



STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 15, 2024

Item Name: Approve a three-year Master Service Agreement with Gridics, LLC, for municipal planning and visualization software.

Background: Ms. Lupita McClenning, City Planner, has introduced staff and the members of the Plannign and Architectural Review Board to Gridics, a planning and zoning software program. When fully integrated, Gridics will provide for easier and transparent access at a parcel-by-parcel level: in general, the software incorporates the City's Land Development Regulations into manageable electronic format. Other components of the program will provide three-dimensional renderings of development projects to aid with visualizing aesthetic impacts on other parcels in proximity to the proposed development.

The goals of the project are to:

1. Streamline and centralize all aspects of zoning management in one platform.
2. Eliminate plan review errors.
3. Make parcel-specific zoning regulations and information easy to find, interpret and understand.
4. Visualize development potential.
5. Visualize status of pending, approved and under construction development site.
6. Model the maximum development capacity by-right showing square footage, gross buildable area, parking, etc., and calculate future infrastructure demand based on new and/or redevelopment.

Fiscal Impact: The cost of the first year's subscription for Gridics is \$27,750. If approved by the City Commission, staff will prepare a budget amendment to provide for the necessary funding to begin the relationship with Gridics during the current fiscal year. Funding for next year's subscription fee (\$21,350) is included in the proposed budget.

Staff Recommendation: Staff recommends approval of the proposed Three-Year Master Service Agreement with Gridics (predicated upon a subsequent budget amendment for sufficient funding).

Attachments: Three-Year Master Service Agreement
Business Case with Project Goals and Project Scope
Project Tasks, Timeline, Gantt Chart, Dashboard