



STAFF REPORT

Community Redevelopment Agency Regular Meeting

March 27, 2025



To: Elected Officials

From: Dale L. Martin, City Manager

Date: March 21, 2025

Item Name: Resolution 2025-35. A Resolution by the Community Redevelopment Agency Executive Board of the City of Flagler Beach to amend the FY 2024/2025 budget to fund improvements to parking facilities; providing for conflict and an effective date.

Background: City staff solicited proposals for the S. Central Avenue/ S. 8th Street parking facility and opened proposals on November 14, 2024. This project was presented before the Commission (and the Community Redevelopment Agency Executive Board) and approved on December 12, 2024 (Resolution 2024-55). The award was for \$147,000.00 to DDS Enterprises, LLC (DDS). Work commenced the week of January 6, 2025 and is nearing completion.

The City Engineer, at the request of the City Manager, delegated to staff the task of obtaining a Change Order to the original contract with DDS Enterprises to similarly improve Parking Lot #4, located at the corner of N. Central Avenue and N. 5th Street. This work will remove the current shell surface and install turf block with gravel infill. Also included are stub-outs for water and sewer to connect a future restroom facility constructed on site (when determined and budgeted by the City Commission/Community Redevelopment Agency Executive Board).

Staff analyzed the proposal and found it to be reasonable and consistent with the project amount approved for Parking Lot #3. This item was presented and approved at the February 13, 2025 City Commission Regular Meeting.

Fiscal Impact: The Community Redevelopment Agency FY 2024/2025 budget included an appropriation of \$285,000 for Parking Facility Improvements (said funds transferred to the Capital Fund). The original project (Parking Lot #3) cost \$147,000. The proposed cost for the second parking facility (Parking Lot #4) is \$164,500, for a total Parking Facility Improvement cost of \$311,500, leading to a deficit of \$26,500 for the two projects in relation to the budgeted amount. The proposed Resolution includes a budget amendment to transfer funds within the Community Redevelopment Agency (from Salaries and related benefits to Transfer to Capital Fund) to address the \$26,500 shortfall.

Staff Recommendation: Staff recommends approval of Resolution 2025-35.

Attachment:

Resolution 2025-35