

City of Flagler Beach
FY 2024-2025 Annual Budget Calendar

Date	Action
February 21, 2024 10:00 AM	<ul style="list-style-type: none"> - Budget Kick Off - After staff meeting - Department Capital, Department Mission Statements, Department Descriptions, Goals and Objectives and Performance Measures will be discussed. - Grant Opportunities
March 15, 2024	Five-Year Capital Plan due to City Manager and Finance
Director March 18-22, 2024	City Manager and Finance to review Capital requests
March 25-29, 2024	City Manager and Finance Director meet with Department Directors to review Capital request
April 3, 2024	Draft Five-Year Capital Plan Completed
April 11, 2024	City Commission presented Draft Five-Year 24/25 Capital Plan
May 8, 2024	Initial Budget Requests, Revenue Projections, Department Mission Statements, Goals and Objectives due to Finance Director.
May 9-17, 2024	City Manager and Finance Director review requests.
May 20-24, 2024	City Manager and Finance Director meet with Department Directorss to review and discuss departmental budgets.
May 31, 2024	Departmental Budget Revisions are due.
June 10-14, 2024	City Manager meets with City Commissioners individually to discuss preliminary budget proposals.
July 1, 2024	Property Appraiser certifies Taxable Value.
July 2-12, 2024	City Manager prepares proposed budget.
July 15, 2024	Submission of Proposed Budget to City Commission.
July 25, 2024	City Commission adopts Proposed Millage Rate.
August 2, 2024	Deadline for Proposed Millage Rate to Property Appraiser.
August 7, 2024	Budget Workshop
August 8, 2024	Budget Workshop (as needed)
August 14, 2024	Budget Workshop (as needed)
August 15, 2024	Budget Workshop (as needed)
September 12, 2024	Budget Hearing and Commission reading of Statement regarding Millage Rate.
September 23, 2024	Advertise Budget Summary and Hearing Date.
September 26, 2024	Commission Final Budget Hearing and Approval of Budget and Millage Rate.
October 1, 2024	New Fiscal Year begins.