



Folsom City Council Staff Report

MEETING DATE:	11/10/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10551 – A Resolution Authorizing the City Manager to Execute a Design Consulting Services Agreement with RRM Design Group for the Trail Connection Projects
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council approve Resolution No. 10551– A Resolution Authorizing the City Manager to Execute a Design Consulting Services Agreement with RRM Design Group for the Trail Connection Projects.

BACKGROUND / ISSUE

As part of the City Bikeway Master Plan, there are three trail connection projects being proposed that would fill important gaps in the city-wide trail network. Two of the connections being proposed are along the Oak Parkway Trail and the third is along the Humbug-Willow Creek Trail at the East Bidwell Street undercrossing.

The Class I trail connection projects include:

Oak Parkway Trail - Willow Creek Drive Connection – Complete the Class I Oak Parkway Trail connection to Willow Creek Drive. When this Oak Parkway trail segment was constructed funding was limited and the trail came 900-feet short of connecting to Willow Creek Drive. Cyclists and pedestrians currently share a 4-foot wide sidewalk through BT Collins Park, which creates unnecessary conflicts. The project would be to complete the remaining 900-feet of trail to connect with the Willow Creek Drive crosswalk.

HBWC Trail - East Bidwell Street Connection - Provide a much-needed Class I trail connection from the Humbug-Willow Creek trail undercrossing to East Bidwell Street Class II bike lanes.

Oak Parkway Trail - McFarland Drive Connection - Provide a 100-foot long Class I trail connection from the Oak Parkway Trail to McFarland Drive for the neighborhood south of the trail corridor. Currently pedestrians and cyclists use an unpaved access to the trail.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, Public Works projects or purchases costing \$62,014 or greater shall be awarded by the City Council.

ANALYSIS

Parks and Recreation Department staff prepared a Request for Proposal (RFP) for the three trail connection projects. On August 4, 2020, the RFP was distributed to qualified design consultants and on August 31, 2020, five proposals were received. A full review was performed by staff from both the Public Works and Parks and Recreation departments. While all of the consultants met the minimum qualifications, one was determined to be more qualified than the others based on ranking and cost proposal for all three trail connection projects. RRM Design Group’s proposal was selected due to their expertise, understanding of the projects, identification of potential issues, and cost proposal.

The five proposals received with rankings are as follows:

Firm	RRM Design Group	Wood Rodgers	Dokken Engineering	Kimley-Horn	TJKM
Ranking	1	2	3	4	5
Cost Proposal	\$105,110	\$93,660	\$192,870	\$186,425	\$122,533

While Wood Rodgers provided the lowest cost proposal, their proposal did not include topographic surveys and geotechnical reports for all three trail connection projects. Therefore, selection of RRM Design Group is preferred as their proposal includes topographic surveys and geotechnical reports for all three trail connection projects.

FINANCIAL IMPACT

The design portion of the trail connection projects will be funded through the Fiscal Year 2020-21 Operating Budget, which included this project in the amount of \$110,000 in the Parks and Recreation Department Budget in the General Fund (Fund 010).

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) only applies to projects that have the potential for causing a significant effect on the environment. The requested action is not considered a project under CEQA pursuant to Section 15061(b)(3).

ATTACHMENT

1. Resolution No. 10551 – A Resolution Authorizing the City Manager to Execute a Design Consulting Services Agreement with RRM Design Group for the Trail Connection Projects

Submitted,

Lorraine Poggione,
Parks and Recreation Department Director

RESOLUTION NO. 10551

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN CONSULTING SERVICES AGREEMENT WITH RRM DESIGN GROUP FOR THE TRAIL CONNECTION PROJECTS

WHEREAS, on August 4, 2020, staff released a Request for Proposal to qualified consultants for design services for the Trail Connection Projects; and

WHEREAS, on August 31, 2020, staff received five qualified proposals; and

WHEREAS, on October 2, 2020, RRM Design Group was selected based on their qualifications and experience in planning and engineering design services; and

WHEREAS, the agreement shall be in a form acceptable to the City Attorney; and

WHEREAS, the trail connection projects will be funded through the Fiscal Year 2020-21 Operating Budget, which included this project in the amount of \$110,000 in the Parks and Recreation Department Budget in the General Fund (Fund 010); and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a Design Consulting Services Agreement with RRM Design Group for planning and design services for the Trail Connection Projects for a total not-to-exceed amount of \$105,110.

PASSED AND ADOPTED this 10th day of November 2020, by the following roll-call vote:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

ABSTAIN: Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK