



Folsom City Council Staff Report

MEETING DATE:	8/26/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11452 - A Resolution Authorizing the City Manager to Execute a Design and Engineering Consultant Services Agreement with R.E.Y. Engineers, Inc. in the amount of \$659,964 using \$400,000 from a Federal Grant and \$259,964 from the Transportation Improvement Fund (Fund 446) and Authorize a Partial Notice to Proceed for Project Approval and Environmental Design (PA/ED) Tasks for an Amount Not to Exceed \$281,278 for the Riley Street Safety Improvement Project, Project No. PW2101, and Appropriation of Funds in the Transportation Improvement Fund (Fund 446)
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11452 – A Resolution Authorizing the City Manager to Execute a Design and Engineering Consultant Services Agreement with R.E.Y. Engineers, Inc. in the amount of \$659,964 using \$400,000 from a Federal Grant and \$259,964 from the Transportation Improvement Fund (Fund 446) and Authorizing a Partial Notice to Proceed for Project Approval and Environmental Design (PA/ED) Tasks for an Amount Not to Exceed \$281,278 for the Riley Street Safety Improvement Project, Project No. PW2101, and Appropriation of Funds in the Transportation Improvement Fund (Fund 446)

BACKGROUND / ISSUE

The Riley Street Safety Improvement Project—formerly known as the Riley Street Sidewalks Project—is a high-priority initiative to improve pedestrian safety and connectivity along Riley Street between East Bidwell Street and Sutter Street. Riley Street serves as a critical corridor linking Sutter Middle School, the Central Business District, and Historic Folsom.

A 2020 feasibility study prepared by R.E.Y. Engineers, Inc., segmented the corridor into three primary areas, documenting severe deficiencies in sidewalk continuity, Americans with Disabilities Act (ADA) compliance, storm drainage, and pedestrian crossings. Key hazards include substandard or missing sidewalks, non-compliant curb ramps, inadequate stormwater infrastructure, and challenging grades along the section of Riley Street between Mormon Street and Sutter Street.

In February 2022, Congressman Bera's office requested a call for projects for potential federal funding that included a City cost share requirement of 11.47%. Public Works staff submitted a request for the Riley Street Safety Improvement Project, and the project was ultimately chosen to receive \$4 million in project funding with a local cost share requirement of \$518,243. On November 14, 2023, City Council authorized the City Manager to execute a Program Supplement Agreement with Caltrans Local Assistance to accept \$400,000 of the grant funding that is allocated to the preliminary engineering phase and allows the City to proceed with design. Future Program Supplement Agreements for the right of way and construction phases in the amounts of \$200,000 and \$3,400,000 will be brought to City Council at a later date. Below is a summary of the project funding.

Project Phase	Federal Funding	City Cost Share
Design	\$400,000	\$51,825
Right of Way	\$200,000	\$25,912
Construction	\$3,400,000	\$440,506
Total	\$4,000,000	\$518,243

In May 2025, the City issued a Request for Proposals (RFP) seeking a qualified consulting team to provide comprehensive design, permitting, environmental, and construction support services. The RFP was advertised through Public Purchase and was downloaded by over 15 consulting firms. This included direct outreach to various consulting firms and advertisement on the City's webpage. The RFP emphasized the City's Complete Streets goals, incorporating pedestrian-friendly features such as landscaping, lighting, and public seating. Additionally, the RFP noted that this project continues the City's efforts to improve drainage in the Riley Street area, following the Phase 1 and 2 improvements along Natoma Street, completed in 2018 and 2023, respectively.

POLICY / RULE

Section 2.36.120 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$75,049 or greater shall be awarded by the City Council.

In accordance with California Government Code Section 4526, selection by a state or local agency head for professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.

ANALYSIS

Staff prepared and released a request for proposal in alignment with a qualification-based selection process as required by the federal funding guidelines and with Caltrans as the delegated federal oversight of the funds.

One proposal was received by the city, which was prepared and submitted by R.E.Y. Engineers, Inc. The proposal was thoroughly reviewed by staff, with the determination that the proposal meets the qualifications necessary for delivering the various phases of work related to the project. The initial fee proposal submitted by the consultant for all tasks was \$1,075,751.73. As part of the requirements associated with the contract award process of federal funds, the city engaged in scope and fee negotiations with the consultant and determined that a reduced and refined scope was appropriate for the project at this time, given the available funding for the current phase.

Staff is recommending approval of a contract in the amount of \$659,964, with authorization to issue a partial Notice to Proceed for \$281,278 for services related to project approval and environmental documentation.

The project's scope of work for preliminary engineering includes the following tasks:

- Preliminary engineering design and conceptual landscaping design
- Topographic surveys
- Utility coordination
- Right of way determination
- Public Outreach

Upon completion of that phase of work, staff will come back to Council to present options to proceed with the final design that could be designed and constructed within the remaining funding available through the federal grant. At that time, staff will also request authorization to execute another Program Supplement Agreement with Caltrans to initiate the right of way phase and appropriate the \$200,000 grant funding allocated for that future phase of the project.

FINANCIAL IMPACT

The City of Folsom applied for and successfully secured \$4,000,000 in Congressionally Directed Spending during Fiscal Year 2023 to fund the design and construction of the Riley Street Safety Improvement Project with a total local cost share of \$518,243 (11.47%). These federal funds are being administered through the Sacramento Area Council of Governments (SACOG), and the Preliminary Engineering phase has already been formally programmed in the Metropolitan Transportation Improvement Program (MTIP) under SACOG ID SAC25350.

The Riley Street Safety Improvement Project (Project PW2101) was included in the City's approved FY 2025-2026 Capital Improvement Program with a budget of \$587,902 in the Transportation Improvement Fund (Fund 446). Project encumbrances and expenditures to date are \$78,314, leaving a remaining budget available balance of \$489,624. An additional appropriation

of \$170,340 in the Transportation Improvement Fund (Fund 446) is being requested to cover the cost of the agreement. Costs would be funded through the Transportation Improvement Fund (Fund 446) and reimbursed by the federal grant.

ENVIRONMENTAL REVIEW

The Riley Street Safety Improvement Project is expected to be categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15301 – Existing Facilities. During the design phase, the consultant team will prepare environmental studies and confirm this determination and provide CEQA and NEPA compliance documentation.

ATTACHMENTS

1. Resolution No. 11452 - A Resolution Authorizing the City Manager to Execute a Design and Engineering Consultant Services Agreement with R.E.Y. Engineers, Inc. in the amount of \$659,964 using \$400,000 from a Federal Grant and \$259,964 from the Transportation Improvement Fund (Fund 446) and Authorize a Partial Notice to Proceed for Project Approval and Environmental Design (PA/ED) Tasks for an Amount Not to Exceed \$281,278 for the Riley Street Safety Improvement Project, Project No. PW2101, and Appropriation of Funds in the Transportation Improvement Fund (Fund 446)
2. Preliminary Project Layout exhibit from past grant applications

Submitted,

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