



## STAFF REPORT

Regular City Commission Meeting

July 11, 2024

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**To:** Elected Officials

**From:** Dale L. Martin, City Manager

**Date:** July 2, 2024

**Item Name:** Award Bid No. FB-242305, Modifications to the Wickline Building, Project No. 539, to R&K Roofing, in an amount not to exceed \$65,000.

**Background:** The City Commission included \$110,000 in the FY 2023/2024 Capital Improvements budget to rehab the restrooms and repair other maintenance issues on the building.

**Fiscal Impact:** \$110,000 is budgeted in the FY 2023/24 Capital Improvements Budget for the improvements to the Wickline Center.

**Staff Recommendation:** Staff has reviewed the bid documents and the supporting materials and found all to be in order. We recommend awarding Bid No. FB 24305 to R&K Roofing, Inc. for \$65,000.

**Attachments:** Proof of Publication, Scope of Work from the Bid Package, Bid Tabulation, and the Notice of Intent to Award.