



Folsom City Council Staff Report

MEETING DATE:	10/28/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11491 – A Resolution Authorizing the City Manager to Execute an Agreement with Capra Environmental Services for Shaded Fuel Break Creation and Ladder Fuel Removal (Project # 8131) and use of Fund 010 (General Fund), Fund 204 (Los Cerros), Fund 215 (Prairie Oaks Ranch No. 2), Fund 210 (Broadstone 1 & 2), Fund 266 (Broadstone No. 3) and Fund 207 (Natoma Station) for a Not-to-Exceed Amount of \$213,336.50
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council approve Resolution No. 11491 – A Resolution Authorizing the City Manager to Execute an Agreement with Capra Environmental Services for Shaded Fuel Break Creation and Ladder Fuel Removal (Project # 8131) and use of Fund 010 (General Fund), Fund 204 (Los Cerros), Fund 215 (Prairie Oaks Ranch No. 2), Fund 210 (Broadstone 1 & 2), Fund 266 (Broadstone No. 3) and Fund 207 (Natoma Station) for a Not-to-Exceed Amount of \$213,336.50

BACKGROUND / ISSUE

The City of Folsom is responsible for maintaining and servicing approximately 1,100 acres of city-owned open space across 70 different sites. Of those 1,100 acres, 335 acres have been identified to contain ladder fuel (low growth in trees), which should be removed to establish the necessary fire breaks. Traditionally, the City has completed annual weed abatement to address seasonal grasses, but has yet to implement a program to address other combustible vegetation that exists from low growth in trees to establish defensible space to adjacent structures. This project is a continuation of the first and second phases of a proposed 3-year program to systematically address the city-owned open spaces and establish tolerances so that, in subsequent years, less work will be required to address ladder fuel. Thus, the annual, more routine, work will focus more on the

abatement of annual grasses and the maintenance of established fuel breaks. Once completed, there will be a defined separation between our developed and wildland areas.

Two prior contractors have been approved to complete this work; both of these prior contractors underbid the work and could not complete the full terms of the contract. In April 2022, the City Council approved Resolution 10837 to award the work to Brightview Tree Care Services. Brightview completed approximately 58 acres of work before terminating its contract due to underbidding. The second contractor selected for this work was Loggers Unlimited Inc., which was awarded this scope of work through Resolution 11058 in June 2023. Loggers Unlimited Inc. completed approximately 159 acres, leaving the remaining 142.7 acres incomplete due to underbidding. These final 142.7 acres represent the remainder of the project being approved today.

POLICY / RULE

In accordance with Chapter 2.36.090 (A)(1) and 2.36.120 of the Folsom Municipal Code, professional services are not subject to competitive sealed bidding requirements, and those costing \$75,049 or greater shall be awarded by the City Council.

ANALYSIS

On May 20, 2025, the Parks & Recreation Department advertised a Request for Proposal (RFP) to create shaded fuel breaks and ladder fuel removal. The RFP was posted on PublicPurchase.com as well as the City of Folsom website, with responses due to the city by 4:00 p.m. June 13, 2025. An internal review team was assembled of Parks & Recreation staff. The criteria for ranking the proposals were based on the following areas: relevant experience and staffing, project understanding, price, and the ability to complete the work in the allocated time frame. In total, four responses were received (Capra Environmental Services, Fair Oaks Arborist, Greentek, and West Coast Arborists). After reviewing their responses and compiling scores, staff concluded that interviews would be conducted for the top two candidates, Capra Environmental Services and West Coast Arborist. Interviews were held on June 19, 2025. After interviews, staff selected Capra Environmental Services to perform the work. Capra Environmental Services demonstrated they were the most qualified based on the advertised scoring criteria and interview.

Contractor	West Coast Arborists	Capra Environmental Services	Greentek	Fair Oaks Arborist
Proposal Points	86	82	78	68
Preliminary Ranking	1	2	3	4
Contractor	Capra Environmental Services	West Coast Arborists	Greentek	Fair Oaks Arborist
Final Ranking after Interview	1	2		
Cost Proposal				
Total:	\$ 213,336.50	\$ 467,865.00		

The total cost of the proposed services for Capra Environmental Services was \$213,336.50; the average cost of the four proposals was \$493,134.15.

