



Folsom City Council Staff Report

MEETING DATE:	10/28/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11485 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 21-056) with Dokken Engineering for Environmental and Historic Monitoring and Reporting Services for Open Space in the Folsom Plan Area and use of CFD 18 (Fund 288) for a Not-to-Exceed Amount of \$580,000
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council approve Resolution No. 11485 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 21-056) with Dokken Engineering for Environmental and Historic Monitoring and Reporting Services for Open Space in the Folsom Plan Area and use of CFD 18 (Fund 288) for a Not-to-Exceed Amount of \$580,000

BACKGROUND / ISSUE

In accordance with the Operations and Management Plan for Folsom Plan Area-Conservation Area and Passive Recreation Open Space adopted by City Council on October 24, 2017, the City is required to provide long-term management and monitoring for the approximate 1,000 acres of open space in the Folsom Plan Area. Of the approximate 1,000 acres of open space roughly 340 acres are within the Conservation Area and 648 acres are within the Passive Recreation Area. The Conservation Area includes protected habitat and resources that must be permanently managed in a form acceptable to the applicable federal and state regulatory agencies. The Conservation Area is protected through recorded declaration of covenants and restrictions. It is not intended for recreational uses, but is maintained and managed to preserve its resources. The Passive Recreation Area is protected in accordance with the Operations and Management Plan, but is subject to distinct guidelines. The allowable uses within the Passive Recreation Area include paved and unpaved trails, disc golf courses, dog parks, fitness courses, bike parks, wildlife viewing areas, youth-oriented camping, etc.

The Parks and Recreation Department prepared a Request for Qualifications (RFQ) for Professional Services to conduct the appropriate monitoring and reporting for the biological and archeological resources in the Conversation Area. The RFQ was advertised on CIPLIST.com as well as the City of Folsom Website on June 25, 2021. Since executing the original agreement in 2021, Dokken Engineering has provided annual monitoring and prepared reports in compliance with the Operations and Management Plan. These efforts have consistently met the requirements of the applicable regulatory agencies and the City's contractual obligations.

This contract amendment continues environmental and historic monitoring and reporting services to ensure ongoing compliance for biological and archaeological resources in the Conservation area. Funding for these services is provided through CFD 18 (Fund 288).

POLICY / RULE

In accordance with Chapter 2.36.090 (A)(1) and 2.36.120 of the Folsom Municipal Code, professional services are not subject to competitive sealed bidding requirements, and those costing \$75,049 or greater shall be awarded by City Council.

ANALYSIS

City Council awarded a four-year professional services agreement, with two additional two-year extensions to Dokken Engineering in 2021. Since then, Dokken Engineering has provided annual monitoring and reporting consistent with federal and state regulatory requirements and the City's contractual obligations. Their work has ensured compliance in both the Conservation and Passive Recreation Areas, protecting sensitive resources while meeting the City's stewardship responsibilities in accordance with the Operations and Management Plan in the Folsom Plan Area. Amendment No. 1 to the agreement will authorize the two two-year extensions available beyond the original four-year term. The extensions will allow the City to maintain continuity in environmental and historic monitoring and reporting services without interruption, leveraging Dokken Engineering's familiarity with the Folsom Plan Area and proven track record of performance.

This resolution authorizes the City Manager to execute Amendment No. 1 to the Agreement (Contract No. 173-21 21-056) with Dokken Engineering for Environmental and Historic Monitoring and Reporting Services for Open Space in the Folsom Plan Area, increasing the agreement to a not-to-exceed amount of \$580,000.

FINANCIAL IMPACT

If approved, the contract amendment will be paid for using CFD 18 (Fund 288). Sufficient funds are budgeted and available in the Fiscal Year 2025-26 budget to cover the contract costs which are estimated to be approximately \$80,000. The initial four-year contract with Dokken Engineering was approved in 2021 (Resolution No. 10699) for \$200,000. Amendment No. 1 will extend the agreement for an additional four years at an additional cost of \$380,000. With this extension, the total not-to-exceed contract amount is increased to \$580,000. Funding for

contract years beyond Fiscal Year 2025-26 will be included and appropriated through the City's annual budget process to support the continuation of services under the extended terms.

ATTACHMENT

Resolution No. 11485 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 21-056) with Dokken Engineering for Environmental and Historic Monitoring and Reporting Services for Open Space in the Folsom Plan Area and use of CFD 18 (Fund 288) for a Not-to-Exceed Amount of \$580,000

Submitted,

Kelly Gonzalez,
Parks & Recreation Director