



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	12/9/2025
<b>AGENDA SECTION:</b>	New Business
<b>SUBJECT:</b>	Appointment of At-Large Members to the Folsom Historic District Commission
<b>FROM:</b>	City Clerk's Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

Staff requests that the Mayor, with approval from the City Council, appoint at-large members to the Folsom Historic District Commission for two-year terms ending in December 2027.

## **BACKGROUND / ISSUE**

Folsom Municipal Code Chapter 17.52 establishes the Folsom Historic District Commission and defines the Committee's purpose of the Historic District Commission, in part, as to preserve and enhance the historic, small-town atmosphere of the Historic District; to encourage an active business climate which promotes the development of a diverse range of businesses compatible with the Historic District; to retain the residential areas within the Historic District; to ensure that new residential and commercial development is consistent with the historical character of the Historic District; and to increase the awareness, understanding, and appreciation of the history of the city.

The Commission is comprised of seven members consisting of one representative who is actively involved with historic preservation, one representative who is a resident of the Historic District, one representative who owns a business within the Sutter Street Subarea, two Planning Commissioners, one representative from a Historic District business outside the Sutter Street Subarea, and one architect, landscape architect, or other design professional with expertise in historic preservation.

The three current vacant positions are for a representative who is a business owner within the Sutter Street subarea, a resident within the Historic District and an applicant representing the Historical Society / Historic Preservation. The three vacancies were created due to the expiration of each of the existing appointee's two-year terms ending in December 2025.

A Notice of Vacancy was published in the Folsom Telegraph and in the City's newsletter, posted on the city's website and social media pages, and on the bulletin boards located at City Hall. Correspondence was sent to current Historic District Commission members whose terms expire in December 2025 inviting them to submit an application for reappointment.

The City Clerk's office received three applications. Those applications were provided to the Councilmembers in mid-November for advance review and consideration.

### **POLICY / RULE**

Folsom Municipal Code Section 2.35.030 states that at-large appointments to the Historic District Commission shall expire as follows:

December of even numbered years:

- Planning Commission Members (2 appointees)
- Representative from a Historic District Business outside the Sutter Street subarea
- Architect, Landscape architect, or other design profession

December of odd-numbered years:

- Historic Preservation
- Resident of the Historic District
- Business Owner within the Sutter Street subarea

Folsom Municipal Code Section 17.52.020 states that the mayor shall appoint each of the members, subject to the approval of the city council.

### **ANALYSIS**

There are currently three vacancies for representatives of the Folsom Historic District Committee consisting of a business owner within the Sutter Street subarea, a resident within the Historic District and an applicant representing the Historical Society / Historic Preservation. Each of the two-year terms will end in December 2027.

The City has received three applications for the three at-large seats, as shown below. There were no applications received for the Historic Preservation seat. Pending City Council action on December 9, staff may re-open the recruitment to solicit applications for the seat.

<b>Applicants</b>	<b>Eligible to Represent:</b>		
	<b>Historic Preservation</b>	<b>Resident of the Historic District</b>	<b>Business Owner within the Sutter Street subarea</b>
Kathleen Cole ( <i>incumbent</i> )		X	
Lisa Gomez			X
Rosa Vais		X	

**ATTACHMENTS**

1. Recruitment Packet for Historic District Commission

Respectfully submitted,

Christa Freemantle, CMC  
City Clerk