Cost Breakdown	
Contractor	Cost
Capra Environmental Services	\$ 213,336.50
Fair Oaks Arborist	\$ 513,720.00
Greentek	\$ 777,615.11
West Coast Arborists	\$ 467,865.00

FINANCIAL IMPACT

Sufficient funds for this project are currently budgeted and available in Fiscal Year 2025-26 across several funds, including Landscape and Lighting Districts, Community Facilities Districts, and the General Fund (see FY 2025-26 cost breakdown below). The project will be funded through Parks Maintenance in the General Fund (Fund 010), Landscape and Lighting District Los Cerros (Fund 204, Landscape and Lighting District Prairie Oaks Ranch No. 2 (Fund 215), Landscape and Lighting District Broadstone No. 2 (Fund 210), Community Facility District Broadstone Unit 3 (Fund 266), and Landscape and Lighting District Natoma Station (Fund 207). The term of the contract will be for one year. Based on previous work performed and not completed by selected contractors, the deadline to complete all work is scheduled for March 16, 2026. The Fiscal Year 2025-26 contract amount is approximately \$213,336.50. Staff are awaiting approval of a grant budget increase through the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services (CalOES). The current amount available within the grant is \$196,140, with 75% of that being reimbursed. The breakdown for the final year is included below. The city contribution with a budget increase from CalOES and FEMA is \$53,334 (Table 2); without the budget increase, the city contribution is \$70,530 (Table 1). Due to the grant expiration date, staff are requesting that the City Council approve the request, with the assumption that the

grant budget increase will not be approved. Staff will continue to seek the grant budget increase, and if approved, will further offset the cost to the General Fund and District budgets.

Table-1 Remaining Site Breakdown FY 2025-26 without budget increase				
Site Number	Location	Funding Source	Cost	Match Obligation
24	BT Collins open spaces west of park	010.3805.610.2400	\$17,940.00	\$17,940.00
25	West of Rodeo Park	010.3805.610.2400	\$5,980.00	\$5,235.87
26	Between Heaton Way and Teceira Way	010.3805.610.2400	\$7,026.50	\$1,756.63
27	Willow Hill Reservoir and surround open spaces	010.3805.610.2400	\$16,295.50	\$4,073.88
28	Natoma, Briggs Ranch, Folsom Lake Crossing	010.3805.610.2400	\$2,093.00	\$523.25
29	Humbug Creek from Riley to Cummings Park	010.3805.610.2400	\$43,654.00	\$10,913.50
31	Willow Creek from Riley to E. Bidwell	010.3805.610.2400	\$18,986.50	\$4,746.63
47	Dos Coyotes Trail Area	010.3805.610.2400	\$8,222.50	\$2,055.63
48	Ponds SE of Iron Pt. and Buckingham	010.3805.610.2400	\$6,428.50	\$1,607.13
49	SE of of Iron Pt. Circle	010.3805.610.2400	\$1,495.00	\$373.75
50	Parkshore outer limits	010.3805.610.2400	\$29,750.50	\$7,437.63
51	JPA from Blue Ravine to Natoma Station Drive	010.3805.610.2400	\$7,893.60	\$1,973.40
52	Between Lembi Park and Station 35	010.3805.610.2400	\$1,644.50	\$411.13
55	2 lots on Black Powder Circle	204.6000.610.2508	\$777.40	\$194.35
56	Chafin Ct.	215.6000.610.2508	\$448.50	\$112.13
60	Trail from Densmore to Iron Pt.	210.6000.610.2508	\$2,691.00	\$672.75
61	Southside of Iron Pt. from Costco to East border	266.6000.610.2508	\$5,232.50	\$1,308.13
62	Natoma Station pond area	207.6000.610.2508	\$2,840.50	\$710.13
63	Chinese Diggins Mine Site	010.3805.610.2400	\$1,943.50	\$485.88
64	Empire Ranch Rd. and Ritchie	010.3805.610.2400	\$3,438.50	\$859.63
65	Mercy housing	010.3805.610.2400	\$2,242.50	\$560.63
66	Suncountry	010.3805.610.2400	\$5,830.50	\$1,457.63
69	Willow Creek Parks-East Natoma	010.3805.610.2400	\$20,481.50	\$5,120.38
Total:			213,336.50	70,530.00

Table-2 Remaining Site Breakdown FY 2025-26 with budget increase				
Site Number	Location	Funding Source	Cost	Match Obligation
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ATTACHMENTS

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Submitted,

Kelly Gonzalez,
Parks & Recreation Director