



# Folsom City Council Staff Report

<b>MEETING DATE:</b>	3/11/2025
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11337 – A Resolution Authorizing Staff to Submit Grant Extension and Budget Increase Request to the Federal Emergency Management Agency’s Hazard Mitigation Grant Program and California Office of Emergency Services for the City of Folsom Defensible Space and Vegetation Management Plan
<b>FROM:</b>	Parks and Recreation Department

**RECOMMENDATION / CITY COUNCIL ACTION**

Resolution No. 11337 – A Resolution Authorizing Staff to Submit Grant Extension and Budget Increase Request to the Federal Emergency Management Agency’s Hazard Mitigation Grant Program and California Office of Emergency Services for the City of Folsom Defensible Space and Vegetation Management Plan

**BACKGROUND / ISSUE**

The City of Folsom is responsible for the maintenance and servicing of approximately 1,100 acres of City owned open space across 70 different sites. Of that 1,100 acres, 335 acres have been identified as containing ladder fuels. Ladder fuels are generally defined as any combustible material that could facilitate the spread of ground and surface fires into the tree canopies resulting in a crown fire. Crown fires are much harder to fight and threaten the health of trees more than a ground fire. Traditionally, the City has completed annual weed abatement to address seasonal grasses but has only recently implemented a program to address other combustibles that exist from low growth in trees to establish defensible space to adjacent structures. The contractor who was completing this work has withdrawn due to their underbidding the project. To date we have completed sixty percent of the hazard mitigation work identified. This request is to allow staff to apply for a budget increase of twenty five percent for remaining sites through FEMA and CalOES; for portions of the second and third

phase of this three-phase program. The program is intended to systematically address the City owned open spaces and establish tolerances so that in subsequent years less work will be required to address ladder fuel and thus the annual, more routine work, will be more focused on the abatement of annual grasses and maintenance of adequate fuel breaks. Once completed there will be a defined separation between our developed and undeveloped areas. The current grant period expires on June 14, 2025, and the timeline to put the work out to bid will not allow staff to complete all necessary work by that date. In addition to the budget increase request, staff will be requesting a one-year grant extension from FEMA and CalOES to allow us to bid the scope of work and complete all remaining sites.

### **POLICY / RULE**

City finance policy requires all grant applications and budget adjustments to be approved by the City Council before submittal.

### **ANALYSIS**

On June 12th, 2018, the Folsom City Council approved Resolution No. 10137 - A Resolution Authorizing the Application for Grant Funds from the Federal Emergency Management Agency's Hazard Mitigation Grant Program for the Folsom Defensible Space and Vegetation Management Plan.

On September 13, 2022, City council approved Resolution No. 10918 - A Resolution Authorizing and Accepting a Grant Award from the Federal Emergency Management Agency's Hazard Mitigation Grant Program and California Office of Emergency Services for the Implementation of the City of Folsom Defensible Space and Vegetation Management Plan.

Staff bid the project through the RFP process and the City Council awarded the contract to Loggers Unlimited on June 27, 2023, with Resolution No. 11058 - A Resolution Authorizing the City Manager to Execute an Agreement with Loggers Unlimited for Shaded Fuel Break Creation and Ladder Fuel Removal.

On April 26, 2024, staff requested additional funds through the Hazard Mitigation Grant Program as the total cost of the project exceeded the 2018 grant request. On September 16, 2024, staff received a notification of approval of supplemental funds approving \$207,412.50 in additional funding. This additional funding increased the federal share from \$279,000 to \$486,412.50, and the total project cost to \$648,550.

On November 12, 2024, the Folsom City Council approved Resolution No. 11286 – A Resolution of the City Council Accepting Additional Hazard Mitigation Grant Program Funds and Authorize Appropriations of General Fund (Fund 010) Contingency Budget for the Completion of Ladder Fuel Removal in all Identified General Fund Fire Hazard Areas Associated with the FEMA Hazard Mitigation Grant Received on June 23, 2022

On February 14, 2025 Logger Unlimited informed city staff that they could no longer complete the scope of work due to underbidding the job. Staff contacted CalOES and verified that additional funds are available in the grant program. Staff informed CalOES that an item would be presented to the City Council on March 11, 2025, to request authorization to apply for an extension and budget increase.

Total project completion to date is 214 acres or 60 percent. Funding was previously appropriated for the remaining site with a bid cost of \$196,141. Staff will be requesting a twenty-five percent budget increase for the remaining sites, or \$49,036. If approved the federal portion will provide seventy-five percent reimbursement.

### **ENVIRONMENTAL REVIEW**

Part of the grant award process for FEMA was to conduct an environmental review; their Record of Environmental Consideration (REC) is included below:

FEMA has determined that the Proposed Action is covered by the Region IX Programmatic Environmental Assessment for Recurring Actions in Arizona, California, and Nevada (PEA) under Section 2.5.1, Mechanical or Hand Clearing of Vegetation. This category covers the implementation of the above project elements and, therefore, the Proposed Action is consistent with this PEA category.

### **FINANCIAL IMPACT**

There is no financial impact at this time to request additional funds and a time extension. However, if approved, an appropriation will be requested at a future council meeting to accept the additional grant funds, which requires a 25% matching contribution. The total request to FEMA and CalOES for additional funds will be for a 25% increase over the existing bid prices, or \$49,036.

### **ATTACHMENT**

1. Resolution No. 11337 – A Resolution Authorizing Staff to Submit Grant Extension and Budget Increase Request to the Federal Emergency Management Agency’s Hazard Mitigation Grant Program and California Office of Emergency Services for the City of Folsom Defensible Space and Vegetation Management Plan

Submitted,

Kelly Gonzalez,  
Parks & Recreation Director

**RESOLUTION NO. 11337**

**A RESOLUTION AUTHORIZING STAFF TO SUBMIT GRANT EXTENSION AND BUDGET INCREASE REQUEST TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S HAZARD MITIGATION GRANT PROGRAM AND CALIFORNIA OFFICE OF EMERGENCY SERVICES FOR THE CITY OF FOLSOM DEFENSIBLE SPACE AND VEGETATION MANAGEMENT PLAN**

**WHEREAS**, on June 12<sup>th</sup>, 2018, the City Council of the City of Folsom approved Resolution 10137 - A Resolution Authorizing The Application For Grant Funds From the Federal Emergency Management Agency's Hazard Mitigation Grant Program For The Folsom Defensible Space and Vegetation Management Plan; and

**WHEREAS**, on September 13<sup>th</sup>, 2022, the City Council of the City of Folsom approved Resolution 10918 - A Resolution Authorizing and Accepting a Grant Award from the Federal Emergency Management Agency's Hazard Mitigation Grant Program and California Office of Emergency Services for the Implementation of the City of Folsom Defensible Space and Vegetation Management Plan; and

**WHEREAS**, On November 12, 2024, the City Council of the City of Folsom approved Resolution No. 11286 – A Resolution of the City Council Accepting Additional Hazard Mitigation Grant Program Funds and Authorize Appropriation of General Fund (Fund 010) Contingency Budget for the Completion of Ladder Fuel Removal in all Identified General Fund Fire Hazard Areas Associated with the FEMA Hazard Mitigation Grant Received on June 23, 2022; and

**WHEREAS**, the grant timeline and budget will not allow the City to complete this work; and

**WHEREAS**, the city has the opportunity to file a request for a one-year time extension and 25% budget increase of \$49,036; and

**WHEREAS**, grant funding if approved will allow the city to recover 75% of the total cost of work; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes staff to submit a grant extension and budget increase request to FEMA and CalOES.

**PASSED AND ADOPTED** this 11th day of March, 2025, by the following roll-call vote:

**AYES:** Councilmember(s):  
**NOES:** Councilmember(s):  
**ABSENT:** Councilmember(s):  
**ABSTAIN:** Councilmember(s):

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Sarah Aquino, MAYOR

ATTEST:

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Christa Freemantle, CITY CLERK

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and minimize paper use.*



CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE