



Special Magistrate Hearing

APPEAL OF PARKING CITATION

April 23, 2025

Citation Number: P01399FB

Appellant: Keith Swart

Police Officer: Officer J. Saunders # 7087

Attachments: Notice of Hearing
Hearing Request to Contest Local Parking Citation Form
Parking Violation
Photographs Submitted by Ofc. J. Saunders
Certified Mailing



City of Flagler Beach

Planning & Zoning Department
P.O. Box 70 * 800 South Daytona Avenue
Flagler Beach FL 32136
(386)-517-2000 EXT. 231

IN RE: APPEAL OF

PARKING CITATION NO. P01399FB

KEITH SWART
3500 NE 58TH TERRACE
HIGH SPRINGS, FL 32643

Appellant.

v.

CITY OF FLAGLER BEACH,

Appellee.

NOTICE OF HEARING

TO: KEITH SWART

YOU ARE HEREBY NOTIFIED that a hearing on the above-styled appeal shall be conducted before the Code Enforcement Special Magistrate of the City of Flagler Beach, Florida on **WEDNESDAY, APRIL 23, 2025 @ 3:00 P.M.** in City Council Chambers located at City Hall 105 S 2nd Street, Flagler Beach, Florida. The Special Magistrate shall receive testimony and evidence related to the appeal of the parking citation issued by the City of Flagler Beach.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY a copy of this notice has been served via 3500 NE 58TH Terrace, High Springs, FL 32643, 28th day of March, 2025 regular and certified mail to the Appellant.

A handwritten signature in dark ink, appearing to read "Michele Ficocello", is written over a horizontal line.

Michele Ficocello, Clerk to the Special Magistrate

If you intend to be represented by Counsel your attorney is requested to file a Notice of Appearance with the Clerk to the Special Magistrate in person at 800 S Daytona Avenue (City of Flagler Beach Building & Zoning) 32136 or by mail at City of Flagler Beach PO Box 70, Flagler Beach, FL 32136 at least five (5) days before the hearing date.

Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made, which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office at (386) 517-2000 at least forty-eight (48) hours in advance of the meeting.

RECEIVED

MAR 28 2025

City of Flagler Beach
Building Department

CITY OF FLAGLER BEACH

HEARING REQUEST TO CONTEST LOCAL PARKING CITATION

Must be submitted within thirty calendar days of the date of citation

Local Hearing Request (must be filled out within 30 days of issuance)

PO 1399 FB
Citation Number

3-27-2025
Date of Citation

I Keith Swart do hereby request a hearing before the City of Flagler Beach Local Hearing Officer. I understand that a hearing will be scheduled for next available Local Hearing Officer hearing date. I understand that I have the option to reschedule a hearing once by notifying the appropriate clerk for the Local Hearing Officer in writing at least 5 days prior to the scheduled hearing. I understand that if I do not reschedule my hearing and I fail to appear I can be adjudicated guilty where I am responsible for all fines and failure to comply may result in a vehicle registration stop. I understand that by contesting the violation, I am waiving the right to pay the fine imposed on the citation and that if the Local Hearing Officer upholds the violation he or she may impose a fine of up to \$250.00 and may assess reasonable administrative costs of up to \$100.00 against me. I attest that I fully understand the stipulations and the associated penalties.

Keith W. Swart
Signature

3-27-2025
Date

352-339-4725
Phone #

3500 NE 58th Terrace, High Springs, FL 32643
Mailing Address:
(owner of 32 N 4th St., Flagler Beach, FL 32136)

AFTER COMPLETING THIS FORM PLEASE ATTACH A COPY OF CITATION AND RETURN TO:

Michele Ficocello

Customer Service Representative
P.O. Box 70, Flagler Beach FL 32136
mficocello@cityofflaglerbeach.com
Phone: 386-517-2000, ext. 231

UPON TIMELY SUBMISSION OF A LOCAL HEARING REQUEST, A HEARING WILL BE SCHEDULED BEFORE THE LOCAL HEARING OFFICER ON THE NEXT AVAILABLE HEARING DATE. A NOTICE OF HEARING WILL BE MAILED TO YOU AT LEAST TEN DAYS PRIOR TO THE SCHEDULED HEARING DATE. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT: Michele Ficocello



PARKING VIOLATION

VIOLATOR INSTRUCTIONS

NOTIFICATION TO INDIVIDUAL CHARGED WITH A PARKING INFRACTION NOT REQUIRING A COURT APPEARANCE

AGENCY CASE # 2025-00004988	CITATION # P01399FB	DATE 03/27/2025	TIME 1:50 PM
AGENCY NAME FLAGLER BEACH POLICE DEPARTMENT		TYPE OF DEPARTMENT 2-PD	
COUNTY OF CITATION FLAGLER		PLACE OR CITY OF CITATION FLAGLER BEACH	
VIOLATOR INFORMATION			
CHECK IF OWNER IS BUSINESS OR THE GOVERNMENT <input type="checkbox"/>		BUSINESS NAME	
FIRST KEITH	MIDDLE WILLIAM	LAST SWART	SUFFIX
STREET 3500 NE 58TH TER		CITY HIGH SPRINGS	STATE FL
ZIP 32643			
DL/ID # S630519562960	STATE FL	BIRTH DATE 08/16/1956	RACE W
GENDER M	TELEPHONE		
YR VEHICLE 2008	TAG # 4177YZ	TRAILER TAG #	TAG EXP DATE 08/16/2025
STATE FL			
COLOR RED	STYLE 4 DOOR SED	MAKE NISS	MODEL 1N4BA41E18C814326
ROADWAY INFORMATION			
BUSINESS NAME			
ADDRESS # OCCURRED ON STREET, ROAD, HIGHWAY 600 BLK S. DAYTONA AVE			
FEET	MILES	DIRECTION	AT/FROM STREET, ROAD, HIGHWAY
LATITUDE		LONGITUDE	ZONE
VIOLATION			
CODE # 19-23	CHARGE DESCRIPTION PARKING - WRONG DIRECTION		
OTHER VIOLATION COMMENTS			
PAYMENT INFORMATION			
NAME CITY OF FLAGLER BEACH			
ADDRESS P.O. BOX 70			
CITY FLAGLER BEACH	ZIP 32136	PHONE #	
EMAIL ADDRESS		WEB SITE PAGE WWW.CITYOFFLAGLERBEACH.COM	
IF PAID 30 WITHIN DAYS	FINE \$100.00	IF PAID 30 AFTER DAYS	FINE \$142.82
FILING FEE			
COURT INFORMATION (if applicable)			
COURT DATE	COURT TIME	COURTROOM # / OTHER DETAIL	

FAILURE TO PAY THIS PARKING TICKET WITHIN 30 DAYS WILL RESULT IN A DELINQUENT FEE OF \$42.82, IN ADDITION TO THE AMOUNT INDICATED ON THE CITATION. FAILURE TO FULLY COMPLY WILL RESULT IN A SUMMONS BEING ISSUED.

INSTRUCTIONS

YOU MUST ELECT ONE OF THE FOLLOWING OPTIONS WITHIN 30 DAYS OF THE DATE OF THIS TICKET.

1. PAYMENT MUST BE MADE IN PERSON TO THE CITY OF FLAGLER BEACH BETWEEN THE HOURS OF 8:30 A.M. AND 5:00 P.M. MON - FRI (HOLIDAYS EXCLUDED), 105 S. SECOND ST., FLAGLER BEACH, FL 32136
2. BY MAIL TO: CITY OF FLAGLER BEACH, P.O. BOX 70, FLAGLER BEACH, FL 32136
3. PAY THE CITATION ONLINE AT WWW.CITYOFFLAGLERBEACH.COM <[HTTP://WWW.CITYOFFLAGLERBEACH.COM](http://WWW.CITYOFFLAGLERBEACH.COM)> UNDER THE ONLINE BILL PAY SECTION

NOTE: YOU MUST ENCLOSE THIS TICKET IF YOU MAIL IN PAYMENT.

PAYMENT SHOULD BE IN THE FORM OF MONEY ORDER, CASH, CARD OR CASHIER'S CHECK. PERSONAL CHECKS ARE ACCEPTED, MAKE CHECKS PAYABLE TO: CITY OF FLAGLER BEACH

THERE WILL BE NO POINTS ASSESSED ON YOUR DRIVER'S LICENSE FOR PARKING VIOLATIONS.

IF YOU ELECT A HEARING AND THE COMMISSION OF AN INFRACTION HAS BEEN PROVEN, A LOCAL HEARING OFFICER MAY IMPOSE A PENALTY NOT TO EXCEED \$250.00.

CONTACT THE CITY POLICE DEPARTMENT FOR INSTRUCTIONS ON HOW TO CONTEST A TICKET, 386-517-2020.

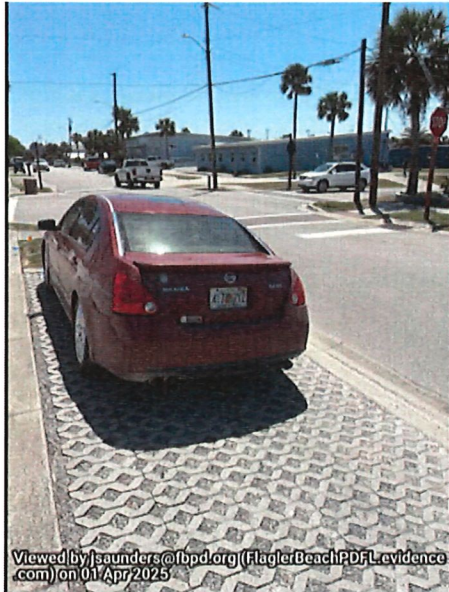
RECEIVED

MAR 28 2025

City of Flagler Beach
Building Department

REPORTING OFFICER			
OFFICER SIGNATURE 	BADGE # 7087	D #	TROOP UNIT
RANK	FIRST JOHNNY	MIDDLE	LAST SAUNDERS

VIOLATOR SIGNATURE: _____



Viewed by jsaunders@fbpd.org (Flagler Beach PD FL evidence.com) on 01 Apr 2025



PHOTOGRAPHS SUBMITTED BY OFC. J. SAUNDERS # 7087



Mailer: City of Flagler Beach

Date Produced: 04/11/2025

ConnectSuite Inc.:

The following is the delivery information for Certified Mail™/RRE item number 9214 8901 9403 8307 4171 21. Our records indicate that this item was delivered on 04/10/2025 at 04:27 p.m. in HIGH SPRINGS, FL 32643. The scanned image of the recipient information is provided below.

Signature of Recipient :

A handwritten signature in black ink that reads "Keith W. Swart".

Address of Recipient :

3500 NE 58TH TER
HIGH SPRINGS, FL 32643-5524

Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please contact your local post office or Postal Service representative.

Sincerely,
United States Postal Service

The customer reference number shown below is not validated or endorsed by the United States Postal Service. It is solely for customer use.

This USPS proof of delivery is linked to the customers mail piece information on file as shown below:

KEITH SWART
3500 NE 58TH TERRACE
HIGH SPRINGS, FL 32643

Customer Reference Number: C5771553.34989181
Return Reference Number P01399FB

**Return address:**

CITY OF FLAGLER BEACH
105 S 2ND ST
FLAGLER BEACH FL 32136

Recipient address:

KEITH SWART
3500 NE 58TH TERRACE
HIGH SPRINGS, FL 32643

MAILING DATE: 03/28/2025
DELIVERY DATE: 04/10/2025

USPS CERTIFIED MAIL

9214 8901 9403 8307 4171 21

USPS Tracking Label Number: 9214 8901 9403 8307 4171 21

USPS Tracking History	Location	Date / Time
PRE-SHIPMENT INFO SENT USPS AWAITS ITEM	FLAGLER BEACH,FL 32136	03/28/2025 09:49
SHIPMENT RECEIVED ACCEPTANCE PENDING	FLAGLER BEACH,FL 32136	03/28/2025 12:51
NO AUTHORIZED RECIPIENT AVAILABLE	HIGH SPRINGS,FL 32643	03/31/2025 12:18
REMINDER TO SCHEDULE REDELIVERY	HIGH SPRINGS,FL 32643	04/05/2025 03:41
DELIVERED INDIVIDUAL PICKED UP AT PO	HIGH SPRINGS,FL 32643	04/10/2025 16:27

CUSTOM 1: