



Folsom City Council Staff Report

MEETING DATE:	2/10/2026
AGENDA SECTION:	Consent Calendar
SUBJECT:	Mayor's Appointment and Confirmation by the City Council of Planning Commissioner to Serve on the Historic District Commission
FROM:	City Clerk's Department

RECOMMENDATION

Staff is requesting that the Mayor, with the consent of the City Council, appoint Amanda Ross to replace Matt Herrera as a Planning Commission representative to the Historic District Commission for the remainder of the term ending in December 2026, as recommended by the Planning Commission.

BACKGROUND / ISSUE

The terms of all at-large appointments to City of Folsom commissions and committees (except three of the at-large appointments to the Historic District Commission) expire in December of even numbered years. Two members of the Planning Commission are designated by ordinance to serve on the Historic District Commission. Historically the Planning Commission has voted to recommend members of the Planning Commission to serve on the Historic District Commission.

On January 28, 2025, Matt Herrera and Dan West were appointed to serve as the Planning Commission representatives on the Historic District Commission for the term ending in December 2026. Due to time constraints, Matt Herrera has requested to step down from his Historic District Commission seat mid-term and will continue to serve on the Planning Commission only. On January 21, 2026 the Planning Commission made a recommendation for Amanda Ross to fill the seat and serve the remainder of the current term. Dan West will continue to serve the remainder of his term as appointed through the end of December 2026. Accordingly, staff is bringing forth this nomination for the City Council's approval.

POLICY

Folsom Municipal Code Section 17.52.020 establishes the Historic District Commission as a seven-member commission appointed by the Mayor with the consent of the City Council. Specific seat requirements are set forth as:

- A. One representative who is actively involved with historic preservation;
- B. One representative who is a resident of the historic district;
- C. One representative who owns a business within the Sutter Street subarea;
- D. Two planning commissioners;
- E. One representative from a historic district business outside the Sutter Street subarea;
- F. One architect, landscape architect, or other design professional with expertise in historic preservation.

Folsom Municipal Code Section 17.52.040 provides that members of the Historic District Commission are appointed to serve two years.

Respectfully submitted,

Christa Freemantle, CMC
City Clerk