



Folsom City Council Staff Report

MEETING DATE:	5/9/2023
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11032 – A Resolution Authorizing the City Manager to Execute an Agreement with Zenner USA for the City of Folsom Positive Displacement Water Meter Replacement Program
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Departments recommends that the City Council pass and adopt Resolution No. 11032 – A Resolution Authorizing the City Manager to Execute an Agreement with Zenner USA for the City of Folsom Positive Displacement Water Meter Replacement Program.

BACKGROUND / ISSUE

The Environmental and Water Resources Department has identified the need to purchase water meters for installation on new homes and to replace older water meters that may be reaching the end of their serviceable life. As required by State Law, water meters have been installed on all new homes since 1992, with metered rate billing for all the City's water customers beginning in 2013. Water meters are used for water metering, water conservation and are an integral part of the water billing process. This authorization for the purchase of water meters will meet the anticipated demands of new residential construction and the necessary residential meter replacements.

The City currently has approximately 22,500 installed water meters, which range in size from 5/8-inch to 12-inch. Of the existing services and meters, it is anticipated that approximately 70 of these are of 2-inch and smaller positive displacement type meters that will need to be replaced annually. To meet this demand of the most widely used meters, staff issued a request for bids for the supply of 5/8-inch, 3/4-inch, 1.5-inch, and 2-inch water meters for a three-year period.

This resolution authorizes the City Manager to execute an agreement with Zenner USA for the City of Folsom Positive Displacement Water Meter Replacement Program.

POLICY / RULE

Section 2.36.120 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$70,952 or greater shall be awarded by the City Council.

ANALYSIS

The City completed the Request for Bids for the City of Folsom Positive Displacement Water Meter Replacement Program and publicly advertised for bids in the January 4th, 2023 edition of the Sacramento Bee. In addition, the City provided these documents to www.ciplist.com which is picked up by several area builders' exchanges. The documents were also posted to the City's website. The Environmental and Water Resources Department received the following bids on February 2, 2023 for the City of Folsom Positive Displacement Water Meter Replacement Program.

Staff reviewed the bids submitted and in conjunction with the City Attorney's office, determined that Mueller was considered non-responsive. Mueller stated in the bid that if selected, pricing would not be adjusted for the first 12 months but pricing for years two and three would be subject to negotiation depending on what the relevant Producer Price Index was at that time.

Vendor	Bid Amount
Zenner USA	\$81,822.40
Mueller	\$83,378.80*
Ferguson Waterworks	\$103,887.50

*Bid considered non-responsive due to potential price fluctuations

Staff has reviewed the bids submitted and has determined that Zenner USA is the lowest responsible and responsive bidder who meets the requirements and specifications set forth in the invitation for bids.

FINANCIAL IMPACT

The City of Folsom Positive Displacement Water Meter Replacement Program was included in the Fiscal Year 2022-23 budget. There are funds budgeted and available in the Water Operating Fund (Fund 520) in the amount of \$81,822.40 for this agreement.

ENVIRONMENTAL REVIEW

This project is replacement and/or improvement of existing infrastructure with negligible or no expansion of use and therefore is categorically exempt from environmental review under the California Environmental Quality Act as noted in Title 14 – California Code of Regulations, Chapter 3 – Guidelines for Implementation of the California Environmental Quality Act, Article 19 – Categorical Exemptions, Sections 15301 (Existing Facilities), 15302 (Replacement or Reconstruction), and/or 15304 (Minor Alterations to Land).

ATTACHMENT

Resolution No. 11032 – A Resolution Authorizing the City Manager to Execute an Agreement with Zenner USA for the City of Folsom Positive Displacement Water Meter Replacement Program.

Submitted,

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

RESOLUTION NO. 11032

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ZENNER USA FOR THE CITY OF FOLSOM POSITIVE DISPLACEMENT WATER METER REPLACEMENT PROGRAM

WHEREAS, staff has identified the need to purchase water meters as required by State Law and to replace older water meters that may be reaching the end of their serviceable life; and

WHEREAS, a Request for Bids for 5/8-inch, 3/4-inch, 1.5-inch, and 2-inch positive displacement water meters was issued on January 4th, 2023; and

WHEREAS, Zenner USA submitted the lowest responsive, responsible bid that met required specification for the meter types and sizes outlined in the Bid Manual opened on February 2, 2023; and

WHEREAS, the project is categorically exempt from environmental review under the California Environmental Quality Act; and

WHEREAS, sufficient funds are budgeted and available in the Water Operating Fund (Fund 520), for this agreement in the amount of \$81,822.40; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an Agreement with Zenner USA for the City of Folsom Positive Displacement Water Meter Replacement Program in the amount of \$81,822.40.

PASSED AND ADOPTED this 9th day of May, 2023, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Rosario Rodriguez, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK