



Folsom City Council Staff Report

MEETING DATE:	3/26/2024
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11178 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the 2024 Local Roads Safety Plan
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11178 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the 2024 Local Roads Safety Plan.

BACKGROUND / ISSUE

In 2019, the Public Works Department applied for and successfully obtained a \$72,000 Caltrans funding grant to prepare the City’s first Local Road Safety Plan (LRSP). The LRSP identifies intersections and road segments with the highest incidence of fatal or severe injury collisions, the factors associated with those collisions, and the corrective measures that should be applied to attempt to reduce those collision rates. Local agencies use the LRSP to submit grant applications to the California Department of Transportation (Caltrans) for the Highway Safety Improvement Program (HSIP); it can also be used as supporting documentation for additional grants, such as the Safe Streets for All (SS4A) and the Active Transportation Program (ATP).

The last version of the LRSP was adopted by council resolution on May 25, 2021. It was successfully used to obtain over \$2.9 million in HSIP grant funding during cycle 10, including the Folsom Lake Crossing median barrier project and the Citywide Traffic Signal Safety Project.

Cycle 12 of the HSIP program is anticipated to open up to submissions in March 2025. By adopting this resolution, City staff will be able to finalize an updated LRSP to present to both the Traffic Safety Committee and the City Council for adoption prior to this target date.

This project's scope will focus on utilizing a data-driven analysis to categorize collisions by intersection and roadway size and type to identify critical issues occurring on the City of Folsom roadways. The data used in this analysis will include updated injury crash data for the previous five years. Following the collision analysis, the consultant will develop proactive countermeasures that will be customized to the local context. These countermeasures will aim to reduce the number and severity of all crashes. The scope will also include robust public outreach and soliciting feedback from various stakeholders throughout the project.

POLICY / RULE

Section 2.36.080 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$73,209 or greater shall be awarded by the City Council.

ANALYSIS

Pursuant to the requirements of the Little Brooks Act, the Public Works Department performed a Qualifications Based Selection (QBS) process to select the firm best suited to prepare the Local Road Safety Plan. QBS is described in the Little Brooks Act as the selection of professional services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required. Per the Little Brooks Act, consultant selection for professional services cannot be based on cost.

On January 10, 2024, Public Works staff prepared and publicly advertised a Request for Proposals (RFP) to provide professional engineering services. On February 12, 2024, three proposals were received from the following firms: Kimley-Horn and Associates, Inc., TJKM, and Minagar & Associates.

A review panel consisting of four Public Works staff members separately evaluated and scored the proposals as described in the "Proposal Evaluations/Consultant Selection" section of the RFP. Each panel member was given a scoring matrix, with the results of those reviews shown in Attachment 2.

Kimley-Horn and Associates, Inc.'s proposal was selected as the best-qualified consultant to provide the required services. The selection was based on their approach to the work, their specialized experience and capabilities, knowledge of the City of Folsom, and the quality and cost of the proposal. Kimley-Horn and Associates, Inc. proposes to perform these services for an amount not to exceed \$149,657.37. By comparison, TJKM's proposal cost was \$149,949.00, and Minagar & Associates' cost proposal was 148,843.00.

Staff will use the City's standard agreement in a form acceptable to the City Attorney.

FINANCIAL IMPACT

The 2024 Local Road Safety Plan was included in the Fiscal Year 2023-24 Operating Budget in the amount of \$150,000 utilizing Measure A Funds (Fund 276).

ENVIRONMENTAL REVIEW

This is a planning level study and is exempt from environmental review.

ATTACHMENTS

1. Resolution No. 11178 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the 2024 Local Roads Safety Plan
2. City Staff Scoring Matrix

Submitted,

Mark Rackovan, Public Works Director

Attachment 1

RESOLUTION NO. 11178

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN AND CONSULTING SERVICES CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE 2024 LOCAL ROADS SAFETY PLAN

WHEREAS, the City of Folsom desires to hire a consultant to develop a Local Road Safety Plan; and

WHEREAS, Public Works staff prepared and publicly advertised a Request for Proposals on January 10, 2024, and received proposals on February 12, 2024 from three firms, Kimley-Horn and Associates, Inc., TJKM, and Minagar & Associates, and

WHEREAS, a review panel consisting of four Public Works staff members separately evaluated and scored the proposals as described in the “Proposal Evaluations/Consultant Selection” section of the Request for Proposals; and

WHEREAS, staff selected Kimley-Horn and Associates, Inc. based on their approach to the work, their specialized experience and capabilities, knowledge of the City of Folsom, and the quality of the proposal, for a not to exceed amount of \$149,657.37; and

WHEREAS, the 2024 Local Road Safety Plan was included in Fiscal Year 2023-24 Operating Budget in the amount of \$150,000 utilizing Measure A Funds (Fund 276); and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. for the 2024 Local Roads Safety Plan in the amount of \$149,657.37.

PASSED AND ADOPTED this 26th day of March 2024, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Michael D. Kozlowski, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

Attachment 2

	Total Points Possible	Evaluator 1			Evaluator 2		
		Kimley-Horn	TJKM	Minagar & Assoc.	Kimley-Horn	TJKM	Minagar & Assoc.
Understanding of the work to be done	30	25	20	20	30	25	22
Experience with similar kinds of work	20	20	20	20	18	20	15
Project Team	20	18	16	15	18	18	18
Familiarity with State and Federal Procedures	20	20	15	15	18	15	18
Proposed Budget	5	5	5	5	5	5	5
Proposal Quality	5	5	4	2	5	4	3
Total	100	93	80	77	94	87	81

	Total Points Possible	Evaluator 3			Evaluator 4		
		Kimley-Horn	TJKM	Minagar & Assoc.	Kimley-Horn	TJKM	Minagar & Assoc.
Understanding of the work to be done	30	30	25	20	30	30	30
Experience with similar kinds of work	20	20	20	20	20	20	20
Project Team	20	20	20	15	20	20	15
Familiarity with State and Federal Procedures	20	15	15	15	20	20	18
Proposed Budget	5	4	4	5	5	5	5
Proposal Quality	5	5	5	5	5	5	3
Total	100	94	89	80	100	100	91

Kimley Horn Average Score	95.25
TJKM Average Score	89
Minagar & Assoc. Average Score	82.25

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to facilitate double-sided printing
and minimize paper use.*



CITY OF
FOLSOM
DISTINCTIVE BY NATURE