



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	2/14/2023
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 10985 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 20-053) with Water Systems Consulting, Inc. for Professional Services for the 2020 Urban Water Management Plan
<b>FROM:</b>	Environmental and Water Resources Department

**RECOMMENDATION / CITY COUNCIL ACTION**

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 10985 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 (Contract No. 173-21 20-053) with Water Systems Consulting, Inc. for Professional Services for the 2020 Urban Water Management Plan.

**BACKGROUND / ISSUE**

The Environmental and Water Resources (EWR) Department identifies projects that are critical to ensuring the delivery of adequate and high-quality water supply to all residents. Through these efforts, EWR is seeking to complete the Water Use Efficiency Technical Memo that was part of the City’s 2020 Urban Water Management Plan (UWMP) Project.

The California Water Code (CWC) Section 10620(a) requires an urban water supplier to prepare and adopt an UWMP consistent with CWC Section 10640. All urban water suppliers, either publicly or privately owned, serving municipal water to 3,000 customers or supplying more than 3,000 acre-feet annually, are required to prepare an UWMP. The UWMP is required for an urban water supplier to be eligible for California Department of Water Resources (DWR) state grants, loans, and drought assistance.

The City issued a Request for Proposals for professional services for the 2020 UWMP in August 2020. In October 2020, through Resolution No. 10536, City Council authorized an

agreement with Water Systems Consulting, Inc. (WSC) to prepare the City's 2020 UWMP. WSC was selected based on their knowledge, qualifications, and experience with UWMPs. The UWMP was adopted by City Council on June 8, 2021, and was then submitted to the Department of Water Resources (DWR).

As part of the future water conservation efforts outlined in the UWMP, it was mentioned that the City was developing a Water Use Efficiency Technical Memorandum (TM) that will evaluate indoor, outdoor, and water loss regulations, and alternatives for tracking and monitoring water use targets.

A draft of the Water Use Efficiency TM was completed by WSC. However, since the draft was created, DWR recommended new methods for analyzing outdoor residential water use. Amendment No. 1 is for WSC to provide additional professional services to finalize the Water Use Efficiency TM with the new analysis methods recommended by DWR.

This resolution will authorize the City Manager to execute Amendment No. 1 to the Agreement (Contract No. 173-21 20-053) with Water Systems Consulting, Inc. for additional professional services for the 2020 Urban Water Management Plan and Appropriation of Funds.

### **POLICY / RULE**

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of \$70,952 or greater shall be awarded by City Council.

### **ANALYSIS**

In August 2020, the City issued a Request for Proposals from various engineering and water resources consulting firms for professional services to prepare the City's 2020 Urban Water Management Plan. In October 2020, City Council approved WSC to complete the City's 2020 UWMP based on their knowledge, qualifications, and experience with UWMPs. As part of the UWMP project, WSC also developed and wrote a draft of the Water Use Efficiency Technical Memorandum.

WSC's fee to complete and finalize the Water Use Efficiency TM is \$4,955. The tasks for completing the TM will include:

- Project Management:
  - o Project administration and coordination with City staff, the State, or other entities as needed to review available data and analysis.
- Update of the Water Use Efficiency TM:
  - o Update calculations and results for any sections of the TM affected by the latest guidance from the State.
- Provide Final Water Use Efficiency TM Report.

This resolution will authorize the City Manager to execute Amendment No. 1 to the Agreement (Contract No. 173-21 20-053) with Water Systems Consulting, Inc. for Professional Services for the 2020 Urban Water Management Plan and Appropriation of Funds. Amendment No. 1

will be in the amount of \$4,955 and the new total contract amount, including Amendment No.1 is \$91,265.

**FINANCIAL IMPACT**

The Fiscal Year 2022-23 Water Operating Budget did not include funding for additional professional services for the 2020 Urban Water Management Plan, however there is sufficient funding available for the amendment. Amendment No. 1 will be in the amount of \$4,955, for a total contract not-to-exceed amount of \$91,265.

**ENVIRONMENTAL REVIEW**

This project is exempt from environmental review under the California Environmental Quality Act, Section 15301 “Existing Facilities”.

**ATTACHMENT**

Resolution No. 10985 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 20-053) with Water Systems Consulting, Inc. for Professional Services for the 2020 Urban Water Management Plan

Submitted,

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Marcus Yasutake, Director  
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

**RESOLUTION NO. 10985**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT (CONTRACT NO. 173-21 20-053) WITH WATER SYSTEMS CONSULTING, INC. FOR PROFESSIONAL SERVICES FOR THE 2020 URBAN WATER MANAGEMENT PLAN**

**WHEREAS**, the City of Folsom has identified the 2020 Urban Water Management Plan as a priority to evaluate the City’s water supplies and demands in accordance with Senate Bill 606 and Assembly Bill 1668; and

**WHEREAS**, the California Water Code (CWC) Section 10620(a) requires an urban water supplier to adopt an Urban Water Management Plan consistent with CWC 10640; and

**WHEREAS**, Water Systems Consulting, Inc. by reason of their past experience and abilities for performing these types of services are qualified to perform the professional services to finalize the Water Use Efficiency Technical Memorandum; and

**WHEREAS**, Amendment No. 1 will be in the amount of \$4,955 and sufficient funds are budgeted and available in the Water Operating Fund (Fund 520) for this amendment; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute Amendment No. 1 to the Agreement (Contract No. 173-21 20-053) with Water Systems Consulting, Inc. for Professional Services for the 2020 Urban Water Management Plan in the amount of \$4,955 and the new total contract amount, including Amendment No. 1 is \$91,265.

**PASSED AND ADOPTED** this 14<sup>th</sup> day of February, 2023, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Rosario Rodriguez, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK