



TO: CRA Board
FROM: Lupita McClenning, City Planner
DATE: March 5, 2025
RE: Small-Scale Redevelopment Grant Application

APPLICANT INFORMATION

Anthony and Michelle Libretti
Professional Building/Dental Office
215 3rd St S.
Flagler Beach, FL 32136

mll8378@gmail.com
386.7932640

PARCEL DATA

Parcel ID: 12-12-31-4500-00320-0110
Lot: 100 x 100 located at the SE Corner of Daytona and 3rd St.
Address: 215 3rd St S., located on corner of 3rd St and S Daytona St.

LAND USE AND ZONING

Future Land Use: General Commercial
Zoning District: General Commercial
Overlay: CRA District Boundary

PROJECT INTENT

The applicant submitted a small-scale grant application to fund property improvements.

The applicant proposes replacing a dilapidated 6' fence with a 6' vinyl white fence along the east property line.

PROJECT DESCRIPTION

The project scope includes seeking City of Flagler Beach permit for removing and disposing the existing wood fence, the concrete retaining wall, and installing a 6' vinyl white privacy fence.

PROJECT PROPOSAL

The applicant received two (2) bids with project costs of \$4,250 and \$6,050.

The fence contractors that submitted bids include Blueline Fence Company, and Liberty Fence.

Construction is scheduled post CRA Board approval and anticipated to be completed within 1 week.

CONSISTENCY WITH CRA APPLICATION GUIDELINES

The proposed project is consistent with the CRA Small-Scale Grant Program which is intended for exterior renovations that adhere to the CRA Design Guidelines.

Eligible expenditures prescribed in the application include screening as long as the fencing material compliments the building; and to allow property owners assistance in bringing property into compliance with local requirements as long as the project improves the overall appearance of the property.

FINDINGS AND RECOMMENDATION

The proposed project is consistent with the CRA Design Guidelines and with the prescribed eligible expenditures outlined in the grant application.

Applicant understands that permits must be obtained before commencing construction and that final inspection of the project shall be made as a requirement for project costs reimbursement.

Project documentation for reimbursement includes copies of invoices, cancelled checks, and name, address, telephone number of design professional, general contractor, and/or sign contractor as applicable.

Staff recommends the CRA Board approve grant request and award applicant 50% up to maximum of \$5,000 for replacing the dilapidated privacy fence.

ATTACHMENTS

Grant Application

Property Survey

Picture of Existing Conditions

Picture of Proposed 6' Vinyl White Fence

Quote/proposal from Blueline Fence Company, and Liberty Fence