

**RESOLUTION NO. 11371**  
**A RESOLUTION TO AMEND RESOLUTION NO. 11364 AND ADOPT AN AMENDED**  
**USER FEE SCHEDULE FOR SELECTED POLICE DEPARTMENT SERVICES**

**WHEREAS**, City of Folsom Municipal Code Section 3.50.020 states “The city manager is hereby directed to recommend to the council the adjustment of fees and charges to recover the percentage of costs reasonably borne in providing the regulation, products or services enumerated in this chapter and on the schedule of rate review as hereinafter established in this chapter”; and

**WHEREAS**, the City Council on May 13, 2025, held a public hearing on the proposed fee updates for the Police Department and considered public comment; and

**WHEREAS** Resolution No. 11364 adopted by City Council on April 22, 2024, set the most recent User Fee schedule for the City including the Police Department; and

**WHEREAS**, the City had a consultant that performed a reasonableness test on the proposed fees and this test confirmed that fees do not exceed the actual staff costs associated with this work and are consistent with State law; and

**WHEREAS** notice has been given at the time and in the manner required by State Law and City Code; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom hereby Amends Resolution No. 11364 and adopts the amended user fee schedule for selected Police Department Services, as shown in Exhibit “A”.

**PASSED AND ADOPTED** this 13th day of May 2025, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Sarah Aquino, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK

# Exhibit "A"

POLICE DEPARTMENT			PER UNIT ANALYSIS			
Fee Code	Fee Category	# PER YEAR	Current Fee	Cost Per Unit	Cost Recovery	Proposed Fee
1	P-3 Alarm Permit		\$47	\$0	100%	\$47 flat
2	P-3b Alarm Permit (Renewal - Commercial)	240	\$18	\$24	100%	\$20 flat
3	P-4 False Alarm (2nd false alarm)	300	\$0	\$153	100%	\$0 flat
4	P-4b False Alarm (3rd false alarm)	120	\$101	\$153	100%	\$150 flat
5	P-4c False Alarm (4th false alarm)	245	\$114	\$153	100%	\$175 flat
6	P-4d False Alarm (5th false alarm)		\$174	\$153	100%	\$200 flat
7	new Alarm Permit: Late Filing Fee			\$24	100%	\$20 flat
8	new Fee waiver request of false alarm fee			\$13	100%	\$10 flat
9	new Alarm Permit: Failure to Register	31		\$24	100%	\$20 flat
Subtotal Alarm-Related Fees						
10	P-18 Police Report Copy	600	\$5	\$27	100%	\$25 flat
11	new Digital Media Storage	145		\$12	100%	\$12 flat
12	new Audio/Video/Media reprod. (per 15 minutes)	500		\$20	100%	\$20 15 min
Subtotal Records/Data Requests						
13	DUI Cost Recovery		Hourly	Hourly	100%	Hourly Rates
14	Law Enforcement Svcs: Officer (per hour)	428	\$135	\$149	100%	\$149 per hr
15	Law Enforcement Svcs: Corporal (per hour)	36	\$155	\$165	100%	\$165 per hr
16	Law Enforcement Svcs: Sergeant (per hour)	22	\$178	\$178	100%	\$178 per hr
17	Law Enforcement Svcs: Lieutenant (per hour)	4	\$240	\$269	100%	\$269 per hr
Subtotal Hourly Staff Charges						
18	P-1 Vehicle Release	126	\$183	\$207	100%	\$200 flat
19	P-2 Livescan	60	\$27	\$60	100%	\$50 flat
20	P-6 Repossessions	57	\$15	\$16	100%	\$15 flat
21	P-7 VIN Verification	6	\$46	\$73	100%	\$70 flat
22	P-8 Clearance Letter	33	\$41	\$40	100%	\$25 flat
23	P-9 Vehicle Sign-off	30	\$46	\$63	100%	\$60 flat
24	P-15 Adult Businesses		\$149	\$361	100%	\$360 flat
25	Subpoena Duces Tecum		\$15	\$15	100%	\$15 flat
26	Civil Subpoena		\$275	\$275	100%	\$275 flat
27	new Factual Innocence Petition			\$103	100%	\$100 flat
28	P-10 <del>Firearms Permit (CCW)</del>		\$492	n/a	100%	Remove
29	P-17 <del>HS-11590 Registration</del>		\$27	n/a	100%	Remove