost
<b>5 Points</b>	More than 20% of total project cost

Folsom traditionally does not receive points awarded for being a disadvantaged community, and therefore is proposing to apply for these grant opportunities committing to providing 20% of the project leveraging funds in order to increase the chance of receiving a grant award.

Once either of the project grant applications are awarded, staff will return to Council to identify the source of the additional funds that will be required and accept the grant if approved.

**ENVIRONMENTAL REVIEW**

This action is exempt from environmental review under the California Environmental Quality Act (CEQA).

**ATTACHMENT**

Resolution No. 10854 -

A Resolution Authorizing Staff to Submit Active Transportation Program Grant Applications (Cycle 6) to the California Transportation Commission and the Sacramento Area Council of Governments for the Historic District Connectivity Project

Submitted,

A handwritten signature in blue ink, appearing to read "Mark Rackovan", followed by the word "FOR" in a similar style.

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Mark Rackovan, PUBLIC WORKS DIRECTOR

**RESOLUTION NO. 10854**

**A RESOLUTION AUTHORIZING STAFF TO SUBMIT ACTIVE TRANSPORTATION PROGRAM GRANT APPLICATIONS (CYCLE 6) TO THE CALIFORNIA TRANSPORTATION COMMISSION AND THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS FOR THE HISTORIC DISTRICT CONNECTIVITY PROJECT**

**WHEREAS**, the California Transportation Commission (CTC) is the state agency responsible for allocating the State Active Transportation Program (ATP) Grant funds; and

**WHEREAS**, the Sacramento Area Council of Governments (SACOG) is the metropolitan planning organization responsible for allocating the regional ATP funds; and

**WHEREAS**, the CTC and SACOG have issued separate calls for applications for ATP funding opportunities; and

**WHEREAS**, based on ATP funding criteria it has been determined that the Historic District Connectivity Project, which would install pedestrian and bicycle facilities on Riley Street between Sutter Street and Bidwell Street, and on Dean Way between Coloma Street and School Street, is the most likely candidate to receive this type of funding; and

**WHEREAS**, the City of Folsom will only be eligible to receive one of these grant opportunities; and

**WHEREAS**, if the project is awarded grant funding, staff will return to Council for approval of the source of the leveraging funding, which is tentatively identified as Transportation Improvement Fund (Fund 446); and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom Authorizes Staff to Submit Active Transportation Program Grant Applications to the California Transportation Commission and the Sacramento Area Council of Governments for the Historic District Connectivity Project.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of May 2022, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Kerri M. Howell, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK