



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	12/12/2023
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11137 – A Resolution Authorizing the City Manager to Execute an Agreement with Causey Consulting for Professional Consulting Services for the Preparation of the Sewer System Management Plan and Audit for Compliance with Statewide Waste Discharge Requirements
<b>FROM:</b>	Environmental and Water Resources Department

## **RECOMMENDATION / CITY COUNCIL ACTION**

The Environmental and Water Resources Department recommends that the City Council pass and adopt Resolution No. 11137 – A Resolution Authorizing the City Manager to Execute an Agreement with Causey Consulting for Professional Consulting Services for the Preparation of the Sewer System Management Plan and Audit for Compliance with Statewide Waste Discharge Requirements.

## **BACKGROUND / ISSUE**

The State Water Resources Control Board (SWRCB) adopted the Statewide Waste Discharge Requirements (WDR) General Order WQ 2022-0103-DWQ (Order) on December 2, 2022. The Order became effective on June 5, 2023. The purpose of this Order is to ensure that wastewater collection systems are properly operated and maintained by the municipalities that oversee their operations. The Order applies to all public collection system agencies in California that own or operate collection systems comprised of more than one mile of pipe or sewer lines and convey untreated wastewater to a publicly owned treatment facility. The principal elements of the Order include requiring each agency to prepare a Sewer System Management Plan (SSMP), which outlines how the municipality operates and maintains the collection system and reporting of all Sanitary Sewer Spills (Spills) to the SWRCB's online Spill database (CIWQS), with the ultimate goal of minimizing wastewater spills.

Through this newly adopted Order, the City shall update and implement the SSMP, updating the SSMP every six (6) years. The City last adopted the SSMP in 2019. The Order also requires that the City conduct an internal audit of the SSMP every three (3) years. The City last updated the internal audit in 2021. Through this WDR Order, the City also updated the Spill Emergency Response Plan (formerly known as the Sanitary Sewer Overflow Response Plan) in 2023.

The City issued a Request for Proposals (RFP) for consulting services to evaluate the City's compliance with the Order and to prepare the City's 2024 SSMP Internal Audit and the 2025 SSMP. Environmental and Water Resources (EWR) Department Staff recommends using a consultant with the expertise and knowledge to evaluate the City's compliance with the Order and to prepare the City's 2024 SSMP Internal Audit and the 2025 SSMP. Because of their knowledge and experience with WDR Compliance and SSMP's, Causey Consulting has the qualifications and expertise to analyze the City's compliance and to prepare the SSMP Internal Audit and SSMP.

This resolution will authorize the City Manager to execute an agreement with Causey Consulting for professional consulting services for compliance with the WDR Order and the preparation of the SSMP and Audit for a not-to-exceed amount of \$157,111.

### **POLICY / RULE**

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of \$70,952 or greater shall be awarded by City Council.

In accordance with the Statewide Waste Discharge Requirements General Order WQ 2022-0103-DWQ, the SSMP Internal Audit must be updated every three (3) years and the SSMP must be updated every six (6) years.

### **ANALYSIS**

The City issued a RFP to various engineering and consulting firms to complete this work. EWR Staff recommend Causey Consulting and consider them experienced and qualified to perform these services based on past relevant experience, qualifications, proposal cost, and understanding of the project requirements. Causey Consulting's fee to complete this project is \$157,111.

This Project will include:

- Information and data collection pertaining to the City's management of the sewer system.
- Review of the City's 2019 SSMP.
- Review of the City's 2021 SSMP Internal Audit.
- Review of the City's Spill Emergency Response Plan and update as necessary to adhere to compliance and the requirements of the new WDR Order.

- Preparation of the 2024 SSMP Internal Audit and the 2025 SSMP to adhere to compliance and the requirements from the new Order.
- Recommendations of any updates/changes to the City’s sewer system and the operating and maintenance procedures to further align with compliance of the WDR Order.

The City of Folsom’s existing wastewater collection system consists of approximately 303 miles of gravity sewer mains, approximately 9 miles of sewer force mains, and approximately 116 miles of sewer laterals. Pipes range in size from 2 to 33 inches in diameter and wastewater is pumped throughout the system by 18 pump stations. The City has 4 major sewer sheds and 26 sewer sub-basins currently monitored by 20 metering sites that all discharge to a 54-inch main interceptor in Folsom Boulevard.

The EWR Department recommends that the City Council authorize the City Manager to execute an agreement with Causey Consulting for a not-to-exceed amount of \$157,111.

**FINANCIAL IMPACT**

Sufficient funds are budgeted and are available in the Sewer Operating Fund (Fund 530) in FY 2023-24 to provide for this agreement. This agreement will also be included as part of the FY 2024-25 and FY 2025-26 budgets for a total not-to-exceed amount of \$157,111.

**ENVIRONMENTAL REVIEW**

This project is exempt from environmental review under the California Environmental Quality Act, Section 15301 “Existing Facilities”.

**ATTACHMENT**

Resolution No. 11137 – A Resolution Authorizing the City Manager to Execute an Agreement with Causey Consulting for Professional Consulting Services for the Preparation of the Sewer System Management Plan and Audit for Compliance with Statewide Waste Discharge Requirements

Submitted,

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Marcus Yasutake, Director  
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

**RESOLUTION NO. 11137**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CAUSEY CONSULTING FOR PROFESSIONAL CONSULTING SERVICES FOR THE PREPARATION OF THE SEWER SYSTEM MANAGEMENT PLAN AND AUDIT FOR COMPLIANCE WITH STATEWIDE WASTE DISCHARGE REQUIREMENTS**

**WHEREAS**, the State Water Resources Control Board adopted the Statewide Waste Discharge Requirements (WDR) General Order WQ 2022-0103-DWQ (Order) on December 2, 2022; and

**WHEREAS**, the Order mandates that all public collection system agencies in California that own or operate collection systems comprised of more than one mile of pipe or sewer lines and convey untreated wastewater to a publicly owned treatment facility, is responsible for preparing a Sewer System Management Plan (SSMP); and

**WHEREAS**, Causey Consulting, by reason of their knowledge and experience with WDR Compliance and SSMP's, has the qualifications and expertise to analyze the City's compliance with the WDR Order and to prepare the SSMP Internal Audit and SSMP; and

**WHEREAS**, sufficient funds are budgeted and available in the Sewer Operating Fund (Fund 530), for this agreement in the amount of \$157,111; and

**WHEREAS**, the agreement will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with Causey Consulting for Professional Consulting Services for the preparation of the Sewer System Management Plan and Audit for Compliance with Statewide Waste Discharge Requirements for a not-to-exceed amount of \$157,111.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of December, 2023, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Rosario Rodriguez, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK