

Folsom City Council Staff Report

MEETING DATE:	2/25/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10395 - A Resolution Authorizing the City Manager to Execute a Consultant Services Agreement with TJKM Transportation Consultants for the Local Road Safety Plan and Appropriation of Measure A Funds
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends that the City Council pass and adopt Resolution No. 10395 - A Resolution Authorizing the City Manager to Execute a Consultant Services Agreement with TJKM Transportation Consultants for the Local Road Safety Plan and Appropriation of Measure A Funds.

BACKGROUND / ISSUE

The City of Folsom has received a \$72,000 grant from the California Department of Transportation (Caltrans) to fund the preparation of the City's Local Road Safety Plan (LRSP). An LRSP is a systemic, data-driven approach to identify the causes of fatal or severe injury traffic collisions and the appropriate counter-measures to address them. Local agencies will be required to have an approved LRSP in place in order to qualify for Highway Safety Improvement Program (HSIP) funding in future funding cycles following HSIP Cycle 10, which is anticipated in May 2020.

The Public Works Department prepared and issued a Request for Proposals (RFP) to qualified traffic engineering consultants to assist in the preparation of the LRSP. The RFP was issued on January 22, 2020 and proposals were due to the City by February 12, 2020. The City received a total of three proposals; after evaluation by Public Works staff, it was determined that the proposal submitted by TJKM Transportation Consultants was the most responsive to

the RFP. If approved, staff will prepare a consultant services agreement in a form acceptable to the City Attorney and execute said agreement with the consultant.

POLICY / RULE

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value in excess of the City Manager’s Contract Limit of \$62,014 shall be awarded by City Council.

ANALYSIS

None.

FINANCIAL IMPACT

The Caltrans LRSP grant is a reimbursable, \$72,000 grant and requires a local match of \$8,000. The total amount (\$80,000) will be appropriated from Fund 276 (Measure A), with \$72,000 to be reimbursed to that fund, leaving a net financial impact of \$8,000 to Fund 276. Because this is a reimbursable grant and the funds must be expended prior to the receipt of the grant, staff is requesting an additional appropriation in the amount of \$80,000 in the Measure A Fund (Fund 276). The grant proceeds will be used as additional revenue to off set the expense except for the local match of \$8,000.

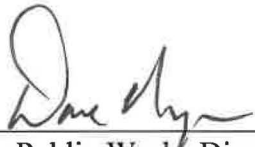
ENVIRONMENTAL REVIEW

Not applicable.

ATTACHMENTS

1. Resolution No. 10395 - A Resolution Authorizing the City Manager to Execute a Consultant Services Agreement with TJKM Transportation Consultants for the Local Road Safety Plan and Appropriation of Measure A Funds.

Submitted,



Dave Nugen, Public Works Director

RESOLUTION NO. 10395

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTANT SERVICES AGREEMENT WITH TJKM TRANSPORTATION CONSULTANTS FOR THE LOCAL ROAD SAFETY PLAN AND APPROPRIATION OF MEASURE A FUNDS

WHEREAS, the Public Works Department has received a grant from the State of California Department of Transportation to fund a Local Road Safety Plan (LRSP); and

WHEREAS, in January 2020, staff issued a Request for Proposals seeking a qualified consultant to assist in the preparation of the LRSP; and

WHEREAS, of the three proposals received in response to the RFP, the proposal submitted by TJKM Transportation Consultants was deemed by staff to be the most responsive; and

WHEREAS, the total project budget of \$80,000 includes a \$72,000 reimbursement grant and an \$8,000 local match, which staff proposes to fund from the Measure A Fund (Fund 276); and

WHEREAS, staff requests an additional appropriation in the Measure A Fund (Fund 276) in the amount of \$80,000 for this agreement; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a consultant services agreement with TJKM Transportation Consultants for the Local Road Safety Plan; and,

BE IT FURTHER RESOLVED that the City Council of the City of Folsom hereby authorizes the appropriation of \$80,000 from the Measure A Fund (Fund 276), and an additional appropriation to grant revenue of \$72,000 in the Measure A Fund (Fund 276).

PASSED AND ADOPTED this 25th day of February 2020, by the following roll-call vote:

AYES: Council Member(s):
NOES: Council Member(s):
ABSENT: Council Member(s):
ABSTAIN: Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK