



## Folsom City Council Staff Report

<b>MEETING DATE:</b>	6/24/2025
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11413 - A Resolution Authorizing the City Manager to Execute a Consultant and Professional Services Agreement with Ghirardelli Associates, Inc. for \$136,029.20 for Construction Inspection and Materials Testing for the Pavement Repair and Resurfacing Project FY 2024-25 from the Measure A Fund (Fund 276)
<b>FROM:</b>	Public Works Department

### **RECOMMENDATION / CITY COUNCIL ACTION**

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11413 – A Resolution Authorizing the City Manager to Execute a Consultant and Professional Services Agreement with Ghirardelli Associates, Inc. for \$136,029.20 for Construction Inspection and Materials Testing for the Pavement Repair and Resurfacing Project FY 2024-25 from the Measure A Fund (Fund 276).

### **BACKGROUND / ISSUE**

On April 22, 2025, the Folsom City Council approved the City of Folsom Public Works Department’s annual Pavement Repair and Resurfacing Project. This citywide initiative is part of an ongoing effort to preserve and maintain the integrity of existing roadways within the public right-of-way. The scope of work for this project includes asphalt milling and replacement, crack filling, slurry sealing, installation of new concrete gutters, sidewalks, and curbs, as well as the removal and replacement of ADA-compliant ramps and manhole covers. Additional work includes curb painting, application of pavement markings, and installation of thermoplastic striping. A project overview map is included as Exhibit A.

The Public Works Department currently lacks adequate in-house staffing with the specialized training and availability required to perform daily inspection and materials testing for a project

of this scale. To ensure that the project is executed in accordance with engineering standards, budget constraints, and schedule requirements, it is necessary to retain a qualified consultant with expertise in construction inspection and materials testing. Engaging an experienced consultant will support the department’s objective of delivering a high-quality, cost-effective, and timely pavement rehabilitation project.

### **POLICY / RULE**

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$75,049 or greater shall be awarded by City Council.

### **ANALYSIS**

On May 13, 2025, Public Works staff issued a Request for Proposals (RFP) to three firms previously shortlisted under the City’s On-Call Construction Management, Inspection, and Materials Testing Services list. The RFP clearly specified a submission deadline of May 22, 2025. By the deadline, two proposals were received—from Ghirardelli Associates and 4LEAF. A third proposal, submitted on June 6, 2025, was received after the deadline and was therefore deemed ineligible for consideration. A review panel composed of three Public Works engineers independently evaluated and scored the two eligible proposals in accordance with the criteria outlined in the RFP.

The summary of the review scores is as follows:

<b><u>Firm Name</u></b>	<b><u>Total Score</u></b>
Ghirardelli Associates, Inc.	84
4LEAF, Inc.	60
UNICO Engineering, Inc.	DID NOT REVIEW

After reviewing the submitted proposals, Public Works staff selected the top-ranked firm, Ghirardelli Associates, Inc., to provide these services for the duration of the Pavement Repair and Resurfacing Project FY 2024-25, scheduled to begin in early July 2025. Ghirardelli Associates, Inc. has provided a scope and fee to provide the Construction Inspection and Materials Testing in the amount of \$136,029.20.

Staff will use the City’s standard agreement in a form acceptable to the City Attorney.

### **FINANCIAL IMPACT**

Staff is requesting that a Consultant Services agreement with Ghirardelli Associates, Inc. in the amount of \$136,029.20 be authorized for the Pavement Repair and Resurfacing Project FY 2024-25.

Funds in the amount of \$136,029.20 are budgeted and available in the Street Overlay/Pavement Management Project, Project No. 8017, utilizing Measure A Funds (Fund 276).

### **ENVIRONMENTAL REVIEW**

This project has been deemed Categorically Exempt from California Environmental Quality Act (CEQA) environmental review based on Class 1: Existing Facilities.

### **ATTACHMENTS**

1. Resolution No. 11413 – A Resolution Authorizing the City Manager to Execute a Consultant and Professional Services Agreement with Ghirardelli Associates, Inc. for \$136,029.20 for Construction Inspection and Materials Testing for the Pavement Repair and Resurfacing Project FY 2024-25 from the Measure A Fund (Fund 276)
2. Exhibit A – Project Overview Map

Submitted,

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Marcus Yasutake, Interim PUBLIC WORKS DIRECTOR