



Folsom City Council Staff Report

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| MEETING DATE: | 12/9/2025 |
| SECTION: | Selection of Mayor and Vice Mayor for 2026 |
| SUBJECT: | Selection of Mayor and Vice Mayor |
| FROM: | City Clerk's Department |

CITY COUNCIL ACTION

Staff recommends that the City Council select a Mayor and Vice Mayor to serve during the 2026 calendar year.

BACKGROUND

Pursuant to the City’s Charter and the Folsom Municipal Code, the City Council selects a Mayor and Vice Mayor. This selection traditionally occurs in December of each year, with the selected Mayor and Vice Mayor serving in their respective roles for the next calendar year. Both the Mayor and Vice Mayor serve at the pleasure of the City Council.

POLICY/RULE

Folsom City Charter Sections 2.03 and 2.05 govern the selection and authority of the Mayor and Vice Mayor. Section 2.03 provides that the City Council shall select one of its members to serve as Mayor. Section 2.05 provides that the City Council shall select one of its members to serve as Vice Mayor, who shall act as Mayor during the Mayor's absence. Folsom Municipal Code section 2.06.020 further establishes that the City Council shall select a Mayor and Vice Mayor from its membership by nomination and election by majority vote of all members of the City Council annually.

ANALYSIS

The Mayor serves as the ceremonial head of the City and presiding officer of the City Council. In this capacity, the Mayor provides strategic direction and serves as the principal

spokesperson for municipal government. The Mayor's leadership encompasses procedural functions, policy development, community representation, and intergovernmental relations.

Mayor's Roles and Responsibilities

Council Leadership

Presides at City Council meetings, ensuring orderly conduct of business and facilitating productive deliberation among Council members.

Executive Coordination

Meets regularly with the City Manager to provide policy guidance, communicate Council priorities, monitor implementation of Council policies, and ensure alignment between legislative direction and administrative execution.

Policy Development

Recommends City policy initiatives, legislation, and programs for consideration and approval by the City Council.

Community Representation

Serves as the City's primary ceremonial representative at public events, community functions, and civic occasions.

Intergovernmental Relations

Represents the City's interests in relations with federal, state, regional, and local governmental entities, either personally or through designated representatives with Council concurrence.

Committee Oversight

Establishes and dissolves limited-term ad hoc committees as needed, subject to City Council approval.

Public Communication

Serves as the primary spokesperson for City Council actions and municipal initiatives.

Vice Mayor's Roles and Responsibilities

The Vice Mayor's primary responsibility is to perform all duties of the Mayor during the Mayor's absence. The Vice Mayor also assists the Mayor with ceremonial functions and community representation as appropriate.

Submitted,

Christa Freemantle, CMC
City Clerk