



## STAFF REPORT

City Commission Regular Meeting

February 13, 2025



**To:** Elected Officials

**From:** Dale L. Martin, City Manager

**Date:** February 7, 2025

**Item Name:** Resolution 2025 - 10. A Resolution by the City Commission of the City of Flagler Beach, Florida, to award a contract to England-Thims & Miller, Inc. in an amount not to exceed \$826,586.66 to be the Construction Manager Adviser (CMA) and serve as the City's on-site representative overseeing the construction of the Flagler Beach Pier; providing for conflict and an effective date.

**Background:** Flagler Beach Pier is located at 215 South Ocean Shore Boulevard in Flagler Beach, Florida. The project consists of the demolition and reconstruction of the historic Flagler Beach Pier that was initially built in 1928. The pier has suffered significant damage due to several storms and hurricanes and was deemed inoperable in 2022.

The scope of this project is complicated and likely requires a full-time, on-site representative (beyond the City staff's capacity). Throughout the project, the Construction Manager Adviser (CMA) will provide the City with professional construction management adviser services and represent the City's interests in completing the project on time, within budget, and as planned with a minimum of difficulties. The American Institute of Architects Document A133-2009 (the Form Contract) will form the basis of the agreement for the CMA Services to be entered into for the project.

Since the City does not have the personnel to serve in this capacity, the City published a Request for Qualifications for qualified CMAs. The submissions were due January 15 and the City received three responsive submissions. A Selection Committee composed of the City Engineer and two additional staff reviewed and scored the submissions in accordance with the procedure originally described in the Request for Qualifications.

**Fiscal Impact:** Funding for this project will be drawn from the City's Unrestricted Reserves and then reimbursed (75% Federal, 12.5% State).

**Staff Recommendation:** Staff recommends approval of Resolution 2025-10.

**Attachment:**  
Resolution 2025-10